

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, SEPTEMBER 5, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Pat St. Hilaire
	ABSENT	Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Public Works Manager Debbie Giroux, Recording Secretary Councillor: Jeff Mickle Councillor: Wade Neilson
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
2.	AGENDA Motion #230/19	MOVED by Deputy Mayor Lynne Tonita that the agenda of the Thursday, September 5, 2019 regular Council meeting be approved as presented. CARRIED
3.	MINUTES Motion #231/19	MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, August 15, 2019 regular Council meeting be approved as presented. CARRIED
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCE	n/a
6.	POLICIES & BYLAWS	n/a
7.	ACTION ITEMS Motion #232/19 Motion #233/19	MOVED by Deputy Mayor Lynne Tonita that initiation of the rezoning of the parcel of land at 5012 Lac Ste. Anne Trail not be undertaken by the Town. CARRIED MOVED by Councillor Pat St. Hilaire that Council and Administration gather additional information regarding the proposal from Townfolio for services to be provided to Lac Ste. Anne County and the Town of Onoway at the upcoming September 11, 2019 Committee meeting, and defer any decisions pending recommendation of the Committee. CARRIED

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	<p>Motion #234/19 MOVED by Councillor Pat St. Hilaire that the 3 year operating budget and the 5 year capital plan budget be approved as presented and reviewed annually by Council.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #235/19 MOVED by Deputy Mayor Lynne Tonita that the August 21, 2019 Audit Engagement letter from Metrix Group be approved and execution authorized.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #236/19 MOVED by Deputy Mayor Lynne Tonita that Council and Administration be authorized to participate in the Alberta Justice and Solicitor General Police Costing Webinar being held on Friday, September 6, 2019 at 10:00 a.m.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #237/19 MOVED by Councillor Pat St. Hilaire, that, further to the August 22, 2019 letter from Paul Delano of ATCO, the Town advise ATCO that the Town of Onoway has resolved to leave the franchise fee with ATCO at 7.5% for the 2020 year (with the 2020 estimated fee being \$25,021.00).</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #238/19 MOVED by Deputy Mayor Lynne Tonita that the water supply agreement between the Town of Onoway and the West Inter Lake District Regional Water Services Commission (WILD Water Commission) be approved and execution authorized.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #239/19 MOVED by Deputy Mayor Lynne Tonita that the August, 2019 Town of Onoway Safety Codes Quality Management Plan be approved as presented and execution authorized.</p> <p style="text-align: right;">CARRIED</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #240/19 MOVED by Deputy Mayor Lynne Tonita that the Town request the Town of Onoway Library Board invoice the Friends of the Onoway Public Library Society for the equivalent of 6 months of rent payments for the Library (located in the Onoway and District Heritage Centre) for the 2019 year.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #241/19 MOVED by Deputy Mayor Lynne Tonita that Administration request that the Town of Onoway Library Board consider repayment of the \$12,000.00 loan provided by the Town to the Library in 2018.</p> <p style="text-align: right;">CARRIED</p>

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	<p style="text-align: center;">Motion #242/19</p>	<p>MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Jason Madge left the meeting at 10:45 a.m.</p>
<p style="text-align: center;">9.</p>	<p style="text-align: center;">INFORMATION ITEMS Motion #243/19</p>	<p>MOVED by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> a) Alberta Municipal Affairs – August 15, 2019 letter from Minister Kaycee Madu on 2019 grant funding allocations for the Municipal Sustainability Initiative and federal Gas Tax Fund for 2019 b) Lac Ste. Anne County – Commercial/Industrial/Home Based Development Permit D0131 conditional approval dated August 13, 2019 for 2K Small Engine at SW 34-54-02 W5th c) Lac Ste. Anne County – Commercial/Industrial/Home Based Development Permit D0119 (revised) for a hay barn to be converted into a non-denominational spiritual Centre at SW 3-55-2 W5th d) Summer Village of Sunset Point – August 12, 2019 email advising that Richard Martin has been appointed as Mayor and Ann Morrison as the Deputy Mayor e) Summer Village of Yellowstone – August 25, 2019 email advising that Brenda Shewaga was appointed as Mayor and Don Bauer, Deputy Mayor f) Town of Onoway Development Permit 17DP09-24 (amended) for a time extension for completion date for renovation of an existing single detached dwelling (foundation) at 4759 – 44 Street g) Town of Onoway Safety Codes Accreditation– August 20,2019 email with a copy of the 2018 Annual Internal Review h) Canadian Union of Postal Workers (CUPW) – August 22, 2019 letter from Jan Simpson, National President, advising Council of the Union’s election priorities for the 2019 federal Election

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		<p>i) Yellowhead Regional Library – August 23rd, 2019 letter advising of a membership increase of 2% effective January 1st, 2020 (from \$4.39 per capita to \$4.46 per capita)</p> <p style="text-align: right;">CARRIED</p>																					
10.	CLOSED SESSION	<p>CLOSED SESSION: The following individuals were present for the Closed Session: Mayor Judy Tracy Deputy Mayor Lynne Tonita Councillor Pat St. Hilaire Chief Administrative Officer Wendy Wildman Recording Secretary Debbie Giroux</p> <p>Motion #244/19 MOVED by Councillor Pat St. Hilaire that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move to a Closed Session at 10:50 a.m. to discuss the following item:</p> <p style="padding-left: 40px;">1. “Disclosure Harmful to Personal Privacy”</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 10:50 a.m. to 10:55 a.m.</p> <p>Motion #245/19 MOVED by Councillor Pat St. Hilaire that Council move out of Closed Session at 11:30 a.m.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:30 a.m. to 11:35 a.m.</p> <p>The meeting reconvened at 11:35 a.m..</p>																					
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 11:40 a.m.																					
12.	UPCOMING EVENTS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">September 19, 2019</td> <td style="width: 60%;">Regular Council Meeting</td> <td style="width: 20%;">7:00 p.m.</td> </tr> <tr> <td>September 25-27, 2019</td> <td>AUMA – Edmonton</td> <td></td> </tr> <tr> <td>October 3, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>October 24, 2019</td> <td>Organizational Meeting</td> <td>7:00 p.m.</td> </tr> <tr> <td>October 24, 2019</td> <td>Regular Council Meeting</td> <td>Follows Org Meeting</td> </tr> <tr> <td>November 7, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>November 21, 2019</td> <td>Regular Council Meeting</td> <td>Time TBD</td> </tr> </table>	September 19, 2019	Regular Council Meeting	7:00 p.m.	September 25-27, 2019	AUMA – Edmonton		October 3, 2019	Regular Council Meeting	9:30 a.m.	October 24, 2019	Organizational Meeting	7:00 p.m.	October 24, 2019	Regular Council Meeting	Follows Org Meeting	November 7, 2019	Regular Council Meeting	9:30 a.m.	November 21, 2019	Regular Council Meeting	Time TBD
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Signed by
Mayor Judy Tracy

Signed by
Debbie Giroux
Recording Secretary