



TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES

August 21, 2025
9:30 a.m.
Council Chambers
Oneway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services
Debbie Giroux, Recording Secretary

1 person attended the meeting in person

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

2. ADOPTION OF THE AGENDA

Motion # 202-25

MOVED by: Councillor Sheila Pockett

THAT the August 21, 2025 Special Council Meeting agenda be approved as presented.

CARRIED UNANIMOUSLY

3. PUBLIC INPUT SESSION

4. CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS

Motion # 203-25

MOVED by: Councillor Robin Murray

THAT all items on the proposed consent agenda and respective recommendations be approved.

CARRIED UNANIMOUSLY

- a. July 10, 2025 Regular Council Meeting Minutes
- b. 11. Information Items
 - a. Lac Ste. Anne Foundation Board Meeting Minutes - April 29, 2025
 - b. RCMP Alberta - June 25, 2025 introductory letter from Commanding Officer Trevor Daroux
 - c. Alberta Municipal Affairs Community Organization Property Tax Exemption Regulation - July 25, 2025 email from Ethan Bayne
 - d. Northwest of 16 Regional Tourism Association Newsletter - July, 2025
 - e. Northwest of 16 Regional Tourism Association - Guided Day Trip August 22, 2025

5. PUBLIC HEARINGS

6. APPOINTMENTS/PRESENTATIONS/DELEGATIONS - n/a

7. FINANCIAL REPORTS

- a. Monthly Cheque Listing - July 1-31, 2025

Motion # 204-25

MOVED by: Councillor Robin Murray

THAT Council approve the monthly cheque listing report from July 1 to July 31, 2025 as presented.

CARRIED UNANIMOUSLY

- b. 2025 Operating Statement, Capital Statement and Balance Sheet

Motion # 205-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council approve the 2025 Operating Statement from January 1 to July 2, 2025, as presented.

CARRIED UNANIMOUSLY

Motion # 206-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council approve the 2025 Capital Statement from January 1 to July 2, 2025, as presented.

CARRIED UNANIMOUSLY

Motion # 207-25

MOVED by: Councillor Sheila Pockett

THAT Council approve the 2025 Balance Sheet as at July 2, 2025 as presented.

CARRIED UNANIMOUSLY

8. POLICIES & BYLAWS

- a. Bylaw 833-25 - Closing to Public Travel a Public Roadway

Motion # 208-25

MOVED by: Councillor Bridgitte Coninx

THAT Bylaw # 833-25 the 2025 Road Closure Bylaw be given First reading.

CARRIED UNANIMOUSLY

Motion # 209-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council schedules a Public Hearing on September 25th, 2025 at 10:00 a.m. for Bylaw #833-25 the 2025 Road Closure Bylaw.

CARRIED UNANIMOUSLY

9. ACTION ITEMS

- a. Rail Safety Week Resolution 2025

Motion # 210-25

MOVED by: Councillor Robin Murray

THAT Council support CN's request by proclaiming the week of September 15-21, 2025 as Rail Safety Week.

CARRIED UNANIMOUSLY

- b. Strategic Transportation Infrastructure Program (STIP) Grant Funding

Motion # 211-25

MOVED by: Councillor Sheila Pockett

THAT Council authorize Administration to submit an application for the Strategic Transportation Infrastructure Program (STIP) Program.

CARRIED UNANIMOUSLY

- c. FCSS Committee Meeting Minutes May 16, 2025

Motion # 212-25

MOVED by: Councillor Robin Murray

THAT Council approve the minutes from the May 16, 2025 FCSS Committee Meeting as presented.

CARRIED UNANIMOUSLY

- d. Municipal Accountability Program (MAP) - 3rd response to Government

Motion # 213-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council accept the information provided in Administration's third response to the 2023/24 Municipal Accountability Program Report.

CARRIED UNANIMOUSLY

10. COUNCIL, COMMITTEE & STAFF REPORTS

Motion # 214-25

MOVED by: Councillor Robin Murray

THAT the Council and staff reports be accepted as presented.

CARRIED UNANIMOUSLY

11. INFORMATION ITEMS

Approved under the Consent Agenda Motion 203-25

- a. Lac Ste. Anne Foundation Board Meeting Minutes - April 29, 2025
- b. RCMP Alberta - June 25, 2025 introductory letter from Commanding Officer Trevor Daroux

- c. Alberta Municipal Affairs Community Organization Property Tax Exemption Regulation - July 25, 2025 email from Ethan Bayne
- d. Northwest of 16 Regional Tourism Association Newsletter - July, 2025
- e. Northwest of 16 Regional Tourism Association - Guided Day Trip August 22, 2025

12. CLOSED MEETING - n/a

13. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Special Council Meeting adjourned at 10:12 a.m.

Signed by Lenard Kwasny
Mayor

Signed by Jennifer Thompson
Chief Administrative Officer