

VILLAGE OF ONOWAY
By-law 619-04

**A BYLAW OF THE VILLAGE OF ONOWAY IN THE PROVINCE OF ALBERTA, FOR
THE PURPOSE OF ESTABLISHING AN ECONOMIC DEVELOPMENT COMMITTEE**

WHEREAS the Council of the Village of Onoway considers it expedient to establish such a committee to enhance Onoway's economic viability;

NOW THEREFORE the Municipal Council of the Village of Onoway, duly assembled, hereby enacts as follows:

I. Definitions

1. **"Committee"** shall mean and include the Onoway Economic Development Committee.
2. **"Council"** shall mean the Council of the Village of Onoway.

II. Appointment/Term

1. The Onoway Economic Development Committee is hereby established and shall consist of a minimum of nine voting members. Membership shall comprise the following:
 - a. One (1) member of Council;
 - b. Onoway Economic Development Officer; **(Not a Voting Member)**
 - c. One (1) member of the Onoway and District Chamber of Commerce;
 - d. At least two (2) members representing the youth of the community (grade 7-9 and grade 9-12)
 - e. At least four (4) members from the public at large, a minimum of one of whom shall live in the area surrounding Onoway;

All members shall be appointed by resolution at an Economic Development Committee Meeting.

2. The terms of office shall be one year, with the term to expire at the October annual organizational meeting.
3. Any members of the Committee may be replaced by resolution of the Committee or of Council.
4. Any member of the committee who is absent from three consecutive meetings shall be automatically removed from the Committee unless the absence was previously authorized by the Committee Chairperson

III. Proceeding

1. The Committee will hold no less than six scheduled meetings per year unless otherwise approved by resolution of the Committee, and may call Special Meetings as it may determine upon the request of the Chairperson, or any two of its members.
2. The Committee shall appoint a Chairperson and a Vice-Chairperson.
3. Five (5) members of the Committee constitute a quorum.
4. Any decision of the Committee reached a majority of its members shall be deemed to be the decision of the Committee.
5. The Committee may request the attendance of any person in an advisory capacity.

IV. Economic Development Officer

1. The Economic Development Officer of the Committee shall be the Municipal Manager unless otherwise resolved by resolution of Council.
2. The Officer shall:
 - a. Notify all members and advisors of the Committee of the holding of any Regular, or Special Meetings;
 - b. Keep minutes of the proceedings of all meetings which shall be retained in the Village Office; and
 - c. Maintain all records and correspondence that are relevant to the Committee.

V. Committee Members

1. Each Committee member shall have one vote.
2. Neither the Committee nor any member thereof shall have the power to pledge the credit of the Village in connection with any matters whatsoever.
3. Neither the Committee nor any member thereof (except for the Economic Development Officer or Council) has any power to authorize any expenditure to be charged against the Village outside the approved budget.

VI. Duties of the Committee

1. The Committee's objectives shall be to devise methods of:
 - a. Improving Onoway's image;
 - b. Attracting new residents;
 - c. Attracting new businesses; and
 - d. Reviewing all incoming new business proposal coming to Onoway and then making relevant recommendations to Council.
2. The Committee shall carry out such other duties assigned by Council to promote the Village.
3. Within the budget approved by Council, the committee shall carry out a program for the promotion of these objectives.
4. Annually before the 31st of December, the Committee Chairperson shall submit to the Council a written statement showing in reasonable form and detail the expenditures proposed by the Committee during the next following year with respect to all matters over which the Committee has jurisdiction.
5. The Committee Chairperson shall present an annual written report to Council in December of each year.

VII. Council Prerogatives

1. Council may authorize, by motion, variance of any the preceding enactments.

VIII. Bylaw Rescinded

1. Bylaws 528-99 and 499-977 are rescinded in its entirety upon passing of this bylaw.

READ A FIRST TIME THIS 13TH DAY OF DECEMBER, 2004.

READ A SECOND TIME THIS 13TH DAY OF DECEMBER, 2004

UNANIMOUSLY CONSENTED TO AND READ A THIRD TIME THIS 13TH DAY OF DECEMBER 2004.

Signed By Pat Yuill
Mayor

Signed By Joseph Trapani
Municipal Manager