



**THE TOWN OF ONOWAY
REGULAR MEETING OF COUNCIL
AGENDA**

Thursday, October 9, 2025

9:30 a.m.

Council Chambers

Onoway Civic Centre (and Virtually Via Zoom)

MEETING IS BEING AUDIO/VIDEO RECORDED

Pages

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**

Recommendation:

THAT the October 9, 2025 Regular Council Meeting agenda be approved as presented.

or

THAT the October 9, 2025 Regular Council Meeting agenda be approved with the following amendments(s) (as noted at meeting time).

- 3. PUBLIC INPUT SESSION**
- 4. CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS**

Recommendation:

THAT all items on the proposed consent agenda and respective recommendations be approved.

- a. September 25, 2025 Regular Council Meeting Minutes

10 - 15

b. Information Items

a. Premier Smith Sept. 22, 2025 mandate letter to Municipal Affairs
Minister Dan Williams

b. AB Muni's Sept. 30, 2025 response from Tyler Gandam regarding
Minister Williams' mandate letter

c. Onoway Jr. Sr. High 2025 Awards Night - Sept. 22, 2025 email to
Mayor Kwasny

d. Circular Materials - Sept. 18, 2025 letter regarding curbside Single Use
Products, Packaging and Paper Products (PPP) Recycling

5. PUBLIC HEARINGS

6. APPOINTMENTS/PRESENTATIONS/DELEGATIONS

a. 9:35 a.m. - Sgt. Bryan Brooks - Parkland RCMP

Recommendation:

THAT Council accept the discussion with Sgt. Brooks for information.

7. FINANCIAL REPORTS

a. 2025 Operating Statement, Capital Statement and Balance Sheet - A 16 - 32
Request for Decision is attached

Recommendation:

THAT Council accept the following reports as presented:

- 2025 Operating Statement from January 1 to October 1, 2025

- 2025 Capital Statement from January 1 to October 1, 2025

- 2025 Balance Sheet from January 1 to October 1, 2025

or

Direction provided after Council deliberations.

- b. September 2025 Monthly Cheque Listing - A Request for Decision is attached 33 - 36

Recommendation:

THAT Council approve the monthly cheque listing from September 1 – September 30, 2025, as presented.

or

Direction provided after Council deliberations.

8. POLICIES & BYLAWS

- a. Bylaw 835-25 - Repeal Bylaw - Off-Site Levies Bylaw - A Request for Decision is attached 37 - 41

Recommendation:

THAT Bylaw # 835-25 the Repeal Bylaw be given First reading.

THAT Bylaw # 835-25 the Repeal Bylaw be given Second reading.

THAT Bylaw # 835-25 the Repeal Bylaw be considered for third reading at this meeting.

THAT Bylaw # 835-25 the Repeal Bylaw be given third and final reading and be adopted

or Direction provided after Council deliberations.

- b. Bylaw 836-25 - Municipal Development Plan Amendment

42 - 45

Recommendation:

THAT Bylaw # 836-25 the 2025 MDP Amendment Bylaw be given First reading.

and

THAT Council schedules a Public Hearing on November 3rd, 2025 at 1:15 PM for Bylaw # 836-25 the 2025 MDP Amendment Bylaw.

or

Direction provided after Council deliberations.

9. ACTION ITEMS

- a. Water Loss Preliminary Findings Report - A Request for Decision is attached

46 - 57

Recommendation:

THAT Council accept the Water Loss Preliminary Findings Report for Information.

- b. 2025 Family and Community Support Services (FCSS) Applications
Round 3 and Committee Meeting Minutes

58 - 67

Recommendation:

THAT Council approve the reallocation of \$500.00 from the Lac Ste.
Anne County Home Support Programming into the overall FCSS Funding
for Round 3.

Recommendation:

THAT Council approve the following Committee funding amounts for the
2025 FCSS Funding Round 3 to a total amount of \$10,950:

Organization	Project/Program	Committee
Name	Name	Funding Amount
		Recommendation
Alberta Beach	Open House	\$ 100.00
&Dist Sr Cit Club		
<hr/>		
St John Luth	Quilting Group	\$ 500.00
Ladies Aid		
<hr/>		
George Pegg Bot	Summer 2025	\$1,000.00
Garden Soc.	Events	
<hr/>		

Town of Onoway	Harvest Fest	\$ 600.00
Public Library	Hula Hoop Circus	

AB Beach & Dist	Summer Events-Tea	\$ 250.00
Museum Soc'y		

Onoway Parents	Halloween Dance	\$2,000.00
Educ. Fund Ass'n		

Onoway Moms &	Annual Program	\$ 500.00
Tots - T. Aiden		

Lac Ste. Anne East	Seniors in Motion	\$ 700.00
End Bus Soc'y		

AB Beach & Dist	Fall Winter Events	\$1,050.00
Museum&Archives		

Onoway & Dist	Free Community	\$1,250.00
Agricultural Soc.	Ice Use/Volunteer	
	Drive	

1st Onoway Scouts	Annual	\$1,000.00
	Programming	

Celebrate Kids:	Onoway	\$ 500.00
Children's Health	Children's Health	
&Wellness Fair	& Wellness Fair	

Cherished Memories	Annual	\$1,500.00
Parents and Tots	Program	

Recommendation:

THAT Council approve and distribute funding amount of \$303 to the Onoway Santa's Helpers on receipt of an application or reallocate amount to the Onoway Public Library Stories & Tunes for Tots & Takeaway Kits.

Recommendation:

THAT Council authorize Lac Ste Anne County to sell the Out of School Care Program Air Hockey Table and use any proceeds from that sale to purchase Out of School Care program supplies and activities.

Recommendation:

THAT Council approve the minutes from the August 29, 2025, FCSS Committee Meeting as presented.

Recommendation:

THAT Council approve the minutes from the September 25, 2025 FCSS Committee Meeting as presented.

10. COUNCIL, COMMITTEE & STAFF REPORTS

- a. Mayor's Report
- b. Deputy Mayor's Report
- c. Councillor's Reports (x 3)
- d. Chief Administrative Officer Report - n/a
- e. Corporate and Community Services Director's Report - n/a
- f. Public Works Report - n/a

Recommendation:

THAT the Council and staff reports be accepted as presented.

- a. Committee of the Whole
 - 1. Recreation Programming Grant Policy - A Request for information is attached 68 - 78

Recommendation:

THAT the Committee of the Whole recommend to Council the approval of Policy C-REC-RPG-1- Recreation Programming Grant Policy.

or

Direction provided after Committee of the Whole deliberations.

11. INFORMATION ITEMS

Recommendation:

THAT Council accept the Information Items as presented.

- a. Premier Smith Sept. 22, 2025 mandate letter to Municipal Affairs Minister Dan Williams 79 - 81
- b. AB Muni's Sept. 30, 2025 response from Tyler Gandam regarding Minister Williams' mandate letter 82 - 83

- | | | |
|----|---|---------|
| c. | Onoway Jr Sr High 2025 Awards Night - Sept. 22, 2025 email to Mayor Kwasny | 84 - 84 |
| d. | Circular Materials - Sept. 18, 2025 letter regarding curbside Single-Use Products, Packaging and Paper Products (PPP) Recycling | 85 - 86 |

12. CLOSED MEETING

Pursuant to Section 197(2) and 205.1 of the Municipal Government Act (MGA) and Part 1, Division 2-Section 20(4)(g) Access to Information Act (ATIA) - Disclosure harmful to personal privacy-CAO Performance Appraisal

Section 197(2) of the MGA and Part 1, Division 2 Section 19 ATIA-Disclosure harmful to business interests of a third party

Section 197(2) of the MGA and Part 1, Division 2 Section 32(1)(a)-Privileged information-Legal

13. ADJOURNMENT

14. UPCOMING EVENTS

Thur. Oct. 30 9:00 a.m. AB Muni's 101-Fort Saskatchewan

Mon. Nov. 3 9:30 a.m. Organizational Meeting

Mon. Nov. 3 1:15 p.m. Inaugural Council Meeting

Nov. 11-14 AB Muni's Calgary Convention



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES

September 25, 2025

9:30 a.m.

Council Chambers

Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services
Debbie Giroux, Recording Secretary

1 member of the public attended the meeting in person.
2 members of the public attended the meeting via Zoom

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 9:32 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

2. ADOPTION OF THE AGENDA

Motion # 235-25

MOVED by: Councillor Sheila Pockett

THAT the September 25, 2025 Regular Council Meeting agenda be approved with the following amendments(s) (as noted at meeting time):

- Remove 6a) Appointment with Sgt. Brian Brooks, Parkland RCMP (to be rescheduled)

- Add Closed Meeting Item - Division 2 ATIA , Section 19 - Disclosure harmful to business interests of a third party - requested by CAO Thompson

CARRIED UNANIMOUSLY

3. PUBLIC INPUT SESSION

4. CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS

Motion # 236-25

MOVED by: Deputy Mayor Lisa Johnson

THAT all items on the proposed consent agenda and respective recommendations be approved.

CARRIED UNANIMOUSLY

- a. September 11, 2025 Regular Council Meeting Minutes
- b. 11. Information Items
 - a. Greater Parkland Regional Chamber - September News
 - b. Summer Village of Silver Sands 2025 Organizational Meeting Results
 - c. YRL 2026 Budget Overview
 - d. YRL 2026 Draft Budget with Projections
 - e. AB Muni's Notice of 2025 Annual General Meeting (AGM)-September 18, 2025 email from Dana Mackie CEO

5. PUBLIC HEARINGS

- a. 10:00 a.m. Public Hearing - Bylaw 833-25 - Close to Public Travel a Public Roadway

Motion # 237-25

MOVED by: Councillor Bridgitte Coninx

THAT the agenda for the public hearing for Bylaw# 833-25 (a bylaw to close to public travel a public roadway) be approved and the public hearing be opened at 10:00 a.m.

CARRIED UNANIMOUSLY

Mayor Kwasny read opening remarks.

Jennifer Thompson, Chief Administrative Officer, Gino Damo, Director of Corporate and Community Services, Debbie Giroux, Recording Secretary and Development Officer Paul Hanlan were introduced.

Development Officer Paul Hanlan read a staff report into the public record and advised that no public submissions or comments had been received.

No in-person or zoom attendees provided comments.

Motion # 238-25

MOVED by: Councillor Bridgitte Coninx

THAT the public hearing for Bylaw # 833-25 the 2025 Road Closure Bylaw be closed at 10:10 a.m.

CARRIED UNANIMOUSLY

6. APPOINTMENTS/PRESENTATIONS/DELEGATIONS

- a. 9:50 a.m. - Chief Enforcement Officer Dallas Choma - Lac Ste. Anne County Enforcement Services

Chief Enforcement Officer Dallas Choma, Lac Ste. Anne County Enforcement Services, attended the meeting and presented the mid-year report, from 9:35 a.m. until 10:00 a.m. and continued after the Public Hearing from 10:10 a.m. until 10:20 a.m.

Motion # 239-25

MOVED by: Councillor Sheila Pockett

THAT the discussion with Chief Enforcement Officer Choma be accepted for information.

CARRIED UNANIMOUSLY

- b. 10:15 a.m. - Deputy Chief Brent Sanderson - Lac Ste. Anne County Fire Services

Deputy Chief Brent Sanderson attended the meeting from 10:20 a.m. until 10:35 a.m. to present the LSAC Fire Services 1st and second quarterly report.

Motion # 240-25

MOVED by: Deputy Mayor Lisa Johnson

THAT the discussion and presentation with Brent Sanderson, Deputy Chief, Lac Ste. Anne County Fire Services be accepted for information.

CARRIED UNANIMOUSLY

7. FINANCIAL REPORTS - n/a

8. POLICIES & BYLAWS - n/a

9. ACTION ITEMS

- a. 2025 Alberta School Foundation Fund Requisition Increase

Motion # 241-25

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the 2025 Alberta School Foundation Fund Requisition Increase report for information.

CARRIED UNANIMOUSLY

- b. Capital Plan 2025 and 2026 Amendment

Motion # 242-25

MOVED by: Councillor Robin Murray

THAT Council approve an amendment to the Capital Plan 2025-2030 for 2025 & 2026 as follows:

Add Administration Office Building Upgrades Project of \$57,200 in the 2025 Capital Plan, and

Remove Council Chamber Upgrade Including IT Project of \$5,000 in the 2026 Capital Plan.

CARRIED UNANIMOUSLY

Council recessed from 11:00 a.m. until 11:10 a.m.

- c. Request to Dispose of Asset

Motion # 243-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council authorize Administration to advertise for tender the disposal of the Westlake trailer s/n SQ1030TRA37010680

CARRIED UNANIMOUSLY

10. COUNCIL, COMMITTEE & STAFF REPORTS

Motion # 244-25

MOVED by: Councillor Sheila Pockett

THAT the Council and staff reports be accepted as presented.

CARRIED UNANIMOUSLY

11. INFORMATION ITEMS

Accepted under the Consent Agenda Motion #236-25

- a. Greater Parkland Regional Chamber - September News
- b. Summer Village of Silver Sands 2025 Organizational Meeting Results
- c. YRL 2026 Budget Overview
- d. YRL 2026 Draft Budget with Projections
- e. AB Muni's Notice of 2025 Annual General Meeting (AGM) - September 18, 2025 email from Dana Mackie CEO

12. CLOSED MEETING

Motion # 245-25

MOVED by: Councillor Bridgitte Coninx

THAT Pursuant to Sections 197(2) and 205.1 of the Municipal Government Act and Division 2 Access to Information Act (ATIA) Section 20 - Disclosure harmful to personal privacy (4)(g); Personnel - CAO Performance Appraisal; and Division 2 ATIA, Section 19 - Disclosure harmful to business interests of a third party, Council move into Closed Meeting at 11:41 a.m.

CARRIED UNANIMOUSLY

Council recessed from 11:41 a.m. until 11:43 a.m. to allow in-person attendees and the Recording Secretary to leave the meeting.

The following individuals attended the Closed meeting:

Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett
Jennifer Thompson, Chief Administrative Officer (a portion)
Gino Damo, Director of Corporate and Community Services (a portion)

Motion # 246-25

MOVED by: Councillor Robin Murray

THAT Council move out of Closed meeting at 11:56 a.m.

CARRIED UNANIMOUSLY

Council recessed from 11:57 a.m. until 1:11 p.m.

Motion # 247-25

MOVED by: Councillor Sheila Pockett

THAT Council resume Closed meeting at 1:11 p.m.

CARRIED UNANIMOUSLY

Motion # 248-25

MOVED by: Councillor Bridgitte Coninx

THAT Council move out of Closed Session at 2:10 p.m.

CARRIED UNANIMOUSLY

13. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 2:11 p.m.

14. UPCOMING EVENTS

Lenard Kwasny, Mayor

Jennifer Thompson
Chief Administrative Officer



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	October 9, 2025
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	2025 Operating Statement, Capital Statement and Balance Sheet

BACKGROUND / PROPOSAL

During August 21, 2025, Special Council Meeting, Council made the following motion regarding the 2025 Operating Statement, Capital Statement and Balance Sheet:

- b. 2025 Operating Statement, Capital Statement and Balance Sheet

Motion # 205-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council approve the 2025 Operating Statement from January 1 to July 2, 2025, as presented.

CARRIED UNANIMOUSLY

Motion # 206-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council approve the 2025 Capital Statement from January 1 to July 2, 2025, as presented.

CARRIED UNANIMOUSLY

Motion # 207-25

MOVED by: Councillor Sheila Pockett

THAT Council approve the 2025 Balance Sheet as at July 2, 2025 as presented.

CARRIED UNANIMOUSLY

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration is bringing forward the attached operating & capital statement ending September 30, that contains the year to date actual up to the date the report is generated; the annual approved budget, and variance from actual to approved budget as indicated in the Financial Reporting Policy.

It is important to note that tax revenues (general municipal, Alberta School Foundation Fund, recreation tax and Lac Ste Anne Foundation) are posted. Also, municipal budgets are compared to on an annual basis rather than quarterly due to many factors such as majority of tax revenue is collected once a year and majority of public works expenditures occur in the summer months.

Administration is also bringing forward the attached balance sheet that contains actual balances as of October 1, 2025, and Outstanding Property Taxes as of October 2, 2025.

Also, as per the policy, "Council will review the reports as presented to ensure a general familiarity with the financial information provided."

Administration can provide additional information should Council request clarification.

STRATEGIC ALIGNMENT

Good Governance

Financial Sustainability

COSTS / SOURCE OF FUNDING

No material financial impact to 2025 operational budgets.

RECOMMENDED ACTION

1. That Council approves the 2025 Operating Statement from January 1 to October 1, 2025, as presented.
2. That Council approve the 2025 Capital Statement from January 1 to October 1, 2025, as presented.
3. That Council approve the 2025 Balance Sheet from January 1 to October 1, 2025, as presented.
4. (Or some other directions as given by Council at meeting time).

ATTACHMENTS

- 2025 Operating Statement – January 1 – October 1, 2025.
- 2025 Capital Statement – January 1 – October 1, 2025.
- 2025 Balance Sheet – January 1 – October 1, 2025.
- Tax Trial Balance-Outstanding Property Taxes as of October 2, 2025.



TOWN OF ONOWAY

2025 OPERATING STATEMENT FROM JANUARY 1 TO OCTOBER 1, 2025

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2025-Oct-1
11:46:35 AM

General Ledger	Description	2025 Budget	2025 Actual	2025 % Variance	
TAXES REVENUE					
1-00-00-111	RESIDENTIAL TAXES	(743,696.01)	(743,521.85)	99.97	
1-00-00-112	FARMLAND TAXES	(712.12)	(712.13)	100.00	
1-00-00-113	COMMERCIAL TAXES	(739,985.20)	(751,389.00)	101.54	
1-00-00-114	INDUSTRIAL TAXES	(349.49)	(293.12)	83.87	
1-00-00-120	COST SHARE ROAD TAX	0.00	0.00	0.00	
1-00-00-121	MUNICIPAL SERVICE TAX-RECREATION	(23,150.00)	(23,149.19)	99.99	
1-00-00-190	ELEC. POWER, PIPE, CABLE TV	(79,332.00)	(64,397.29)	81.17	
1-19-00-750	ASFF SCHOOL REQUISITION RESIDENTIAL	(262,465.00)	(261,405.68)	99.59	
1-19-00-751	LSA FOUNDATION REQUISITION	(29,470.00)	(29,408.13)	99.79	
1-19-00-754	ASFF SCHOOL REQUISITION NON-RESIDENTIAL	(161,251.00)	(161,250.61)	99.99	
TOTAL TAXATION REVENUE		(2,040,410.82)	(2,035,527.00)	99.76	
REQUISITIONS					
2-19-00-750	SCHOOL REQUISITION RESIDENTIAL	262,465.00	108,044.06	41.16	
2-19-00-751	LAC STE. ANNE FOUNDATION REQUISITION	29,470.00	22,102.14	74.99	
2-19-00-752	DESIGNATED INDUSTRIAL PROPERTY	288.00	0.00	0.00	
2-19-00-754	SCHOOL REQUISIT. OVER/UNDER LEVY NON-RES	0.00	0.00	0.00	
2-19-00-755	SCHOOL REQUISITION NON-RESIDENTIAL	161,251.00	70,128.86	43.49	
2-19-00-756	SCHOOL REQUISITION OVER/UNDER LEVY RESID.	0.00	0.00	0.00	
TOTAL REQUISITIONS		453,474.00	200,275.06	44.16	
TAX REVENUE AVAILABLE FOR MUNI		(1,586,936.82)	(1,835,251.94)	115.65	
GENERAL REVENUE					
1-01-00-510	PENALTIES & COSTS ON TAXES	(26,122.08)	(39,030.09)	149.41	
1-01-00-540	FRANCHISE REVENUE - ATCO	(39,778.00)	(33,322.15)	83.77	
1-01-00-541	FRANCHISE REVENUE - FORTIS	(100,339.94)	(77,350.46)	77.08	
1-01-00-550	RETURN ON INVESTMENT (BANK INTEREST	(22,639.43)	(18,171.15)	80.26	
1-01-00-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00	0.00	
1-01-00-840	CONDITIONAL OPERATIONAL GRANTS	0.00	0.00	0.00	
1-03-12-920	RESERVE TRANSFER - ADMIN.	(89,932.87)	0.00	0.00	
TOTAL GENERAL REVENUE		(278,812.32)	(167,873.85)	60.21	
LEGISLATIVE EXPENSE					
2-11-00-130	COUNCIL - CPP	2,101.20	637.84	30.35	
2-11-00-131	COUNCIL - EI	0.00	0.00	0.00	
2-11-00-132	COUNCIL-EMP. BENEFIT ER-AMS	28,016.00	18,208.64	64.99	
2-11-00-137	COUNCIL-WCB	727.58	829.77	114.04	
2-11-00-141	COUNCIL DEVELOPMENT	16,280.00	9,401.80	57.75	
2-11-00-150	COUNCIL FEES	55,620.00	35,694.03	64.17	
2-11-00-211	COUNCIL MILEAGE & SUBSISTANCE	10,000.00	96.49	0.96	
2-11-00-216	COUNCIL-TELEPHONE/INTERNET/MEETING PREP.	18,200.00	2,849.31	15.65	
2-11-00-242	COUNCIL LEGAL FEES	24,250.00	3,600.00	14.84	
2-11-00-252	COUNCIL DONATION	1,000.00	0.00	0.00	
2-11-00-270	COUNCIL MEMBERSHIPS	0.00	0.00	0.00	
2-11-00-274	COUNCIL INSURANCE	351.00	40.00	11.39	
2-11-00-513	COUNCIL SUPPLIES	8,434.00	730.88	8.66	
2-11-00-514	PUBLIC RELATIONS/PROMOTIONS	1,500.00	607.90	40.52	
2-11-00-770	COUNCIL -LEADERSHIP BURSARY	2,250.00	1,500.00	66.66	
TOTAL LEGISLATIVE EXPENSE		168,729.78	74,196.66	43.97	
SURPLUS/DEFICIT LEGISLATIVE		168,729.78	74,196.66	43.97	
ADMIN REVENUE					
1-12-00-274	INSURANCE -CLAIMS/REBATES	0.00	0.00	0.00	
1-12-00-410	GENERAL SERVICE & SUPPLY REVENUE	(1,996.00)	(1,540.00)	77.15	
1-12-00-510	A/R PENALTY REVENUE	(225.00)	(25.00)	11.11	
1-12-00-560	RENTALS, LEASES	(1,200.00)	(1,200.00)	100.00	
1-12-00-591	REBATES, DIVIDENDS	(85.00)	(66.75)	78.52	
1-12-00-840	ADMIN. - LGFF O (Previously MSI O)	(90,428.00)	0.00	0.00	
1-12-00-850	ADMIN - TRANSFER FROM RESERVES	(41,844.00)	0.00	0.00	
1-12-00-930	CONTRIBUTION-OTHER FUNCTIONS-FIRE/ELECT	0.00	0.00	0.00	
1-12-00-940	ADMIN.-SENATE ELECTION	0.00	0.00	0.00	
1-12-00-990	OTHER REVENUE	(3,030.00)	(195,929.65)	6,466.32	\$180,124.00 for Province of Alberta debenture
1-12-00-991	OTHER REVENUE - 100 YR ANNIVERSARY	0.00	0.00	0.00	Fibre Optic Industrial Install.
1-12-00-992	TRANSFER FROM RESERVE - STAFF CHANGES	0.00	0.00	0.00	
TOTAL ADMIN REVENUE		(141,295.00)	(195,725.40)	143.19	
ADMIN EXPENSE					

2-12-00-110	ADMIN - SALARIES AND WAGES	434,458.00	307,201.37	70.70	
2-12-00-130	ADMIN - EMP. BENEFIT ER - CPP/EI/AMS/RPP	86,038.00	64,190.87	74.60	
2-12-00-131	ADMIN - EMP. BENEFIT ER - E.I.	0.00	0.00	0.00	
2-12-00-132	ADMIN - EMP. BENEFIT ER - AMS	0.00	0.00	0.00	
2-12-00-133	ADMIN - EMP. BENEFIT ER - RPP	0.00	2,622.67	0.00	
2-12-00-137	ADMIN - WORKER'S COMPENSATION	7,308.00	5,215.85	71.37	
2-12-00-141	ADMIN - STAFF DEVELOPMENT	4,020.00	1,209.36	30.08	
2-12-00-142	ADMIN- EMPLOYEE RECOGNITION	2,045.00	360.78	17.64	
2-12-00-211	ADMIN - TRAVEL & SUBSISTANCE	4,040.00	0.00	0.00	
2-12-00-215	ADMIN - POSTAGE, FREIGHT, COURIER	6,417.00	3,270.14	50.96	
2-12-00-216	ADMIN - TELEPHONE, FAX	10,257.00	6,296.87	61.39	
2-12-00-221	ADMIN - ADVERTISING	3,206.00	2,268.75	70.76	
2-12-00-231	ADMIN - AUDIT FEES	16,500.00	14,272.00	86.49	
2-12-00-232	ADMIN - ASSESSMENT FEES	14,522.00	11,151.94	76.79	
2-12-00-241	ADMIN - INSURANCE FEES	29,332.00	35,530.29	121.13	
2-12-00-242	ADMIN - LEGAL FEES	60,000.00	74,018.67	123.36	Below budget when GL 2-11-00-242 Council Legal Fees budget amount of \$24,250.00 taken into consideration.
2-12-00-243	ADMIN - COMPUTER SERVICE & SUPPORT	60,768.00	47,597.43	78.32	
2-12-00-244	ADMIN - GIS PROJECT	6,060.00	0.00	0.00	
2-12-00-245	ADMINISTRATION/CAO CONTRACT	20,000.00	12,523.30	62.61	
2-12-00-246	ADMIN - BYLAW/POLICY REVIEW	0.00	0.00	0.00	
2-12-00-247	ADMIN - RECORDS RETENTION PROJECT	0.00	0.00	0.00	
2-12-00-250	ADMIN - BUILDING MAINT & REPAIR	5,110.00	8,149.05	159.47	Includes \$4,783.80 for lighting retrofit and motion sensors as part of Roving Energy Manager Grant Program.
2-12-00-252	ADMIN - OFFICE CLEANING	9,000.00	6,750.00	75.00	
2-12-00-260	ADMIN - OFFICE MACHINES MAINT/REPAI	3,000.00	1,932.13	64.40	
2-12-00-261	ADMIN - OFFICE MACHINES RENT/LEASE	10,941.00	6,638.75	60.67	
2-12-00-270	ADMIN - MEMBERSHIP FEES	3,850.00	4,771.01	123.92	
2-12-00-271	ADMIN - ELECT/ PLEB/CENSUS (TO RESERVE)	2,700.00	9,672.61	358.24	
2-12-00-272	ADMIN - 100 YR ANNIVERSARY EXPENSE	0.00	0.00	0.00	
2-12-00-511	ADMIN - STATIONERY	4,655.00	2,285.97	49.10	
2-12-00-512	ADMIN - OFFICE LANDSCAPING	0.00	0.00	0.00	
2-12-00-513	ADMIN - GENERAL SUPPLIES	4,550.00	3,809.39	83.72	
2-12-00-514	ADMIN - PUBLIC RELATIONS/PROMOTION	8,933.00	7,186.00	80.44	
2-12-00-541	ADMIN - POWER (OFFICE&FIRE)	10,733.00	4,598.60	42.84	
2-12-00-542	ADMIN - NATURAL GAS	10,016.00	2,381.37	23.77	
2-12-00-810	ADMIN - INTERES-SHORT TERM BORROW.	2,000.00	0.00	0.00	
2-12-00-811	ADMIN - BANK CHARGES	3,030.00	1,349.75	44.54	
2-12-00-831	ADMIN - DEBENTURE INTEREST	9,752.00	0.00	0.00	
2-12-00-832	ADMIN - DEBENTURE PRINCIPLE	33,124.00	223,000.00	673.22	\$223K for Fibre Optic Install Invoice to Canadian Fibre Optic. First debenture payment will occur in 2026.
2-12-00-990	ADMIN-CAO CONTINGENCY FUND (MOST)	0.00	0.00	0.00	
2-12-00-992	ADMIN - ALLOWANCE FOR STAFF CHANGES	0.00	0.00	0.00	
2-12-99-625	ADMINISTRATION-BUILDING AMORTIZATION	5,101.00	0.00	0.00	
2-12-99-635	ADMINISTRATION-M & E AMORTIZATION	4,080.00	0.00	0.00	
TOTAL ADMIN EXPENSE		895,546.00	870,254.92	97.18	
SURPLUS/DEFICIT ADMIN		756,738.00	671,493.52	88.74	
FIRE REVENUE					
1-23-00-420	BAY RENTAL FEES	(26,400.00)	(9,906.30)	37.52	
1-23-00-850	FIRE - ORFS CONTRIB. ADM/COPIES/POSTAGE	(2,363.00)	(2,363.00)	100.00	
1-23-00-920	FIRE - TRANSFER FROM RESERVES	0.00	0.00	0.00	
1-23-00-930	CONTRIBUTION - OTHER FUNCTIONS-DISPATCH	(3,950.00)	(889.45)	22.51	
1-23-00-931	FIRE REV. - LSAC MVA RESPONSE	0.00	0.00	0.00	
1-23-00-940	FIRE - ONOWAY INCIDENT RECOVERY	(1,808.00)	(2,888.56)	159.76	
1-23-00-990	OTHER REVENUE - ADMIN CHARGES	0.00	(4,807.74)	0.00	
1-23-00-991	BLDG REIMBURSEMENT(\$5000/\$9000)	(3,255.00)	(1,627.50)	50.00	
TOTAL FIRE REVENUE		(37,776.00)	(22,482.55)	59.52	
FIRE EXPENSE					
2-23-00-110	FIRE - ONOWAY INCIDENT RESPONSES	1,808.00	3,643.56	201.52	
2-23-00-111	FIRE-MEDICAL CONSUMABLES (\$5/PARCEL)	0.00	0.00	0.00	
2-23-00-112	FIRE EXP. - LSAC MVA RESPONSES	0.00	0.00	0.00	
2-23-00-216	FIRE - RADIOS/LEGAL	0.00	0.00	0.00	
2-23-00-226	FIRE ADMIN FEE (\$2,201.52)	2,202.00	1,864.16	84.65	
2-23-00-241	FIRE HALL INSURANCE	313.00	329.00	105.11	
2-23-00-250	FIRE - BUILDING REPAIR, MAINTENANCE	5,050.00	20,352.70	403.02	Includes \$4,435 for lighting retrofit and motion sensors as part of Roving Energy Manager Grant Program.
2-23-00-251	FIRE-ALBERTA BEACH REIMBURSEMENT	0.00	0.00	0.00	
2-23-00-350	FIRE-CONTRACT (\$56,509)	59,732.00	10,580.88	17.71	
2-23-00-351	911 DISPATCH CONTRACT PARKLAND COUNTY	1,725.00	1,288.29	74.68	
2-23-00-352	FIRE - NWFR CONTRACT	0.00	0.00	0.00	
2-23-00-353	FIRE - WATER USE/MISC	2,020.00	249.50	12.35	
2-23-00-354	FIRE -ONOWAY PORT BLDG. REIMB (TO RESER)	0.00	0.00	0.00	
2-23-00-541	FIRE - POWER (4812 - 51 STREET)	7,519.00	3,746.44	49.82	
2-23-00-542	FIRE - PROPANE	880.00	766.83	87.13	
2-23-00-543	FIRE - SEPTIC SERVICES	1,010.00	1,547.09	153.17	
2-23-00-544	FIRE - UNRECOVERABLE INCIDENTS	2,020.00	0.00	0.00	
TOTAL FIRE EXPENSE		84,279.00	44,368.45	52.64	
FIRE SURPLUS/DEFICIT		46,503.00	21,885.90	47.06	
ONOWAY REGIONAL FIRE SERVICES					
1-23-00-992	ORFS - REVENUE HIGHWAY RESPONSES	(40,000.00)	(4,020.00)	10.05	
1-23-00-993	ORFS - OPERATIONAL POST (other muni)	(4,591.00)	(5,005.84)	84.67	
1-23-00-994	ORFS - NWF CONTRACT (other muni)	(43,303.00)	(43,303.38)	100.00	
1-23-00-995	ORFS - INCIDENT RECOVERY	(30,000.00)	(7,339.14)	24.46	

1-23-00-996	(EXC.ONOWAY) ORFS - FIRE RESER TRANS.(\$9761 & \$7801)	0.00	0.00	0.00
1-23-00-997	ORFS - CONTRACT/ADMIN (Onoway)	(12,782.00)	(12,445.04)	97.36
TOTAL ONOWAY REGIONAL FIRE SER		(135,588.00)	(75,154.40)	55.43

ONOWAY REGIONAL FIRE SERVICES

2-23-00-113	ORFS - MEDICAL CONSUMABLES (\$5/PARCEL)	2,784.00	3,066.25	110.13
2-23-00-114	ORFS - LSAC MVA/MUTUAL AID RESP.	40,000.00	6,010.97	15.02
2-23-00-115	ORFS - INCIDENT RESPONSES (EXC. ONOWAY)	30,000.00	3,792.07	12.64
2-23-00-141	ORFS - UNRECOVERABLE INCIDENTS	351.00	0.00	0.00
2-23-00-143	ORFS - COPIES/POSTAGE	193.00	193.00	100.00
2-23-00-211	ORFS - ADMINISTRATION	2,170.00	2,170.00	100.00
2-23-00-215	ORFS - MISC (HALL RENT/PHONE/LUNCH)	45.00	0.00	0.00
2-23-00-217	ORFS - VOLUNTEER FIRE INSURANCE	285.00	516.00	181.05
2-23-00-218	ORFS - RESERVES	0.00	2,508.44	0.00
2-23-00-219	ORFS - NWF CONTRACT(other munis)	0.00	0.00	0.00
2-23-00-220	ORFS - ADD. OPERATIONAL (AB & ON)	3,255.00	3,255.00	100.00
2-23-00-221	ORFS - HALL IMPR.(\$5000 ONO. \$6800 AB)	0.00	0.00	0.00
2-23-00-223	ORFS - RADIOS	1,179.00	1,404.00	119.08
2-23-00-224	ORFS - RADIOS (AFRRCS SETUP)	0.00	0.00	0.00
2-23-00-225	ORFS - RADIOS LICENSE	1,045.00	0.00	0.00
2-23-00-274	ORFS - LEGAL	127.00	0.00	0.00
2-23-00-513	ORFS - CONTRACT	53,884.00	53,884.25	100.00
2-23-00-517	ORFS - RADIO REPAIR	271.00	0.00	0.00
ONOWAY REGIONAL FIRE SERVICES		135,589.00	76,799.98	56.64
ONOWAY REGIONAL FIRE SERVICES		1.00	1,645.58	164,558.00

EMERG. MGT/DISASTER SERV. REV.

1-24-00-840	DIS. SERV - REGIONAL COLL. GRANT	0.00	0.00	0.00
1-24-00-841	EMERG. MGT- REG. RADIO NETWORK GRANT	0.00	0.00	0.00
1-24-00-990	EMERG. MNGMNT. - RADIO SALES (BINS)	0.00	0.00	0.00
TOTAL DISASTER SERVICES REV.		0.00	0.00	0.00

EMERGENCY MGT./DISASTER SERVI

2-24-00-141	DIS.SERV. - STAFF DEVELOPMENT	758.00	0.00	0.00
2-24-00-211	DIS.SERV. - TRAVEL & SUBSISTENCE	505.00	0.00	0.00
2-24-00-245	DIS. SERV. - CONTRACTED WORK	0.00	0.00	0.00
2-24-00-246	DIS. SERV. - REGIONAL EMERG. SERV. STUDY	0.00	0.00	0.00
2-24-00-247	EMRG. MGT.-REG. RADIO	0.00	0.00	0.00
2-24-00-510	DIS.SERV. - GENERAL SUPPLIES	1,010.00	0.00	0.00
TOTAL DISASTER SERVICES EXPENS		2,273.00	0.00	0.00

AMBULANCE REVENUE

1-25-00-351	CONTRIBUTION - OTHER ORGANIZATIONS	0.00	0.00	0.00
1-25-00-840	CONDITIONAL GRANT-AMBULANCE	0.00	0.00	0.00
1-25-00-990	AMBULANCE-OTHER REVENUE	0.00	0.00	0.00
TOTAL AMBULANCE REVENUE		0.00	0.00	0.00

AMBULANCE EXPENSE

2-25-00-240	AMBULANCE - TRANSFER PAYMENTS	0.00	0.00	0.00
2-25-00-262	AMBULANCE - STAFF ACCOMODATION RENT	0.00	0.00	0.00
TOTAL AMBULANCE EXPENSE		0.00	0.00	0.00
SURPLUS/DEFICIT AMBULANCE		2,273.00	0.00	0.00

BYLAW REVENUE

1-26-00-420	DOG POUND CHARGES, DOG SALES	(450.00)	0.00	0.00
1-26-00-513	WEED&SNOW REMOVAL COST RECOVERY	(500.00)	0.00	0.00
1-26-00-520	ANIMAL LICENSES	(300.00)	(560.00)	186.66
1-26-00-530	MUNICIPAL FINES (DOGS, WEEDS)	(400.00)	(3,050.18)	762.54
TOTAL BYLAW REVENUE		(1,650.00)	(3,610.18)	218.80

BYLAW EXPENSE

2-26-00-242	BYLAW-LEGAL FEES	2,305.00	9,632.18	417.88
2-26-00-245	BYLAW - CONTRACT	0.00	0.00	0.00
2-26-00-271	BYLAW - POUND/VET FEES	1,010.00	0.00	0.00
2-26-00-513	BYLAW - CONTRACTED WEED&SNOW REMOVAL	400.00	0.00	0.00
TOTAL BYLAW EXPENSE		3,715.00	9,632.18	259.28
BYLAW SURPLUS/DEFICIT		2,065.00	6,022.00	291.62

POLICING REVENUE

1-27-00-530	RCMP & CPO FINE REVENUE	(4,944.00)	(3,052.00)	61.73
1-27-00-531	SCHOOL RESOURCE OFFICER	0.00	0.00	0.00
TOTAL POLICING REVENUE		(4,944.00)	(3,052.00)	61.73

POLICING EXPENSE

2-27-00-240	COMMUNITY PEACE OFFICER CONTRACT	91,662.00	68,747.40	75.00
2-27-00-241	PEACE OFFICER MEMBERSHIP	0.00	3,423.00	100.77
2-27-00-245	POLICING - SCHOOL RESOURCE OFFICER	0.00	0.00	0.00

TOTAL POLICING EXPENSE	141,335.00	118,805.40	84.06
POLICING SURPLUS/DEFICIT	136,391.00	115,753.40	84.87
PW REVENUE			
1-31-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	0.00
1-31-00-990	OTHER REVENUE (FROM RESERVES - TIRES)	0.00	(185.40)
TOTAL PW REVENUE	0.00	(185.40)	0.00

PW EXPENSE			
2-31-00-110	PW - WAGES	38,332.00	26,018.14
2-31-00-111	PW - CONSULTING FEES	0.00	0.00
2-31-00-130	PW - EMPLOYEE BENEFITS CPP/EI/AMS/RPP	7,910.00	5,546.45
2-31-00-131	PW - EMPLOYEE BENEFIT EI	0.00	0.00
2-31-00-132	PW - EMPLOYEE BENEFIT - AMS	0.00	0.00
2-31-00-133	PW - EMPLOYEE BENEFIT RPP	0.00	0.00
2-31-00-137	PW - WORKERS COMPENSATION	1,163.00	829.77
2-31-00-141	PW - STAFF DEVELOPMENT	1,010.00	700.00
2-31-00-211	PW - TRAVEL & SUBSISTANCE	505.00	74.99
2-31-00-215	PW - POSTAGE & FREIGHT	0.00	0.00
2-31-00-216	PW - TELEPHONE	4,848.00	3,842.44
	CHARGES/SECURITY/INTERNET		
2-31-00-221	PW - ADVERTISING	627.00	176.00
2-31-00-224	P.W. - MEMBERSHIPS	776.00	92.90
2-31-00-241	PW - INSURANCE PREMIUMS	8,669.00	8,840.40
2-31-00-243	PW - COMPUTER SERVICE/SUPPORT	1,010.00	0.00
2-31-00-244	PW - ASSET MANAGEMENT	9,150.00	7,500.00
2-31-00-245	PW - CONTRACT WORK	0.00	170.00
2-31-00-250	PW - BUILDING REPAIR & MAINTENANCE	8,060.00	1,688.34
2-31-00-253	PW - EQUIPMENT REPAIR & MAINTENANCE	50,500.00	20,180.48
2-31-00-513	PW - GENERAL SUPPLIES (INC. TOOLS)	10,483.00	5,565.87
2-31-00-514	PW - SAFETY EQU. (OH&S) &PROGRAM MANUAL	4,545.00	1,761.01
2-31-00-520	PW - OIL & GAS	25,774.00	10,868.71
2-31-00-541	PW - POWER (5104 - 41 STREET)	4,840.00	2,360.61
2-31-00-542	PW - NATURAL GAS (5104 - 41 STREET)	5,500.00	3,283.86
2-31-00-543	PW - SHOP PUMP OUT FEES	1,010.00	264.88
2-31-00-764	PW - COMMON SERVICES RESERVE TRANSFER	0.00	0.00
2-31-00-998	P.W. - GAIN/LOSS TCA	0.00	(1,600.00)
2-31-99-625	PUBLIC WORKS-BUILDING AMORTIZATION	1,632.00	0.00
2-31-99-635	PUBLIC WORKS-M & E AMORTIZATION	3,060.00	0.00
2-31-99-655	PUBLIC WORKS-VEHICLE AMORTIZATION?	6,121.00	0.00
TOTAL PW EXPENSE	195,525.00	98,164.85	50.21
PW SURPLUS/DEFICIT	195,525.00	97,979.45	50.11

ROADS REVENUE			
1-32-00-121	LOCAL IMPROVEMENT - CURB & PAVING	0.00	0.00
1-32-00-840	ROADS REV. - SHORT TERM BORROWING PRINC.	0.00	0.00
1-32-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	(15.88)
1-32-00-990	STREETS - OTHER REVENUE	(1,100.00)	0.00
TOTAL ROADS REVENUE	(1,100.00)	(15.88)	1.44

ROAD EXPENSE			
2-32-00-110	STREETS - WAGES	89,441.00	61,951.09
2-32-00-111	STREETS CONSULTING FEES	0.00	0.00
2-32-00-130	STREETS - EMPLOYEE BENEFITCPP/EI/AMS/RPP	18,456.00	13,134.05
2-32-00-131	STREET - EMPLOYEE BENEFIT EI	0.00	0.00
2-32-00-132	STREET - EMPLOYEE BENEFIT AMS	0.00	0.00
2-32-00-133	STREETS - EMPLOYEE BENEFIT RPP	0.00	0.00
2-32-00-137	STREETS - WORKERS COMPENSATION	3,156.00	2,252.27
2-32-00-215	STREETS - POSTAGE & FREIGHT	0.00	0.00
2-32-00-231	STREETS - ENGINEERING	0.00	825.20
2-32-00-241	STREETS - INSURANCE PREMIUMS	1,202.00	1,262.00
2-32-00-245	STREETS - CONTRACTED WORK	51,714.00	11,295.00
2-32-00-252	STREETS - CNR CROSSING MAINTENANCE	4,416.00	3,319.50
2-32-00-513	STREETS - GENERAL SUPPLIES	4,040.00	1,772.06
2-32-00-514	STREETS-SNOW PLOWING/DAMAGES	505.00	0.00
2-32-00-531	STREETS - SAND/CHIP/ETC.	19,032.00	11,474.24
2-32-00-532	STREETS - SIGNS, CULVERTS	1,515.00	1,604.47
2-32-00-533	STREETS - SIDEWALKS	0.00	0.00
2-32-00-534	STREETS - CHRISTMAS DECORATIONS	3,000.00	0.00
2-32-00-542	STREETS - POWER (STREET LIGHTS)	85,800.00	54,354.52
2-32-00-762	STREETS-CAPITAL FUNCT.CONTR. (2018-2022)	0.00	0.00
2-32-00-810	STREET-SHORT TERM BORROWING INTEREST	0.00	0.00
2-32-00-811	STREETS REPAY TO RESERVES	0.00	0.00
2-32-99-615	STREETS-ENGINEERING STRUCTURES AMORTIZAT	2,142.00	0.00
2-32-99-635	STREETS M&E AMORTIZATION	0.00	0.00
TOTAL ROAD EXPENSE	284,419.00	163,244.40	57.40
ROADS SURPLUS/DEFICIT	283,319.00	163,228.52	57.61

PARKS REVENUE			
1-72-00-410	PARKS - RV SANI DUMP FEES	(5,869.00)	(3,518.95)
			59.95

1-72-00-590	PARKS - BEAUTIFICATION	0.00	0.00	0.00
1-72-00-591	PARKS DONATED FUNDS	0.00	0.00	0.00
1-72-00-592	PARKS-WALKING TRAIL COMMITTEE	0.00	0.00	0.00
1-72-00-840	CONDITIONAL GRANTS - RECREATION	0.00	0.00	0.00
1-72-00-940	PARKS - BEAUTIFICATION TSFR FR. RESERVES	0.00	0.00	0.00
1-72-00-990	PARKS - SUMMER STUDENT FUNDING	(6,300.00)	0.00	0.00
TOTAL PARKS REVENUE		(12,169.00)	(3,518.95)	28.92
PARKS EXPENSE				
2-72-00-110	PARKS - WAGES	81,532.00	56,927.51	69.82
2-72-00-130	PARKS - EMPLOYEE BENEFITS CPP/EI/AMS/RPP	11,106.00	7,958.15	71.65
2-72-00-131	PARKS - EMPLOYEE BENEFIT EI	0.00	0.00	0.00
2-72-00-132	PARKS- EMPLOYEE BENEFIT AMS	0.00	0.00	0.00
2-72-00-133	PARKS - EMPLOYEE BENEFIT RPP	0.00	0.00	0.00
2-72-00-137	PARKS - WORKERS COMPENSATION	1,993.00	1,422.50	71.37
2-72-00-141	PARKS - STAFF DEVELOPMENT	505.00	0.00	0.00
2-72-00-221	PARKS - ADVERTISING	0.00	0.00	0.00
2-72-00-241	PARKS - INSURANCE	1,562.00	1,630.61	104.39
2-72-00-243	PARKS - CONTRACT WORK	3,225.00	3,446.10	106.85
2-72-00-250	PARKS - REPAIR & MAINTENANCE	3,150.00	421.32	13.37
2-72-00-510	PARKS - GENERAL SUPPLIES	3,030.00	720.16	23.76
2-72-00-541	PARKS - POWER	5,500.00	2,124.24	38.62
2-72-00-542	PARKS-FORTIS (TREES/KIDS COR./RUTH CUST)	11,000.00	2,800.00	25.45
2-72-00-543	PARKS-SEPTIC SERVICES	2,525.00	1,937.95	76.75
2-72-00-762	PARKS-BEAUTIFICATION PROJECT	3,030.00	3,888.00	128.31
2-72-99-615	PARKS-ENGINEERING STRUCTURES AMORTIZATIO	500.00	0.00	0.00
2-72-99-625	PARKS-BUILDINGS AMORTIZATION??	0.00	0.00	0.00
2-71-00-764	RESERVE TRANSFER	0.00	0.00	0.00
TOTAL PARKS EXPENSE		128,658.00	83,276.54	64.73
PARKS SURPLUS/DEFICIT		116,489.00	79,757.59	68.47
STORM WATER REVENUE				
1-37-00-840	CONDITIONAL GRANTS-STORM WATER	0.00	0.00	0.00
TOTAL STORM WATER REVENUE		0.00	0.00	0.00
STORM WATER EXPENSE				
2-37-00-231	STORM WATER - ENGINEERING	15,800.00	7,900.00	50.00
2-37-00-245	STORM WATER - CONTRACTED WORK	21,396.00	16,513.26	77.17
2-37-99-615	STORM WATER-ENGINEERING STRUCTURES AMORT	0.00	0.00	0.00
2-42-00-540	SEWER - LAGOON POWER	0.00	0.00	0.00
TOTAL STORM WATER EXPENSE		37,196.00	24,413.26	65.63
STORM WATER SURPLUS/DEFICIT		37,196.00	24,413.26	65.63
WATER REVENUE				
1-41-00-121	LOCAL IMPROVEMENT - WATER LINES	0.00	0.00	0.00
1-41-00-440	BASIC WATER FEE	(126,389.00)	(82,625.80)	65.37
1-41-00-441	SALE OF METERED WATER	(191,400.00)	(135,717.58)	70.90
1-41-00-442	SALE OF WATER METERS	0.00	(564.00)	0.00
1-41-00-443	SERVICE CHARGES (TURN ON, THAWS)	(500.00)	0.00	0.00
1-41-00-444	ADMIN SERVICE FEES	(18,135.00)	(14,019.24)	77.30
1-41-00-445	REGIONAL WATER DEBENTURE REVENUE	(71,565.00)	(46,913.68)	65.55
1-41-00-446	WATER - REGIONAL WATER PHASE (III & IV)	0.00	0.00	0.00
1-41-00-447	REGIONAL WATER CONSUMPTION FEES	(214,368.00)	(165,130.56)	77.03
1-41-00-590	PENALTIES	(3,030.00)	(2,148.33)	70.90
1-41-00-591	SENIOR'S WATER REBATE	0.00	0.00	0.00
1-41-00-592	SENIOR'S ADMIN FEE REBATE	0.00	0.00	0.00
1-41-00-840	CONDITIONAL GRANTS - WATER	0.00	0.00	0.00
1-41-00-850	LOCAL GOVERNMENT TRANSFERS	0.00	0.00	0.00
1-41-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	0.00	0.00
1-41-00-940	TRANSFER FROM UTILITY RESERVE FUND	0.00	0.00	0.00
TOTAL WATER REVENUE		(625,387.00)	(447,119.19)	71.49
WATER EXPENSE				
2-41-00-110	WATER - WAGES	63,057.00	43,260.42	68.60
2-41-00-111	WATER CONSULTING FEES (2 + 5)	0.00	0.00	0.00
2-41-00-121	WATER - FREEZE UP CONSUMP.ADJUST.	0.00	0.00	0.00
2-41-00-130	WATER - EMPLOYEE BENEFITS CPP/EI/AMS/RPP	13,196.95	9,273.24	70.26
2-41-00-131	WATER - EMPLOYEE BENEFIT EI	0.00	0.00	0.00
2-41-00-132	WATER - EMPLOYEE BENEFIT AMS	0.00	0.00	0.00
2-41-00-133	WATER - EMPLOYEE BENEFIT RPP	0.00	0.00	0.00
2-41-00-137	WATER - WORKERS COMPENSATION	749.41	829.77	110.72
2-41-00-141	WATER - STAFF DEVELOPMENT	4,161.00	0.00	0.00
2-41-00-211	WATER - TRAVEL/SUBSTANCE	1,040.00	0.00	0.00
2-41-00-215	WATER - POSTAGE, FREIGHT, STATIONERY	0.00	0.00	0.00
2-41-00-216	WATER - WTP PHONE/FAX	1,248.00	777.36	62.28
2-41-00-217	WATER - WTP INTERNET	780.00	1,892.42	242.61
2-41-00-224	WATER MEMBERSHIPS	1,358.00	777.35	57.24
2-41-00-230	WATER - ENGINEERING	1,472.00	284.55	19.33
2-41-00-240	WATER-REGIONAL SYSTEM FEES	9,689.56	8,609.56	100.00
2-41-00-241	WATER - INSURANCE PREMIUMS	7,787.00	7,815.02	100.35
2-41-00-243	WATER - COMPUTER MAINT/SERVICE	5,298.00	3,759.80	70.96

2-41-00-245	WATER - CONTRACT WK (METER RD/LABS)	2,266.00	617.60	27.25	
2-41-00-246	WATER - WTP MAINTENANCE	12,819.00	2,266.25	17.67	
2-41-00-247	WATER - ANNUAL WATER METER PURCHASES	4,200.00	10,390.80	247.40	\$2,025 for Onoway high school meter and \$3,513 for \$3,513 for LDS church meter.
2-41-00-250	WATER - BUILDING MATERIALS/SUPPLIES	1,226.00	90.95	7.41	
2-41-00-251	WATER - FIRE HYDRANT REPAIR/MAINT	0.00	0.00	0.00	
2-41-00-252	WATER - LINE REPAIR (INC. DRIPS)	45,320.00	25,002.00	55.16	
2-41-00-447	WATER-REGIONAL WATER USAGE FEES	269,354.57	211,831.20	78.64	
2-41-00-513	WATER - TREATMENT SUPPLIES	1,560.00	0.00	0.00	
2-41-00-541	WATER - POWER	12,463.00	9,193.57	73.76	
2-41-00-542	WATER - NATURAL GAS	3,966.00	2,627.74	66.25	
2-41-00-543	WATER - PUMP OUT FEES	55.00	0.00	0.00	
2-41-00-591	WATER-SENIORS WATER REBATE	0.00	0.00	0.00	
2-41-00-592	WATER-SENIORS ADMIN FEE REBATE	0.00	0.00	0.00	
2-41-00-600	WATER - UNCOLLECTABLE ACCOUNTS	206.00	584.34	283.66	
2-41-00-762	WATER - 1 TIME EXP. REG. WATER CONNECT	0.00	0.00	0.00	
2-41-00-764	RESERVE TRANSFER - WATER	0.00	0.00	0.00	
2-41-00-810	WATER - SHORT TERM BORROW INTEREST	0.00	0.00	0.00	
2-41-00-811	WATER - SHORT TERM BORROW PRINCIPLE	0.00	0.00	0.00	
2-41-00-831	WATER - DEBENTURE INTEREST	25,538.00	13,843.86	54.20	
2-41-00-832	WATER PRINCIPLE	51,244.00	24,747.58	48.29	
2-41-00-833	WATER-WILD DEBENTURE(PHASE I & II)	40,718.00	40,717.78	99.99	
2-41-00-834	WATER-WILD DEBENTURE (PHASE III & IV)	30,053.00	30,053.04	100.00	
2-41-99-615	WATER-ENGINEERING STRUCTURES AMORTIZATIO	29,880.00	0.00	0.00	
2-41-99-635	WATER- M&E AMORTIZATION	8,000.00	0.00	0.00	
TOTAL WATER EXPENSE		647,705.49	449,326.20	69.37	
WATER SURPLUS/DEFICIT		22,318.49	2,207.01	9.89	

SEWER REVENUE

1-42-00-840	SEWER - CONDITIONAL GRANTS/RESERVES	(28,960.00)	0.00	0.00	
1-42-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	0.00	0.00	
1-42-00-940	SEWER - UTIL. ACCTS. FORCEMAIN	(30,466.00)	(20,247.78)	66.46	
1-42-00-410	SEWER - LAGOON USE (TRSFER TO RESERVE)	(78,780.00)	(70,706.32)	89.75	
1-42-00-411	SEWER LAGOON (outside use)	0.00	0.00	0.00	
1-42-00-440	BASIC SEWER FEE	(47,470.00)	(30,940.99)	65.18	
1-42-00-441	SEWAGE SERVICE FEES, CHARGES	(151,500.00)	(103,451.80)	68.28	
1-42-00-444	SEWER - ADMIN. SERVICE FEES	(8,787.00)	(7,350.26)	83.64	
1-42-00-445	SEWER - GRANT CONSULTING FEES	0.00	0.00	0.00	
1-42-00-590	SEWER -PENALTIES	(3,030.00)	(1,685.31)	55.62	
1-42-00-591	SENIOR'S SEWER REBATE	0.00	0.00	0.00	
TOTAL SEWER REVENUE		(348,993.00)	(234,382.46)	67.16	

SEWER EXPENSE

2-42-00-110	SEWER - WAGES	50,280.00	34,768.33	69.14	
2-42-00-111	SEWER CONSULTING FEES	0.00	0.00	0.00	
2-42-00-130	SEWER - EMPLOYEE BENEFITS CPP/EI/AMS/RPP	10,561.00	7,453.47	70.57	
2-42-00-131	SEWER - EMPLOYER BENEFIT EI	0.00	0.00	0.00	
2-42-00-132	SEWER - EMPLOYER BENEFIT AMS	0.00	0.00	0.00	
2-42-00-133	SEWER - EMPLOYEE BENEFIT RPP	0.00	0.00	0.00	
2-42-00-137	SEWER - WORKERS COMPENSATION	416.00	474.17	113.98	
2-42-00-141	SEWER - STAFF DEVELOPMENT	1,515.00	0.00	0.00	
2-42-00-211	SEWER - TRAVEL&SUBSITANCE	1,010.00	0.00	0.00	
2-42-00-215	SEWER - POSTAGE & FREIGHT	0.00	0.00	0.00	
2-42-00-216	SEWER - LIFT STATION PHONE/FAX	808.00	584.80	72.37	
2-42-00-217	SEWER - LIFT STATION INTERNET	808.00	687.60	85.09	
2-42-00-218	SEWER - LAGOON INTERNET	707.00	400.00	56.57	
2-42-00-224	SEWER-MEMBERSHIPS	660.00	106.87	16.19	
2-42-00-231	SEWER - ENGINEERING LIFT STATION	0.00	0.00	0.00	
2-42-00-239	SEWER - BILLING	0.00	0.00	0.00	
2-42-00-241	SEWER - INSURANCE PREMIUMS	3,240.00	4,080.68	125.94	
2-42-00-243	SEWER - COMPUTER SERVICE/SUPPORT	1,470.00	0.00	0.00	
2-42-00-244	SEWER - GRANT CONSULTING FEES	0.00	0.00	0.00	
2-42-00-245	SEWER - CONTRACT WORK	12,850.00	8,313.57	64.69	
2-42-00-250	SEWER - LINES REPAIR/MAINT. (30+71 MOST)	61,210.00	94,742.00	154.78	
2-42-00-251	SEWAGE LAGOON/LIFT STATION MAINTENANCE	40,151.00	29,748.60	74.09	
2-42-00-513	SEWER - GEN. SUPPLIES, SAFETY EQUIP.	1,515.00	239.99	15.84	
2-42-00-541	SEWER - POWER (NE 35-54-2-W5/LAGOON)	8,250.00	5,095.55	61.76	
2-42-00-542	SEWER - NATURAL GAS	2,789.00	1,880.23	67.41	
2-42-00-543	SEWER - PUMP OUT FEES	0.00	0.00	0.00	
2-42-00-591	SEWER-EFFLUENT RESERVE	20,000.00	0.00	0.00	
2-42-00-600	SEWER - UNCOLLECTABLE ACCOUNTS	0.00	0.00	0.00	
2-42-00-635	SEWER - M&E AMORTIZATION	0.00	0.00	0.00	
2-42-00-762	SEWER - TRANSFER TO CAPITAL	0.00	0.00	0.00	
2-42-00-764	RESERVE TRANSFER - FORCEMAIN PAYBACK	30,466.00	0.00	0.00	
2-42-00-831	SEWER - DEBENTURE INTEREST	25,538.00	13,443.85	52.64	
2-42-00-832	SEWER PRINCIPLE	51,244.00	24,747.58	48.29	
2-42-99-615	SEWER-ENGINEERING STRUCTURES AMORTIZATIO	6,200.00	0.00	0.00	
TOTAL SEWER EXPENSE		331,688.00	226,767.29	68.37	
SEWER SURPLUS/DEFICIT		(17,305.00)	(7,615.17)	44.01	

WASTE COLLECTION REV

1-43-00-441	WASTE COLLECTION FEES	(81,381.00)	(49,593.85)	60.94
1-43-00-442	WASTE DISPOSAL FEE - COMMERCIAL TIPPAGE	0.00	0.00	0.00
1-43-00-443	RECYCLING FEE	(15,522.00)	(10,365.77)	66.78
1-43-00-444	WASTE MISC (FIRESMART)	0.00	0.00	0.00
TOTAL WASTE COLLECTION REV		(96,903.00)	(59,959.62)	61.88

WASTE COLLECT EXP

2-43-00-239	GARBAGE - BILLING	0.00	0.00	0.00
2-43-00-240	GARBAGE - LANDFILL PAYMENTS	19,282.00	8,589.66	44.54
2-43-00-241	GARBAGE - COMMERCIAL TIPPAGE	0.00	0.00	0.00
2-43-00-246	GARBAGE - CONTRACT FOR PICK-UP (6.13)	29,974.00	19,992.00	66.69
2-43-00-349	GARBAGE - SPRING CLEAN UP/PW HHW BINS	7,527.00	7,615.15	101.17
2-43-00-350	GARBAGE - HHHW	0.00	0.00	0.00
2-43-00-351	RECYCLING - CONTRACT FOR PICKUP (3.22)	15,741.00	10,481.52	66.58
2-43-00-352	ORGANICS - CONTRACT FOR PICK UP (5.13)	25,318.00	16,878.96	66.66
2-43-00-353	LANDFILL - ANNUAL GROUNDWATER MONITORING	16,000.00	12,878.00	80.48
2-43-00-520	FUEL SURCHARGE	2,153.00	755.73	35.10
TOTAL WASTE COLLECT EXP		115,995.00	77,191.02	66.55
WASTE COLLECT SURPLUS/DEF		19,092.00	17,231.40	90.25

FCSS REVENUE

1-51-00-587	FCSS-INTERAGENCY GROUP	0.00	0.00	0.00
1-51-00-588	FCSS - YOUTH GROUP	0.00	0.00	0.00
1-51-00-589	FCSS-BEAUTIFICATION PROJECT	0.00	0.00	0.00
1-51-00-591	FCSS - GRANT FOR OUTSIDE PROJECTS	0.00	0.00	0.00
1-51-00-592	FCSS - OUTSIDE PROJECTS CONTRIBUTIONS	0.00	0.00	0.00
1-51-00-840	F.C.S.S. PROV. CONDITIONAL GRANT	(28,802.00)	(21,601.72)	75.00
1-51-00-850	FCSS - MUNICIPALITIES CONTRIBUTION	(50,907.00)	(51,181.44)	100.53
1-51-00-851	FCSS - ADMIN. FEE RE: MUNICIPALITIES	(4,685.00)	(4,707.37)	100.47
1-51-00-852	FCSS - ONOWAY ADMIN FEE	0.00	0.00	0.00
1-51-00-990	FCSS - OTHER REVENUE	0.00	0.00	0.00
TOTAL FCSS REVENUE		(84,394.00)	(77,490.53)	91.82

FCSS EXPENSE

2-51-00-110	FCSS OUTSIDEPROJECT CONTRACTOR & COSTS	0.00	0.00	0.00
2-51-00-111	FCSS-YOUTH GROUP	0.00	0.00	0.00
2-51-00-112	F.C.S.S. - ANNUAL COMMUNITY CHRISTMAS	0.00	0.00	0.00
2-51-00-113	FCSS - BEAUTIFICATION PROJECT	0.00	0.00	0.00
2-51-00-201	FCSS - VOLUNTEER RECOGNITION EVENT	0.00	0.00	0.00
2-51-00-750	CONTRIBUTION TO JOINT F.C.S.S. PROG	36,003.00	14,742.00	40.94
2-51-00-751	FCSS-MUNICIPALITIES CONTR. TO PROGRAMS	50,907.00	21,336.23	41.91
2-51-00-752	FCSS - ADMIN. FEES MUNICIPALITIES	0.00	0.00	0.00
2-51-00-753	FCSS-ADMIN. FEE ONOWAY	0.00	0.00	0.00
TOTAL FCSS EXPENSE		86,910.00	36,078.23	41.51
FCSS SURPLUS/DEFICIT		2,516.00	(41,412.30)	(1,645.96)

PLAN REVENUE

1-61-00-521	PLANNING - DEVELOPMENT PERMITS	(1,500.00)	(2,779.36)	185.29
1-61-00-522	SAFETY CODES PERMITS	(2,500.00)	(2,107.03)	84.28
1-61-00-523	COMPLIANCE CERTIFICATES	(300.00)	(285.00)	95.00
1-61-00-524	PERMITS - SAFETY CODES COUNCIL LEVY	0.00	0.00	0.00
1-61-00-525	PLANNING - APPEALS	0.00	0.00	0.00
1-61-00-840	CONDITIONAL GRANTS-PLANNING	0.00	0.00	0.00
TOTAL PLAN REVENUE		(4,300.00)	(5,171.39)	120.26

PLANNING EXPENSE

2-61-00-110	PLAN - DEVELOPMENT OFFICER WAGE	0.00	0.00	0.00
2-61-00-221	PLAN - ADVERTISING	0.00	0.00	0.00
2-61-00-230	PLAN-ENGINEERING SERVICES	0.00	0.00	0.00
2-61-00-242	PLAN - LEGAL	0.00	0.00	0.00
2-61-00-245	PLAN-CONTRACT SERVICES (SDAB)	758.00	5,374.35	709.01
2-61-00-270	PLAN - DEV. OFFICER CONTRACT	19,575.00	12,855.00	65.67
2-61-00-271	PLAN - SAFETY CODES	0.00	0.00	0.00
2-61-00-513	PLAN - SUPPLIES	0.00	0.00	0.00
TOTAL PLANNING EXPENSE		20,333.00	18,229.35	89.65
PLANNING SURPLUS/DEFICIT		16,033.00	13,057.96	81.44

LAND REVENUE

1-66-00-400	SALE OF LAND	0.00	0.00	0.00
1-66-00-401	SALE OF LAND-COST RECOVERY	0.00	0.00	0.00
1-66-00-592	OFF-SITE LEVIES	0.00	0.00	0.00
TOTAL LAND REVENUE		0.00	0.00	0.00

LAND EXPENSE

2-66-00-221	LAND-ADVERTISING	0.00	0.00	0.00
2-66-00-230	LAND - ENGINEERING/CONTRACT SERVICES	0.00	0.00	0.00

\$5,074.35 for construction for LDS church
commercial electrical line move.

2-66-00-242	LAND - LEGAL COSTS	3,000.00	0.00	0.00
2-66-00-270	LAND - CONTRACTED SERVICES	500.00	0.00	0.00
2-66-00-570	LAND - COST OF LAND SALES	0.00	0.00	0.00

TOTAL LAND EXPENSE		3,500.00	0.00	0.00
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LAND SURPLUS/DEFICIT		3,500.00	0.00	0.00
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EDC REVENUE

1-69-00-410	EDC - BUSINESS LICENCE FEES	(2,525.00)	(3,150.00)	124.75
1-69-00-800	EDC GRANTS	(500.00)	0.00	0.00
1-69-00-940	EDC - TRSFR DEFERRED	(32,475.00)	(32,475.00)	100.00
1-69-00-941	RESERVE TRANSFER (MOST)	0.00	0.00	0.00

TOTAL EDC REVENUE		(35,500.00)	(35,625.00)	100.35
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EDC EXPENSE

2-69-00-110	EDC - EDO/GRANT WRITER	0.00	0.00	0.00
2-69-00-130	EDC - CPP	0.00	0.00	0.00
2-69-00-131	EDC - EI	0.00	0.00	0.00
2-69-00-132	EDC - AMS BENEFITS	0.00	0.00	0.00
2-69-00-133	EDC - RPP	0.00	0.00	0.00
2-69-00-137	EDC - WCB	0.00	0.00	0.00
2-69-00-140	EDC - PUBLIC RELATIONS	7,000.00	5,000.00	71.42
2-69-00-141	EDC - TOURIST INFO. BOOTH	0.00	0.00	0.00
2-69-00-211	EDC - TRAVEL & SUBSISTANCE	0.00	0.00	0.00
2-69-00-216	EDC - PHONE & FAX CHARGES	0.00	0.00	0.00
2-69-00-221	EDC - ADVERTISING	3,010.00	0.00	0.00
2-69-00-270	EDC - MEMBERSHIPS	110.00	325.00	295.45
2-69-00-275	EDC-SUPPORT PHYSICIAN RETENTION (ORMC)	12,000.00	0.00	0.00
2-69-00-512	EDC - BUSINESS IMPROVEMENT GRANT	5,000.00	0.00	0.00
2-69-00-513	EDC - SUPPLIES	0.00	0.00	0.00
2-69-00-514	EDC - BROCHURE/PROMOTION	0.00	0.00	0.00
2-69-00-515	EDC - POSTAGE / FREIGHT/	0.00	0.00	0.00
2-69-00-516	EDC- GRANT(PREVIOUSLY ACP GRANT129K+20K)	32,475.00	0.00	0.00

TOTAL EDC EXPENSE		59,595.00	5,325.00	8.94
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EDC SURPLUS/DEFICIT		24,095.00	(30,300.00)	(125.75)
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REC PROGRAM REVENUE

1-71-00-470	FROM UNRESTRICTED SURPLUS/RESERVES	(11,000.00)	0.00	0.00
1-74-00-590	DONATIONS REC. ON BEHALF OF COMM. GROUP	0.00	0.00	0.00

TOTAL REC PROGRAM REVENUE		(11,000.00)	0.00	0.00
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REC PROGRAM EXPENSE

2-71-00-240	REC - REGIONAL REQUISITION	0.00	0.00	0.00
2-71-00-241	REC. - MISC. SERVICES (PREV.PROGRAMMING)	4,050.00	0.00	0.00
2-71-00-513	REC - GENERAL SUPPLIES	0.00	0.00	0.00
2-71-00-541	REC - POWER (SENIORS CENTRE)	0.00	0.00	0.00
2-71-00-765	REC TAX - SENIORS	0.00	0.00	0.00
2-71-00-766	REC TAX - HALL (INC. REPAIR/MAINTENANCE)	5,000.00	0.00	0.00
2-71-00-767	REC TAX - OTHER	11,000.00	11,000.00	100.00
2-71-00-768	REC TAX-ARENA (\$7000-20/21/22#111/20)	7,500.00	0.00	0.00
2-71-00-771	REC TAX - SENIORS TRANSPORTATION	6,600.00	6,549.48	99.23
2-71-99-635	REC.-AMORTIZATION	1,938.00	0.00	0.00

TOTAL REC PROGRAM EXPENSE		36,088.00	17,549.48	48.63
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REC PROGRAM SURPLUS/DEFICIT		25,088.00	17,549.48	69.95
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CULTURE REVENUE

1-74-00-541	CULTURE - HALL POWER	(4,647.00)	(3,823.56)	82.28
1-74-00-542	CULTURE - HALL GAS	(3,618.00)	(3,467.99)	95.85

TOTAL CULTURE REVENUE		(8,265.00)	(7,291.55)	88.22
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CULTURE EXPENSE

2-74-00-250	CULTURE - BUILDING REPAIR AND MAINTENANC	0.00	0.00	0.00
2-74-00-510	CULTURE - GENERAL SUPPLIES	0.00	0.00	0.00
2-74-00-541	CULTURE - HALL POWER/UTILITY (MOST)	4,647.00	3,043.65	65.49
2-74-00-542	CULTURE - HALL GAS (MOST)	3,618.00	2,707.64	74.83
2-74-00-543	CULTURE - HALL INSURANCE	6,416.00	0.00	0.00
2-74-00-771	CULTURE - GRANTS TO LIBRARYS	14,746.00	4,588.50	31.11
2-74-00-772	CULTURE - GRANT TO COMMUNITYGROUPS	0.00	0.00	0.00

2-74-99-625	CULTURE-BUILDINGS AMORTIZATION	1,020.00	0.00	0.00
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TOTAL CULTURE EXPENSE		30,447.00	10,339.79	33.96
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CULTURE SURPLUS/DEFICIT		22,182.00	3,048.24	13.74
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MISC EXPENSE

2-97-00-912	MISC - ALLOW. FOR UNCOLLECT.TAXES	0.00	0.00	0.00
2-97-00-913	MISC - ALLOW FOR ASSESS.APEAL TAX	0.00	0.00	0.00
2-97-00-990	MISC - ALLOW. FOR EXCESS COLLECTION	0.00	0.00	0.00
2-97-00-991	MISC - TAX DISCOUNTS	0.00	0.00	0.00
2-97-00-992	MISC - TAX COLLECTION COSTS	3,000.00	2,325.00	77.50
2-97-00-993	MISC - CANCEL UNCOLLECTABLE ACCTS.	0.00	0.00	0.00

2-97-00-994	MISC-RESERVE TRSFR LEGAL, INFLATION, MSI	0.00	0.00	0.00
TOTAL MISC EXPENSE		3,000.00	2,325.00	77.50
MISC SURPLUS/DEFICIT		3,000.00	2,325.00	77.50
TOTAL SURPLUS/DEFICIT		0.13	(770,658.29)	(593,727,496.64)

*** End of Report ***



TOWN OF ONOWAY

2025 CAPITAL STATEMENT FROM JANUARY 1 TO OCTOBER 1

General Ledger	Description	2025 Budget	2025 Actual	2025 % Variance
CAPITAL REVENUE				
5-12-00-630	ADMIN. CAPITAL REVENUE	(10,000.00)	(48,333.00)	483.33
5-31-00-840	PUBLIC WORKS-CONDITIONAL PROV. GRANTS	(40,000.00)	(36,888.00)	92.22
5-32-00-840	STREETS-CONDITIONAL GRANTS	(199,850.00)	(194,190.00)	97.16
5-37-00-840	STORM WATER - CONDITIONAL GRANTS	(40,000.00)	0.00	0.00
5-41-00-840	WATER-CONDITIONAL GRANTS	(42,500.00)	0.00	0.00
5-42-00-332	SEWER-PROV. CONDITIONAL GRANTS	(14,300.00)	0.00	0.00
* TOTAL CAPITAL REVENUE		(346,650.00)	(279,411.00)	80.60
CAPITAL EXPENSE				
6-12-00-762	ADMIN.-CAPITAL EXP.	10,000.00	(104.00)	(1.04)
6-31-00-630	PUBLIC WORKS-MACHINERY AND EQUIPMENT	40,000.00	0.00	0.00
6-32-00-610	STREETS-CAPITAL EXPENSE	164,850.00	156,490.00	94.92
6-32-00-641	STREETS -SIDEWALK REPLACEMENT	35,000.00	35,000.00	100.00
6-37-00-762	STORM WTR- CAPITAL EXPEND.	40,000.00	28,137.64	70.34
6-41-00-763	WATER-CAPITAL EXPENDITURES	42,500.00	0.00	0.00
6-42-00-762	SEWER-CAPITAL EXPENDITURES	14,300.00	13,728.00	96.00
* TOTAL CAPITAL EXPENSE		346,650.00	233,251.64	67.29
** SURPLUS/DEFICIT		0.00	(46,159.36)	0.00

*** End of Report ***



TOWN OF ONOWAY

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Balance Sheet Report

2025-Oct-1
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All Funds

		2025	2024	
General Ledger	Description	September	YTD Balance	Closing Balance
Assets				
Asset Operating				
ACCOUNTS RECEIVABLE				
3-00-00-200	ACCOUNTS RECEIVABLE - GRANTS	0.00	430,049.19	434,024.88
3-00-00-260	GST PAID	18,339.86	37,750.54	(0.00)
3-00-00-274	ACCOUNTS RECEIVABLE - GENERAL	19,253.79	22,615.36	43,719.48
3-00-00-999	PHASING OUT PENNY	0.01	0.10	0.01
3-01-00-210	ACCOUNTS RECEIVABLE - TAXES CURRENT	(84,511.23)	429,787.40	(4,465.77)
3-01-00-211	ACCOUNTS RECEIVABLE - TAXES ARREARS	(2,931.61)	89,779.14	151,289.26
3-01-00-212	ACCOUNTS RECEIVABLE - TAX SALE PROP	0.00	0.00	0.00
3-01-00-213	ALLOWANCE FOR UNCOLLECTABLE TAXES	0.00	(6,741.38)	(6,741.38)
3-01-00-291	ACCOUNT REC. - SCHOOL UNDERLEVY	0.00	50,149.40	50,149.40
3-12-00-260	GST Receivable	0.00	0.00	19,600.37
3-41-00-271	ACCOUNTS RECEIVABLE - WATER	(70,571.58)	15,876.47	94,875.68
Total ACCOUNTS RECEIVABLE		(120,420.76)	1,069,266.22	782,451.93
BANK				
3-12-00-100	PETTY CASH	(90.66)	159.35	250.01
3-12-00-110	CASH FLOAT	0.00	100.00	100.00
3-12-00-121	BANK - GENERAL	(84,793.27)	381,033.97	277,697.23
3-12-00-122	CASH IN TRUST (AUDITOR)(BANK OFFSET)	0.00	(22,211.10)	(22,211.10)
3-12-00-123	BANK - MUSH	0.00	742,054.08	506,277.57
3-12-00-125	TAX SALE TR#50000 (JAN 2012) IN 31200123	0.00	58,198.48	57,324.66
3-12-00-126	TAX SALE TR#346 (APRIL 2014) IN 31200123	0.00	27,936.87	27,518.10
3-31-00-123	PETTY CASH	0.00	0.00	0.00
Total BANK		(84,883.93)	1,187,271.65	846,956.47
FIXED ASSETS				
2-12-01-625	ADMIN - ARO AMORTIZATION	0.00	1,328.55	1,328.55
2-23-01-625	FIRE - ARO AMORTIZATION	0.00	974.62	974.62
2-31-01-625	P.W. - ARO AMORTIZATION	0.00	1,910.15	1,910.15
2-41-01-615	WATER - ARO AMORTIZATION	0.00	519.19	519.19
2-42-01-615	SEWER - ARO AMORTIZATION	0.00	37.57	37.57
2-74-01-625	COMMUNTY - ARO AMORTIZATION	0.00	1,456.63	1,456.63
3-12-00-620	ADMIN. - BLDGS. FIXED ASSETS	0.00	766,073.67	766,073.67
3-12-00-625	ADMINISTRATION-ACCUMULATED AMORTIZATION	0.00	(600,049.30)	(600,049.30)
3-12-00-630	ADMIN. - EQUIP. FIXED ASSETS	0.00	94,302.57	94,302.57
3-12-00-635	ADMINISTRATION-M & E AMORTIZATION	0.00	(59,239.69)	(59,239.69)
3-12-01-620	ADMIN.-ARO ASSET	0.00	51,813.62	51,813.62
3-12-01-625	ADMIN. - ARO AMORT	0.00	(38,528.07)	(38,528.07)
3-23-00-620	FIRE - BLDGS. FIXED ASSETS	0.00	33,615.00	33,615.00
3-23-00-630	FIRE - EQUIPMENT	0.00	102,990.00	102,990.00
3-23-00-635	FIRE EQUIP - AMMORT.	0.00	(81,821.50)	(81,821.50)
3-23-01-620	FIRE - ARO ASSET	0.00	38,010.15	38,010.15
3-23-01-625	FIRE - ARO AMORT	0.00	(17,543.15)	(17,543.15)
3-31-00-620	P.W. - BLDG. FIXED ASSETS	0.00	297,637.20	297,637.20
3-31-00-625	PUBLIC WORKS-ACCUMULATED AMORTIZATION BU	0.00	(273,125.74)	(273,125.74)
3-31-00-630	P.W. - EQUIPMENT	0.00	536,177.42	536,177.42
3-31-00-635	PUBLIC WORKS-ACCUM. AMORT. MACHINERY&EQU	0.00	(333,207.01)	(333,207.01)
3-31-00-640	P.W. - LAND	0.00	176,564.04	176,564.04
3-31-00-650	P.W. - VEHICLES	0.00	365,071.10	357,013.10
3-31-00-655	PUBLIC WORKS-ACCUMULATED AMORTIZATION VE	0.00	(267,712.61)	(296,542.61)
3-31-01-620	P.W. - ARO ASSET	0.00	55,394.44	55,394.44
3-31-01-625	P.W. - ARO AMORT	0.00	(55,394.43)	(55,394.43)
3-32-00-610	STREETS - ENGINEERED STRUCTURES	0.00	4,091,785.81	4,091,785.81
3-32-00-615	STREETS-ACCUM. AMORT. ENGINEERING STRUCT	0.00	(2,642,524.41)	(2,642,524.41)
3-32-00-630	STREETS - EQUIPMENT	0.00	38,298.21	38,298.21
3-32-00-640	STREETS - LAND	0.00	2,916.67	2,916.67
3-37-00-610	STORM SEWER - ENGINEERED STRUCTURES	0.00	760,038.76	760,038.76

3-37-00-615	STORM SEWER-ACCUMULATED AMORTIZATION	0.00	(117,697.63)	(117,697.63)
3-41-00-610	WATER - ENGINEERED STRUCTURES	0.00	6,979,927.38	6,979,927.38
3-41-00-615	WATER-ACCUMULATED AMMORTIZATION	0.00	(3,303,280.51)	(3,303,280.51)
3-41-00-630	WATER - EQUIPMENT	0.00	232,367.36	232,367.36
3-41-00-635	WATER - M & E AMORTIZATION	0.00	(235,395.07)	(235,395.07)
3-41-01-610	WATER - ARO ASSET	0.00	30,631.96	30,631.96
3-41-01-615	WATER - ARO AMORT	0.00	(15,056.39)	(15,056.39)
3-42-00-610	SEWER - ENGINEERED STRUCTURES	0.00	5,189,049.23	5,189,049.23
3-42-00-615	SEWER-ACCUM. AMORT. ENGINEERING STRUCTUR	0.00	(1,215,878.57)	(1,215,878.57)
3-42-00-630	SEWER - EQUIPMENT	0.00	28,136.96	28,136.96
3-42-01-610	SEWER - ARO ASSET	0.00	3,381.49	3,381.49
3-42-01-615	SEWER - ARO AMORT	0.00	(1,089.59)	(1,089.59)
3-66-00-570	LAND HELD FOR RESALE	0.00	116,918.37	116,918.37
3-71-00-124	SENIORS TRUST	0.00	1,000.00	1,000.00
3-71-00-620	RECREATION - BLDGS.	0.00	42,754.30	42,754.30
3-71-00-625	RECREATION-ACCUMULATED AMORTIZATION BUIL	0.00	(22,283.60)	(22,283.60)
3-71-00-635	REC.-ACCUMULATED AMORTIZATION	0.00	(185,895.49)	(185,895.49)
3-72-00-610	PARKS-EQUIPMENT/ASSETS	0.00	156,847.70	156,847.70
3-72-00-615	PARKS-ACCUM. AMORT. ENGINEERING STRUCTUR	0.00	(61,925.18)	(61,925.18)
3-72-00-630	PARKS-ASSETS/EQUIPMENT	0.00	237,644.34	237,644.34
3-74-00-620	COMMUNITY - BLDGS.	0.00	219,006.79	219,006.79
3-74-00-625	CULTURE-ACCUMULATED AMORTIZATION BUILDIN	0.00	(193,799.41)	(193,799.41)
3-74-01-620	COMMUNITY - ARO ASSET	0.00	71,374.97	71,374.97
3-74-01-625	COMMUNITY - ARO AMORT	0.00	(42,242.33)	(42,242.33)
4-00-00-000	ASSET RETIREMENT OBLIGATIONS	0.00	(1,031,530.84)	(1,031,530.84)
Total FIXED ASSETS		0.00	9,930,735.70	9,893,847.70

INVENTORY

3-00-00-500	INVENTORIES	0.00	0.00	0.00
Total INVENTORY		0.00	0.00	0.00

INVESTMENTS & LOANS

3-00-00-300	AMSC Membership Shares	0.00	70.00	70.00
3-24-00-124	IN TRUST EMERG. MGMT - RCP	0.00	22,211.10	22,211.10
Total INVESTMENTS & LOANS		0.00	22,281.10	22,281.10

Other Assets

3-12-00-415	PREPAID GOODS/SERVICES	385.32	1,103.20	5,911.77
Total Other Assets		385.32	1,103.20	5,911.77
Total Asset Operating		(204,919.37)	12,210,657.87	11,551,448.97
Total Assets		(204,919.37)	12,210,657.87	11,551,448.97

Liabilities Liability Operating

4-12-00-711	EXCESS SCHOOL TAX LEVY	0.00	(377.67)	(377.67)
Total		0.00	(377.67)	(377.67)

ACCOUNTS PAYABLE

4-00-00-100	SHORT TERM BORROWING - LOC PAYABLE	0.00	0.00	0.00
4-00-00-200	TRADE ACCOUNTS PAYABLE	0.00	(10,500.00)	(10,500.00)
4-00-00-300	DEBT TO OTHER MUNICIPALITES (LSAC)	0.00	0.00	0.00
4-00-00-400	OTHER LIABAILITIES	0.00	0.00	0.00
4-00-00-999	SUSPENSE	1,922.27	(1,805.69)	(117.94)
4-11-00-270	COUNCIL - DONATIONS PAYABLE	0.00	0.00	0.00
4-12-00-124	TAX SALE SURPLUS - IN TRUST	0.00	0.00	0.00
4-12-00-125	TAX SALE TR#50000 (JAN 2012) IN 31200123	0.00	(58,198.48)	(57,324.66)
4-12-00-126	TAX SALE TR#346 (JUNE 2014) IN 31200123	0.00	(27,936.87)	(27,518.10)
4-12-00-230	INCOME TAX	206.57	(9,767.31)	0.00
4-12-00-231	CANADA PENSION PLAN - EE SHARE	807.16	(4,808.70)	0.00
4-12-00-232	EMPLOYMENT INSURANCE - EE SHARE	550.72	(1,141.48)	0.00
4-12-00-233	AMS BENEFITS - EE SHARE	573.91	4,561.00	0.00
4-12-00-235	GROUP RPP PENSION - EE PORTION	(60.12)	(5,307.40)	0.00
4-12-00-238	OT BANKED HOURS	112.49	(786.39)	(1,911.28)
4-12-00-239	VACATION PAYABLE	0.00	(25,591.13)	(25,591.13)
4-12-00-260	GST COLLECTED	(2,224.92)	(3,928.24)	(189.36)
4-12-00-270	ADMIN - ACCOUNTS PAYABLE GENERAL	0.00	(132,175.00)	(311,841.97)
4-12-00-275	ADMIN.-ACCRUED DEBENTURE INTEREST	0.00	(15,320.36)	(15,320.36)
4-12-00-420	PRE-PAID LOCAL IMPROVEMENTS	0.00	0.00	0.00
4-12-00-424	SYRIAN REFUGE DONATIONS	0.00	0.00	0.00
4-12-00-490	DEFERRED REVENUE	0.00	(254,311.08)	(254,311.08)
4-12-00-610	ADMIN - ALLOW. FOR UNCOLL. TAXES	0.00	0.00	0.00

4-23-00-560	FIRE BLDG. REIMBURSEMENT	0.00	0.00	0.00
4-24-00-124	EMERGENCY MNGMT. - TRUST ACCT. - RCP	0.00	(22,211.10)	(22,211.10)
4-31-00-330	PW WATER/SEWER DEBENTURE	0.00	(1,117,643.90)	(1,117,643.90)
Total ACCOUNTS PAYABLE		1,888.08	(1,686,872.13)	(1,844,480.88)
Surplus Deficit				
4-00-00-900	NET ACCUMULATED SURPLUS	0.00	2,279,384.63	2,279,384.63
4-12-00-900	NET ACCUMULATED SURPLUS/DEFICIT	0.00	(2,576,035.17)	(2,576,035.17)
Total Surplus Deficit		0.00	(296,650.54)	(296,650.54)
RESERVES				
4-12-00-710	RESERVE - OPERATING CONTINGENCY	0.00	0.00	0.00
4-12-00-760	RESERVE - CAPITAL	0.00	(402,207.06)	(402,207.06)
4-12-00-761	RESERVE - OPERATING	0.00	(245,887.86)	(245,887.86)
4-12-00-762	RESERVE - ENERGY	0.00	0.00	0.00
4-12-00-802	RESERVE - CAPITAL FUND	0.00	0.00	0.00
4-23-00-760	RESERVE - ONOWAY REGIONAL FIRE SERVICES	0.00	0.00	0.00
4-31-00-760	RESERVE - PUBLIC WORKS VEHICLE	0.00	0.00	0.00
4-31-00-761	RESERVE -PUBLIC WORKS EQUIP.& MACHINERY	0.00	0.00	0.00
4-31-00-762	RESERVE - PUBLIC WORKS OPERATING	0.00	0.00	0.00
4-31-00-763	RESERVE - PUBLIC WORKS VEHICLE	0.00	0.00	0.00
4-32-00-760	RESERVE - STREETS OPERATING	0.00	0.00	0.00
4-32-00-790	RESERVE - STREETS CONDITIONAL GRANT	0.00	0.00	0.00
4-41-00-760	RESERVE - UTILITY OPERATING	0.00	0.00	0.00
4-41-01-760	RESERVE - WATER UPGRADES	0.00	0.00	0.00
4-42-00-760	RESERVE - SEWER OPERATING	0.00	(50,466.00)	(50,466.00)
4-66-00-760	RESERVE - LAND	0.00	0.00	0.00
4-71-00-124	RESERVE - SENIORS	0.00	(1,000.00)	(1,000.00)
4-71-00-720	RESERVE - RECREATION	0.00	0.00	0.00
4-72-00-720	RESERVE - PARKS OPERATING	0.00	0.00	0.00
4-72-00-721	RESERVE - PARKS (DONATION)	0.00	(60,000.00)	(60,000.00)
4-72-00-760	RESERVE - PARKS FORTIS	0.00	0.00	0.00
4-72-00-762	RESERVE - PARKS BEAUTIFICATION	0.00	0.00	0.00
4-74-00-760	RESERVE - CULTURE OPERATING	0.00	0.00	0.00
4-74-00-761	RESERVE - MISC. (LEGAL, INFLATION, MSI)	0.00	0.00	0.00
Total RESERVES		0.00	(759,560.92)	(759,560.92)
EQUITY IN FIXED ASSETS				
4-12-00-800	EQUITY IN FIXED ASSETS	0.00	(8,650,378.96)	(8,650,378.96)
Total EQUITY IN FIXED ASSETS		0.00	(8,650,378.96)	(8,650,378.96)
Total Liability Operating		1,888.08	(11,393,840.22)	(11,551,448.97)
Total Liabilities		1,888.08	(11,393,840.22)	(11,551,448.97)
Current Year Surplus/Deficit		(203,031.29)	816,817.65	0.00
Total Liabilities		(204,919.37)	12,210,657.87	11,551,448.97

*** End of Report ***



TOWN OF ONOWAY

Tax Trial Balance (Full Listing)

Trial Balance As Of 2025-10-02

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2025-Oct-2

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Roll #	Title Holder	Tax Levy	Accum. Penalty	Out. Penalty	Outstanding	Current	1 Year	2 Years	3 Years	Over 3
								</		

*** End of Report ***



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	October 9, 2025
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Monthly Cheque Listing- September 1 – September 30, 2025

BACKGROUND / PROPOSAL

During the May 8, 2025, Council Meeting, Council made the following motion regarding the attached C-FIN-FIR-1-Financial Reporting Policy:

8. POLICIES & BYLAWS

- a. C-FIN-FIR-1 - Financial Reporting Policy

Motion # 124-25

MOVED by: Councillor Bridgitte Coninx

THAT Council approve the Policy C-FIN-FIR-1-Financial Reporting Policy as presented.

CARRIED UNANIMOUSLY

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration is bringing forward the attached monthly report from September 1 – September 30, 2025, that contains cheque #, cheque date, vendor name, GL #, invoice #, invoice description, invoice amount and cheque amount as indicated in the Financial Reporting Policy.

Additionally, the report contains Administration payroll amounts however due to Access to Information Act Section 20 Disclosure harmful to personal privacy, Subsection (2)(d) employee's names are not disclosed.

- (d) the information is about the third party's classification, salary range, discretionary benefits or employment responsibilities as an officer, employee or member of a public body or as a member of the staff of a member of the Executive Council,

Also, as per the policy, "Council will review the reports as presented to ensure a general familiarity with the financial information provided."

Administration can provide additional information should Council request clarification.

STRATEGIC ALIGNMENT

Good Governance

Financial Sustainability

COSTS / SOURCE OF FUNDING

No material financial impact to 2025 operational budgets.

RECOMMENDED ACTION

1. That Council approve the monthly cheque listing from September 1 – September 30, 2025, as presented.
2. (Or some other directions as given by Council at meeting time).

ATTACHMENTS

- Monthly Cheque Listing Report for Council – September 1 – September 30, 2025.



TOWN OF ONOWAY

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Cheque Listing For Council

2025-Oct-1
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Cheque			General			Invoice			
Cheque #	Date	Vendor Name	Ledger	Invoice #	Invoice Description	Amount	Cheque	Amount	
20250495	9/3/2025	EPCOR	2-42-00-541	AUG142025	AUG 14, 2025 STATEMENT	89.20		89.20	
20250496	9/3/2025	WORKERS' COMPENSATION BOARD	2-42-00-137 2-11-00-137 2-31-00-137 2-41-00-137 2-72-00-137 2-32-00-137 2-12-00-137	28313671 28313671 28313671 28313671 28313671 28313671 28313671	JULY/AUG 2025 - PREMIUM JULY/AUG 2025 - PREMIUM JULY/AUG 2025 - PREMIUM JULY/AUG 2025 - PREMIUM JULY/AUG 2025 - PREMIUM JULY/AUG 2025 - PREMIUM JULY/AUG 2025 - PREMIUM	113.66 198.90 198.90 198.90 340.98 539.88 1,250.27	2,841.49		
20250497	9/5/2025	MANULIFE FINANCIAL	4-12-00-235	AUG2025	AUG 2025 PENSION PLAN	5,247.28		5,247.28	
20250498	9/2/2025	ATB FINANCIAL MASTERCARD	2-31-00-250 2-31-00-513 4-00-00-999 2-12-00-811 4-00-00-999 2-72-00-250 2-11-00-216 2-72-00-543 2-72-00-543 2-72-00-543 2-12-00-141 2-11-00-141 2-11-00-141 2-11-00-141 2-11-00-141 2-11-00-141 2-12-00-243 2-12-00-513 2-31-00-513 2-11-00-513	021471 026020 07142025 08052025 08122025 081225 101186007 13871 13974 14184 256323081 256323093 256323102 256323117 256323124 256323133 3173043485 9685835 C2-34335 INV313553212	PRINCESS AUTO - 12V PUMP SELF PRIMING SAVE ON FOODS - CMATE CR FOR DISPUTED CHGS RE TRAINING LLC FREEMONT ANNUAL FEE CLOVERDALE PAINT-CHGED TWICE CR ON NEXT STATEMENT CLOVERDALE - PAINT FOR SKATE PARK JAMF - SUBSCRIPT. JULY 21-AUG 20/25 COUNCIL PHONE SANISTAR - RV DUMP TOKENS SANI-STAR JUNE 2025 MONTHLY FEE SANISTAR JULY 2025 MONTHLY FEE PALLISER HOTEL-AB MUNI'S CONVEN 2025 J THOMPSON PALLISER HOTEL ABMUNIS CONV 2025 COUNCIL #1 PALLISER HOTEL ABMUNIS CONVEN 2025 COUNCIL #2 PALLISER HOTEL ABMUNIS CONVEN 2025 COUNCIL #3 PALLISER HOTEL ABMUNIS CONVEN 2025 COUNCIL #4 PALLISER HOTEL ABMUNIS CONVEN 2025 COUNCIL #5 ADOBE - ACROBATE PRO JULY 30-AUG 29/25 AMAZON - CHGR CABLE - DEBIT MACHINE WATER PURE & SIMPLE ZOOM - RECORDING FOR COUNCIL MTG JUN 15 -JUK14, 20	157.49 49.98 (212.73) 35.00 103.87 103.87 11.33 145.94 218.32 218.92 434.36 434.36 434.36 434.36 434.36 27.29 17.19 35.00 55.65	3,573.28		
20250502	9/8/2025	1209653 ALBERTA LIMITED	2-41-00-250 2-41-00-250	2508-030911 2508-032989	SELF DRILL NYLON ANCHORS & SCREWS O-RINGS	6.30 3.05		9.35	
20250503	9/8/2025	ACCU-FLO METER SERVICE LTD	2-41-00-247	120355	NEPTUNE TAF - NGPS	571.20		571.20	
20250504	9/8/2025	AMSC INSURANCE SERVICES LTD.	3-00-00-260 4-12-00-233	1790-2025-09 1790-2025-09	BENEFIT PREMIUMS SEPT 1 - 30, 2025 BENEFIT PREMIUMS SEPT 1 - 30, 2025	2.38 10,299.76		10,302.14	
20250505	9/8/2025	CB Max Excavating Ltd.	2-42-00-250	3583	SEWER REPL. - 5107 LSA	33,075.00		33,075.00	
20250506	9/8/2025	CINTAS CANADA LIMITED	2-31-00-514	5288994401	FIRST AID RESTOCK - PW	84.37		84.37	
20250507	9/8/2025	COMMUNITY VOICE	2-12-00-221	9225	EVENT AD - BACK 2 SCHOOL	23.10		23.10	
20250508	9/8/2025	COUNTRY AUTOMOTIVE	3-00-00-260 2-31-00-253	543236 543236	FILTERS FOR EQUIP. FILTERS FOR EQUIP.	14.85 296.88		311.73	
20250509	9/8/2025	GREGG DISTRIBUTORS CO. LTD.	2-31-00-513	000-444351	G-BAGS/PPR TOWEL/AEROSOLS	251.17		251.17	
20250510	9/8/2025	HANLAN, PAUL	2-61-00-270	SVPD-25-43	AUG 2025 PLANNING & DEVELOPMENT SERVICES	1,764.00		1,764.00	
20250511	9/8/2025	HIGHWAY 43 EAST WASTE	2-43-00-240	17427	JULY 2025 DISPOSAL FEES	1,152.12		1,152.12	
20250512	9/8/2025	HORIZON AG & TURF	2-31-00-253	P68247	PARTS FOR MOWERS	460.52		460.52	
20250513	9/8/2025	INTERCON MESSAGING	2-12-00-216	083125	AUG 2025 TELEPHONE ANSWERING SERVICE	122.59		122.59	
20250514	9/8/2025	KONDA UNDERGROUND SOLUTIONS LTD.	2-42-00-245	1716	HYDROVAC SERVICE - SEWER LIFT STN	3,837.75		3,837.75	
20250515	9/8/2025	LAC STE ANNE COUNTY	2-23-00-110 2-51-00-751 2-27-00-240	34668 34700 34794	FIRE-INCIDENT 25-274 TREE/PWRLINE 4907 53 AVE AB HOME SUPPORT CHGBK TRIVILLAGE APR-JUN/25 AUG 2025 CPO CONTRACTED SERVICES	755.00 280.00 7,638.60		8,673.60	
20250516	9/8/2025	LINDE CANADA INC.	2-31-00-520	51712838	LEASE OF CYLINDERS - PW	670.85		670.85	
20250517	9/8/2025	PATRIOT LAW GROUP	2-12-00-242 2-26-00-242	14060 14070	DEV MTR-RD & UTILITY ISSUES ENFORCEMENT 25-0612 WIL	892.50 4,016.96		4,909.46	
20250518	9/8/2025	ROADWAY TRAFFIC PRODUCTS (AB)	2-32-00-513	1719	PAINT - ROADS	258.43		258.43	
20250519	9/8/2025	SEALTECH ASPHALT SERVICES LTD.	6-32-00-610	1589	CRACK FILL LSATRS/N	41,790.00		41,790.00	
20250520	9/8/2025	SPRINGER, REANNE	3-00-00-260 2-12-00-271	19-25 19-25	AUG 2025 RETURNING OFFICER SERV. FOR 2025 GEN ELEC AUG 2025 RETURNING OFFICER SERV. FOR 2025 GEN ELEC	37.59 751.65		789.24	
20250521	9/8/2025	STANDSTONE WASTE & WATER SERVICES LTD.	2-42-00-245 2-23-00-543 2-43-00-520 2-43-00-351 2-43-00-352 2-43-00-246	162049621 162049930 162050372 162050372 162050372 162050372	LIFT STATION CLNG FIRE DEPT SUMPS - DISPOSAL FEE AUGUST 2025 MUNICIPAL WASTE/ORGANICS/RECYCLING AUGUST 2025 MUNICIPAL WASTE/ORGANICS/RECYCLING AUGUST 2025 MUNICIPAL WASTE/ORGANICS/RECYCLING AUGUST 2025 MUNICIPAL WASTE/ORGANICS/RECYCLING	1,491.17 238.14 55.25 1,375.70 2,215.36 2,623.95	7,999.57		
20250522	9/8/2025	SUDS UP CAR WASH	2-31-00-253	2721051	WASHING OF PUBLIC WORKS VEHICLES	90.00		90.00	
20250523	9/8/2025	UNITED FARMERS OF ALBERTA	2-31-00-520 2-31-00-513	116324801 SOINV7947245	AUG 2025 GAS/DIESEL OIL	805.66 18.70		824.36	
20250524	9/8/2025	WELL HUNG DOOR LTD	2-23-00-250	37369	REPAIRS TO DOORS 3 & 4 IN THE FIREHALL	4,379.03		4,379.03	
20250525	9/8/2025	Western Alberta Structural Pest Services Ltd.	2-31-00-250 2-31-00-250	046 046A	AUG 2025 PEST CONTROL PW AUG 2025 PEST CONTROL WTP	78.75 78.75		157.50	
20250526	9/8/2025	XEROX CANADA LTD.	2-12-00-260 2-12-00-260	F64560598 F64565261	SERVICE INV C8135 JULY 28 - AUG 26, 2025 SERVICE INVOICE C8170 JULY 28 - AUG 26, 2025	41.76 110.32		152.08	
20250527	9/8/2025	ATIA Section 20-Disclosure harmful to personal privacy- Subsection (4)(e)	3-01-00-210	202509081	CR BALANCE PD-REASSESSMENT	260.57		260.57	
20250528	9/8/2025		4-00-00-999	TAXASSESSFE	TAX ASSESSMENT COMPLAINT FEE REIMBURSEMENT	50.00		50.00	
20250529	9/10/2025	ASSERTIVE ELECTRIC LTD.	2-12-00-250 2-23-00-250	C4887 C4888	ADMIN-REWIRING LIGHT FIXTURES ETC. FIREHALL - LIGHTING/MOTION SENSORS ETC	5,022.99 4,656.75		9,679.74	
20250530	9/10/2025	CAPITAL REGION ASSESSMENT	2-12-00-232	1936	Q4 2025 CORE SERVICES & PERMITS	3,562.30		3,562.30	
20250531	9/10/2025	EAST END BUS SOCIETY	2-71-00-771	161	2025 MUNICIPAL FUNDING - OPERATIONS	6,549.48		6,549.48	
20250532	9/10/2025	GFL ENVIRONMENTAL INC.	2-31-00-250 2-43-00-349	LQ02989633 LQ02989633	EMPTY OIL TOTE PW/LGSPIFFY DISP. FEE OILS/PNT ETC EMPTY OIL TOTE PW/LGSPIFFY DISP. FEE OILS/PNT ETC	170.28 3,936.48		4,106.76	
20250533	9/10/2025	GRAND & TOY	2-12-00-511 2-12-00-511 2-12-00-511	V982210 V982549 V984056	PRINTABLE BUSINESS CARD PAPER LABEL MKR TAPE/COPY PAPER KEYBOARD/ENVELOPES	188.54 95.04 95.06		378.64	
20250534	9/10/2025	ONOWAY BIGWAY FOODS	3-00-00-260 2-00-00-000 2-12-00-513 2-12-00-513	00199766 00199766 00199766 00647025	CC & PW STUDENT APPR. CC & PW STUDENT APPR. CC & PW STUDENT APPR. GENERAL SUPPLIES-CC/TEA ETC.	1.26 23.35 32.20		102.04	

Onoway Town Council Agenda October 9, 2025

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20250535	9/10/2025	TYSCHUK CONSTRUCTION LTD	2-41-00-252	6892	FIX CC 5119-50TH HYDROVAC/BACKFILL/PARTS	5,172.30	5,172.30
20250536	9/10/2025	WELL HUNG DOOR LTD	2-23-00-250	37406	REPLACE SPRINGS ON OVERHEAD DOOR AND ADJ	1,643.21	1,643.21
20250537	9/10/2025	WEST INTER LAKE DISTRICT (WILD)	2-41-00-447 2-41-00-834 2-41-00-833 2-41-00-834 2-41-00-833	2025-46 2025-DEB-19 2025-DEB-19 2025-DEB-19 2025-DEB-19	AUG 2025 WATER CONSUMPTION 2025 DEBENTURE - 2ND PAYMENT 2025 DEBENTURE - 2ND PAYMENT 2025 DEBENTURE - 2ND PAYMENT 2025 DEBENTURE - 2ND PAYMENT	21,813.12 6,633.92 8,049.62 8,392.60 12,309.27	57,198.53
20250538	9/12/2025	CANADA REVENUE AGENCY	4-12-00-232 4-12-00-231 4-12-00-230	AUG2025REMIT AUG2025REMIT AUG2025REMIT	AUG 2025 REMITTANCE CPP/EI/TAX AUG 2025 REMITTANCE CPP/EI/TAX AUG 2025 REMITTANCE CPP/EI/TAX	1,692.20 5,615.86 9,973.88	17,281.94
20250539	9/15/2025	CANADIAN FIBER OPTICS CORP.	3-00-00-260 2-12-00-832	INV00288 INV00288	FIBER EXPANSION TO INDUSTRIAL PARK FIBER EXPANSION TO INDUSTRIAL PARK	11,150.00 223,000.00	234,150.00
20250540	9/16/2025	THE LAC STE ANNE BULLETIN	2-51-00-751 2-12-00-271 2-12-00-221	24687 24687 24687	FCSS/ELECTION/PUBLIC HEARING FCSS/ELECTION/PUBLIC HEARING FCSS/ELECTION/PUBLIC HEARING	176.40 705.60 882.00	1,764.00
20250541	9/16/2025	ASSOCIATED ENGINEERING ALBERTA LTD.	2-42-00-245 2-32-00-231	3014528 3014529	ATCO BOREHOLES WASTEWATER FORCEMAIN LSATR REHABILITATION PRELIM	149.39 866.46	1,015.85
20250542	9/16/2025	FRIZZELL, PENNY	2-12-00-252	SEPT2025	SEPT 2025 CLEANING OF ADMIN BLDG	750.00	750.00
20250543	9/16/2025	PATRIOT LAW GROUP	3-00-00-260	14097	ENFORCEMENT FILE 25-0612 WIL	109.13	2,295.63
20250543	9/16/2025	PATRIOT LAW GROUP	2-26-00-242	14097	ENFORCEMENT FILE 25-0612 WIL	2,186.50	2,295.63
20250544	9/16/2025	SURE ELECTRIC & CONTROLS LIMITED	2-41-00-246 2-42-00-245	24267 24267	PUMPHOUSE & LIFT STATION MAINTENANCE PUMPHOUSE & LIFT STATION MAINTENANCE	1,365.00 1,365.00	2,730.00
20250545	9/9/2025	TELUS	2-12-00-216 3-00-00-260 2-42-00-216 2-41-00-216 2-31-00-216 2-12-00-216	AUG232025 AUG232025 AUG232025 AUG232025 AUG232025 AUG232025	AUG 23, 2025 STATEMENT LANDLINE AUG 23, 2025 STATEMENT LANDLINE AUG 23, 2025 STATEMENT LANDLINE AUG 23, 2025 STATEMENT LANDLINE AUG 23, 2025 STATEMENT LANDLINE AUG 23, 2025 STATEMENT LANDLINE	14.95 31.98 73.10 97.36 188.50 265.31	671.20
20250546	9/17/2025	TELUS	3-00-00-260 2-41-00-217 2-42-00-218 2-42-00-217 2-31-00-216 2-12-00-216 2-11-00-216	AUG272025 AUG272025 AUG272025 AUG272025 AUG272025 AUG272025 AUG272025	AUG 27, 2025 STATEMENT - MOBILITY AUG 27, 2025 STATEMENT - MOBILITY AUG 27, 2025 STATEMENT - MOBILITY AUG 27, 2025 STATEMENT - MOBILITY AUG 27, 2025 STATEMENT - MOBILITY AUG 27, 2025 STATEMENT - MOBILITY AUG 27, 2025 STATEMENT - MOBILITY	37.02 50.00 50.00 85.95 132.65 202.32 344.60	902.54
20250547	9/22/2025	ATB FINANCIAL MASTERCARD	3-00-00-260 2-12-00-513 2-31-00-513 2-31-00-513 4-00-00-999 2-72-00-543 2-11-00-216 3-00-00-260 2-12-00-142 2-41-00-250 2-72-00-543 2-12-00-270 2-31-00-253 2-12-00-216 2-11-00-513 2-12-00-243	003300 003300 012469 012997 013500 09032025 101203853 1043 1043 13940647 14285 3202488266 AN185962 BSMALIN437 INV317578719 N250001750832	COSTCO - PAPER TWLS/WTR/DSHSP COSTCO - PAPER TWLS/WTR/DSHSP WALMART - WATER WALMART - COFFEE SUPPLIES CLOVERDALE PNT - REFUND- CHG'D US TWICE IN ERROR SODA-SNACK VENDING - TESTING SANI-DUMP JAMF - SUBSCRIPTION (COUNCIL DEVICES) BURGER BARON-STAFF APPRECIATION BURGER BARON-STAFF APPRECIATION BARTLE & GIBSON-ADAPTER/COPPER PIPE SANISTAR - AUG 2025 MONTHLY SERVICE FEE ADOBE-ACROBAT PRO SUBSCRIPTION FRANK FLAMAN SALES-CLUTCH LINING TOM HARRIS - REPL CELL EEB ZOOM - WEBNAMES - DOMAIN	3.70 84.81 4.49 36.23 (103.87) 10.00 11.43 6.99 154.42 86.15 220.07 27.29 310.40 772.54 55.65 33.50	1,713.80
20250548	9/24/2025	CATALYST COMMUNICATIONS	2-12-00-514	25-048	2025 PUBLIC SATISFACTION SURVEY	6,720.00	6,720.00
20250549	9/24/2025	FCSS ASSOCIATION OF ALBERTA	2-12-00-270 3-12-00-415	2161 2161	2025-2026 FCSS ASSOC MBRSHSPT SEPT 1/25-AUG31/26 2025-2026 FCSS ASSOC MBRSHSPT SEPT 1/25-AUG31/26	192.68 385.32	578.00
20250550	9/24/2025	HIGHWAY 43 EAST WASTE	2-43-00-240	17454	AUG 2025 DISPOSAL FEES	1,114.98	1,114.98
20250551	9/24/2025	KaizenLAB Inc.	2-41-00-245	INV0104767	WATER SAMPLE	299.04	299.04
20250552	9/24/2025	LAC STE ANNE COUNTY	2-27-00-240	34916	SEPT 2025 CPO CONTRACTED SERVICES	7,638.60	7,638.60
20250553	9/24/2025	MLT Atkins LLP	2-12-00-242	6598921	FORENSIC AUDIT	247.91	247.91
20250554	9/24/2025	PRAT BROS. LOCK AND SAFE LTD	3-00-00-260 2-12-00-250	17241 17241	REPAIR 3 DOOR LOCKS - ADMIN BLDG REPAIR 3 DOOR LOCKS - ADMIN BLDG	24.12 482.55	506.67
20250555	9/24/2025	TRACE ASSOCIATES	2-43-00-353	114660	LANDFILL GW PROGRAM JUNE 13- SEPT 15, 2025	8,400.00	8,400.00

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283	
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287	ATIA Section 20-Disclosure harmful to personal privacy- Subsection (2)(d)
288	Cheques # 282-293 Totalling \$22,104.97
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291	
292	
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294	9/12/2025	CONINX, BRIDGITTE D				481.88
295	9/12/2025	MURRAY, ROBIN G				372.14
296	9/12/2025	KWASNY, LENARD R				463.23
297	9/12/2025	POCKETT, SHEILA A				382.79
298	9/12/2025	JOHNSON, LISA M				411.80

299	
300	
301	
302	ATIA Section 20-Disclosure harmful to personal privacy- Subsection (2)(d)
303	Cheques # 299-307 Totalling \$18,560.02
304	
305	
306	



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	October 9, 2025
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	The Repeal Bylaw# 835-25 (Off-Site Levies)

BACKGROUND / PROPOSAL

Bylaw 511-98 – A Bylaw to provide for the imposition and payment of an off-site levy in respect of lands to be developed or subdivided was passed on March 23, 1998.

During the 2024 Municipal Affairs Municipal Accountability Program (MAP) Review, the Town was advised that the bylaw does not meet legislative requirements as it doesn't include a requirement for periodic reviews of the calculation, as per Section 648.2(5) of the MGA.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES.

The Municipal Government Act (MGA) Section 63(2)(a) states that “A *bylaw under this section may omit and provide for the repeal of a bylaw or a provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective.*”

The MAP Report and MGA Section 648 provides clarification that an off-site levy bylaw is a discretionary bylaw. Administration and the Development Officer have reviewed the need for the Town of Onoway to have such a bylaw and determined that the best course of action is to repeal the existing Off-Site Levies Bylaw.

Administration recommends levies of this nature may be negotiated during development discussions. There is a cost to updating the offsite levies that would be applicable in every review period. As there are minimal development agreements required, it would be more prudent to negotiate off-site levies in each agreement.

STRATEGIC ALIGNMENT

- Service Excellence
- Good Governance

COSTS / SOURCE OF FUNDING

None

RECOMMENDED ACTION

- That Bylaw # 835-25 the Repeal Bylaw be given First reading.

- That Bylaw # 835-25 the Repeal Bylaw be given Second reading.
- That Bylaw # 835-25 the Repeal Bylaw be considered for third reading at this meeting.
- That Bylaw # 835-25 the Repeal Bylaw be given third and final reading and adopted.
- Or direction provided after Council deliberations.

ATTACHMENTS

- Proposed Bylaw # 835-25, the Repeal Bylaw.
- Bylaw 511-98 – A Bylaw for the Imposition of Off-Site Levies

BYLAW 835-25
A BYLAW FOR THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA
TO BE KNOWN AS THE “REPEAL BYLAW”

WHEREAS, pursuant to provisions of the *Municipal Government Act*, being Chapter M-26 of the revised statutes of Alberta 2000 and amendments thereto, Section 63(1) states a Council of a municipality may, by bylaw, revise any of its bylaws in accordance with this section; and Section 63(2)(a) A bylaw under this section may omit and provide for the repeal of a bylaw or a provision of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective.

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts that the following Bylaw is repealed as it is non-compliant with legislation.

Bylaw 511-98 – Off-Site Levies Bylaw (Approved Bylaw to provide for the imposition and payment of an off-site levy in respect of lands to be developed or subdivided -Approved 23rd day of March, 1998.)

This Bylaw shall come into force and effect upon passing of this Bylaw.

READ a first time this ____ day of October, 2025.

READ a second time this ____ day of October, 2025.

UNANIMOUS CONSENT to proceed to third reading this ____ day of October, 2025.

READ a third and final time this ____ day of October, 2025.

SIGNED this ____ day of October, 2025.

Lenard Kwasny, Mayor

Jennifer Thompson
Chief Administrative Officer

VILLAGE OF ONOWAY

Bylaw 511-98

A BYLAW OF THE VILLAGE OF ONOWAY FOR THE IMPOSITION OF OFF-SITE LEVIES.

WHEREAS, in accordance with Section 648 of the Municipal Government Act, being Chapter M-26.1 of the Statutes of Alberta which enables Council, by bylaw, to provide for the imposition and payment of an off-site levy in respect of lands to be developed or subdivided;

AND WHEREAS, an off-site levy may be used only to pay for all or part of the capital cost of any or all of the following:

- (a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
- (b) new or expanded facilities for the treatment, movement or disposal of sanitary sewer;
- (c) new or expanded storm sewer drainage facilities;
- (d) land required for or in connection with any facilities described in clauses (a) to (c).

NOW THEREFORE, the Council of the Village of Onoway, in the Province of Alberta, duly assembled, hereby enacts as follows:


1. An off-site levy shall be imposed on all subdivided lands to be developed within the Corporate Limits of the Village of Onoway and shall be levied on the following basis:
 - (a) Residential
 - (i) For each unit of a single family dwelling, whether detached, semi-detached, duplex, mobile home or otherwise, the sum of \$1,000.00
 - (b) Industrial
 - (i) For each industrial development with water and sewer servicing, an off-site levy of \$6,500.00 per hectare.
2. Notwithstanding Section 1 of this bylaw, an off-site levy of \$6,500.00 per hectare may be imposed upon land that is not subdivided and is being sold from the municipality to a developer, forming part of the purchase price of the said lands.
3. An off-site levy imposed under this Bylaw may be collected only once in respect of land that is the subject of a development or subdivision.
4. The Council of the Village of Onoway may enter into an agreement in respect to payment of an off-site levy including a Development Agreement which may be registered at the Alberta Land Titles office.
5. In the absence of an Agreement for the payment of an off-site levy, where an owner of land proposes to construct a development or proceed with a subdivision of land, and where the payment of an off-site levy is required, the payment of the off-site shall be made prior to the issuance of a development permit or subdivision approval. If the off-site levy is not paid, a caveat shall be registered on the title of the property and shall not be removed until payment of the off-site levy is made.

6. In the event that land is to be redeveloped or re-subdivided and no previous off-site levies have been collected under this Bylaw or under any previous Bylaw, the off-site levies shall be due and payable if there is an increase in the intensity of use, such payment to be made in accordance with Section 1 of this Bylaw and at the discretion of the Development Authority.
7. The levies were calculated on the basis of the unsupported cost of \$655,000.00 for installation of additional water lines, expansion of the clear water storage reservoir, new groundwater well, sewage treatment facility pump upgrade and required storm drainage expansion for future development. It has been determined that 35% of the costs will be obtained from grants and 40% is required to be obtained from the off-site levies collected pursuant to this Bylaw. The developable area being considered is approximately 400,000 square meters, and a levy of \$0.65 per square meter equals 40% of the cost of the said expansions.
8. This Bylaw repeals Bylaw 318.
9. This Bylaw shall come into full force and effect upon receiving third and final reading.

READ A FIRST TIME THIS 23 day of February 1998.

READ A SECOND TIME THIS 9th day of March 1998 .

READ A THIRD AND FINAL TIME THIS 23rd day of March 1998



Mayor



Municipal Manager (Acting)



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	October 9 th , 2025
Presented By:	Paul Hanlan, Development Officer
Title:	1 st Reading of Bylaw 836-25 (MDP Amendment Bylaw)

BACKGROUND / PROPOSAL

In the recent provincial Municipal Affairs Review a missing component addressing “Agriculture” was identified in Bylaw 776-20 the Town of Onoway’s Municipal Development Plan (MDP). Administration received direction to proceed with a minor amendment to the MDP including a section addressing Agricultural uses.

Comments/Observations: Bylaw 776-20 was passed on September 17, 2020, adopting a municipal development plan for the Town of Onoway. The town has an intermunicipal development plan with Lac Ste. Anne County. Bylaw 776-20 does not contain policies respecting the protection of agricultural operations as required by section 632(3)(f) of the MGA.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Within the Town of Onoway’s current Municipal Development Plan (Bylaw 776-20) Section 4 (Development Policies) affirms the following six (6) policies governing future development:

1. A family oriented atmosphere while pursuing responsible growth
2. A Vibrant Built Environment
3. A wide range of housing options available to residents
4. Industrial and commercial development drives the local economy
5. Onoway’s downtown area is a dynamic retail and service area
6. Onoway’s recreational, educational & cultural facilities support local/regional needs

Administration is proposing the addition of the following required seventh (7th) Development Policy – being “Onoway’s Commitment to Agricultural Uses”

4-7 Onoway’s Commitment to Agricultural Uses

The predominant land use in the Town is residential development. Commercial, Industrial, Institutional and other Cultural developments are also identified as suitable secondary land uses. The remaining undeveloped lands within the Town are intended to facilitate predominant and secondary land uses while supporting the ecological health of the region. Large scale agricultural activities would be incompatible with the Town’s current and planned built form.

Goal

Land intensive agricultural developments shall only occur in appropriate locations within the Town.

Policies

- 4.7.1** More intensive agricultural operations and confined feeding operations shall be prohibited within the Town.
- 4.7.2** Appropriately scaled extensive agricultural and/or livestock operations may be considered within the Town.
- 4.7.3** Local small scale non-commercial agricultural activities such as gardens and greenhouses will be encouraged within the Town.
- 4.7.4** Appropriately scaled commercial agricultural activities such gardens and greenhouses may be considered within the Town.

Administration confirms that the addition of this seventh proposed Development Policy will satisfy the matter raised during the provincial review.

If Council approves 1st Reading of the proposed Bylaw a Public Hearing would be scheduled and advertised.

The existing MDP is Bylaw 776-20 - <https://www.onoway.ca/public/download/files/153006>

STRATEGIC ALIGNMENT

- Good Governance

COSTS / SOURCE OF FUNDING

No budget impact.

RECOMMENDED ACTION

- That Bylaw # 836-25 the 2025 MDP Amendment Bylaw be given First reading.
- That Council schedules a Public Hearing on November 3rd, 2025 at 1:15 PM for Bylaw # 836-25 the 2025 MDP Amendment Bylaw.

Or

- Direction as per Council deliberations.

ATTACHMENT

Proposed Bylaw # 836-25

**BYLAW NO. 836-25
TOWN OF ONOWAY
PROVINCE OF ALBERTA**

BEING A BYLAW TO AMEND MUNICIPAL DEVELOPMENT PLAN NO. 776-20 OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA

WHEREAS the Municipal Government Act. RSA 2000 (hereinafter called the “Act”) requires each municipality to adopt a Municipal Development Plan; and

WHEREAS Section 632(3f) of the Act requires each municipality to incorporate regulations regarding agricultural operations; and

WHEREAS The Council deems it necessary to amend the existing Municipal Development Plan to add regulations governing agricultural operations.

NOW THEREFORE The Council, duly assembled, hereby amends Municipal Development Plan 776-20 as follows:

- 1.0 Section 4 “Development Policies” is amended by adding the following Section 4-7 “Onoway’s Commitment to Agricultural Uses” in its entirety:

4-7 Onoway’s Commitment to Agricultural Uses

The predominant land use in the Town is residential development. Commercial, Industrial, Institutional and other Cultural developments are also identified as suitable secondary land uses. The remaining undeveloped lands within the Town are intended to facilitate predominant and secondary land uses while supporting the ecological health of the region. Large scale agricultural activities would be incompatible with the Town’s current and planned built form.

Goal

Land intensive agricultural developments shall only occur in appropriate locations within the Town.

Policies

- 4.7.1** More intensive agricultural operations and confined feeding operations shall be prohibited within the Town.
- 4.7.2** Appropriately scaled extensive agricultural and/or livestock operations may be considered within the Town.
- 4.7.3** Local small scale non-commercial agricultural activities such as gardens and greenhouses will be encouraged within the Town.
- 4.7.4** Appropriately scaled commercial agricultural activities such gardens and greenhouses may be considered within the Town.

THIS BYLAW shall take effect on the date of third and final reading.

READ A FIRST TIME THE ____ DAY OF OCTOBER, 2025

A PUBLIC READING WAS HELD ON THE ____DAY OF _____, 2025

READ A SECOND TIME THE ____DAY OF _____, 2025

READ A THIRD TIME THE ____DAY OF _____, 2025

SIGNED BY THE MAYOR AND THE CHIEF ADMINISTRATIVE OFFICER ON THE
____ DAY OF _____, 2025.

TOWN OF ONOWAY

Lenard Kwasny, Mayor

Jennifer Thompson
Chief Administrative Officer



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	September 25, 2025
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	Water Loss Preliminary Analysis

BACKGROUND / PROPOSAL

The Town of Onoway purchases water from Wild Water and then distributes water to the residents and businesses. Administration has been aware that there are differences between the water being purchased and the consumption within the community. An analysis of water loss has been conducted, and a financial cost has been established.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

The process for analysis included comparing the water distribution plant to the Wildwater invoices to ensure that there is no water loss within the reservoirs. At times the numbers vary +/- 3% however this can be attributed to cutoff dates at end of the month and weekends.

Water Loss Explanation

Drip Lines

Administration requested public works perform sampling of a drip line. Drip lines are located in 31 homes within the Town of Onoway who experience freezing in the winter, this is due to more shallow water lines. Most of these home are located on 48th Avenue & 47th Street. Two samples were taken and it is determined that a drip line consumers about 0.54 m³/day. Letters are sent to residents the beginning of November to turn their drip line on and then the end of May to turn them off. Staff have adjusted the date of mailing notices for 2026 to the middle of May. The estimate used is 227 days of drip line usage. Per household this is approximately 122 m³ per year. The total estimated water attributed to water loss is 3,815 m³.

Fire Services Usage

The Town of Onoway had an agreement with the previous fire services company that water was available including water to be used for other municipalities at no charge, through hydrants for filling. Administration has estimated the change in water usage month-over-month comparing 2025 & 2024 year January to May excluding months when Canadian Fiber Optics was using water for fiber optic installation. The average decrease is 8.4%. Administration has attributed water used for fire services at this percentage of total water.

20. North West shall only draw water from the fire hydrants of the Town for the provision of Fire Services within the Town or any of the Additional Municipalities, or as otherwise provided in this Agreement.

Municipal Projects

This amount has been estimated at 5%. This is a high estimate however when hydrants are changed or a water line is repaired, water is used to “re-fill” the lines. There is no accurate way to measure the amount of water used in municipal projects or repairs.

Sewer Video Inspection

The Town completed a sewer line video inspection of the east side of town in 2025. There were two areas that indicated water infiltration. With the flow level of infiltration, it was assumed that there was a water leak that had not surfaced. Staff received Council approval to complete a water leak detection survey.

Leak Detection Report

Council approved to complete a leak detection survey. Funds available resulted in an assessment of water mains through residential areas south of the train tracks. There are no discernable water leaks although there is a recommendation to follow up at two hydrant locations. The water system is considered “tight”. This survey, included for reference, does not note water leaks in areas of concern from the sewer video inspection. This is great news for deep service infrastructure. Staff will be meeting with the contractor to discuss the report in more detail.

Sani-dump

Staff have the sani-dump on the periphery as the water usage there is unmetered. There has been a report of misuse of water and filling of water tote. This water is considered non-potable and not safe for human consumption.

Analysis of the water loss is as follows:

To estimate the water used for fire services, administration calculated water loss year over year on a monthly basis. Only January – May was used as June would have also included water used by Canadian Fiber Optics.

		Wild Water Consumption	Billed Consumption	Incoming vs Billed	Water Loss	WTP Consumption (Incoming meter)	WTP Consumption (Outgoing meter)	Lift Station Outflow	WTP Consump tion vs Billed	Water Loss	Comparis on year over year	
2024	January	10,080	6,471	64%	36%	10,080	9,976		65%	35%		
	February	8,806	5,747	65%	35%	8,499	8,460		68%	32%		
	March	8,123	5,120	63%	37%	8,430	8,351		61%	39%		
	April	9,846	6,295	64%	36%	9,846	9,779		64%	36%		
	May	8,564	5,746	67%	33%	8,564	8,518		67%	33%		
	June	8,579	5,174	60%	40%	7,532	7,489		69%	31%		
	July	8,428	6,299	75%	25%	9,475	9,390		67%	33%		
	August	10,198	6,022	59%	41%	9,052	8,887	11,842	68%	32%		
	September	7,964	5,399	68%	32%	8,854	8,745		62%	38%		
	October	8,272	6,450	78%	22%	8,528	8,418		77%	23%		
	November	8697	5,559	64%	36%	8,627	8,550		65%	35%		
	December	9634	6,046	63%	37%	9,658	9,565		63%	37%		
2025	January	9232	6,344	69%	31%	9,285	9,227		69%	31%	-4%	
	February	7297	5,800	79%	21%	7,351	7,283		80%	20%	-12%	
	March	8274	5,406	65%	35%	8,166	8,089		67%	33%	-6%	
	April	7922	5,940	75%	25%	7,999	7,903		75%	25%	-11%	
	May	9274	6,503	70%	30%	8,460	8,388		78%	22%	-10%	-8.4%
	June	7147	6,411	90%	10%	7,313	7,207		89%	11%	-20%	
	July	7407	5,550	75%	25%	8,065	8,003		69%	31%	-2%	
	August	6492	5,257	81%	19%	6,517	6,439		82%	18%	-14%	
	September											
	October											
	November											
	December											

By Category the cost of each of these known contributors to water loss has been calculated below.

Category	2022 (m ³ / % / \$)	2023 (m ³ / % / \$)	2024 (m ³ / % / \$)	2025 to Aug (m ³ / % / \$)
Drip Lines	3,815 / 4.09% / \$10,567.22	3,815 / 3.88% / \$11,253.90	3,815 / 3.56% / \$12,245.77	1,907 / 1.78% / \$6,122.89
Canadian Fiber Optics	0 / 0.00% / \$0.00	0 / 0.00% / \$0.00	1,350 / 1.26% / \$4,333.50	— / 0.00% / \$0.00
Fire Services	7,832 / 8.40% / \$21,695.78	8,264 / 8.40% / \$24,378.32	9,004 / 8.40% / \$28,902.98	5,296 / 8.40% / \$16,999.45
Municipal Projects	4,662 / 5.00% / \$12,914.16	4,919 / 5.00% / \$14,510.90	5,360 / 5.00% / \$17,204.16	3,152 / 2.94% / \$10,118.72
Unaccounted Loss	8,022 / 8.60% / \$22,220.06	11,625 / 11.82% / \$34,293.88	18,685 / 17.43% / \$59,977.32	5,479 / 8.69% / \$17,586.08

A portion of the 2024 unaccounted for loss may include water from valve change at 48th Street & 51st Avenue (near the Heritage Center). There was a significant area that required recharged after the valve repair.

Recommendations

- Continue to monitor water loss however in 2025, it is trending downward.
- Adjust dates for drip lines and work with customers to ensure drip lines are turned off when there is no threat of freezing through awareness of water loss per day for drip line.
- Complete a leak detection survey for Lac Ste Anne Trail North and Industrial area. (north end of Town) in 2026. Staff will propose in 2026 operating budget.

STRATEGIC ALIGNMENT

Good Governance
Fiscal Responsibility
Service Delivery

COSTS / SOURCE OF FUNDING

N/A

RECOMMENDED ACTION

THAT Council accept the Water Loss Preliminary Findings Report for Information.

ATTACHMENTS

EnviroTrace - Leak Detection report

Town of Onoway

Leak Detection Report

Enviro Trace Ltd.

Prepared by: Kelly Harmon

Sept 29-30, 2025

Work Order # 190

Gary Mickalyk
Town of Onoway
Box 540, 4812-51 Ave
Onoway, AB, T0E 1V0
Ph: 780-977-0063
Email: pwmanager@onoway.ca

Introduction

This report outlines the results of an acoustic leak detection survey commissioned by Town of Onoway and overseen by Gary Mickalyk. The survey was designed to investigate 6 km of the south portion of Onoway.

The survey was carried out by a team from Enviro Trace Ltd. (ETL), who utilized multi directional correlating sensors and ground microphones for listening.

Scope of Work

Project: Acoustic Leak Detection Survey

Client: Town of Onoway

Service Provider: ETL

Project Duration: Sept 29-30, 2025

Objective: To conduct an acoustic leak detection survey to detect and locate potential leaks.



Methodology

1. Site Assessment and Planning: ETL team assessed the site and developed a survey plan to efficiently conduct the reactive leak detection survey.
 - a. Deployment: Enviro Trace technicians systematically deploy sensors across the designated survey area on an overnight recording session whereby noise samples are taken at regular intervals. Listening for leaks overnight is recommended as consumption is at its lowest and operational pressure is typically higher, which means leak noises more prominent. *Note that Sensors are magnetic acoustic sensors that are attached to system assets on the exterior*

of the pipe such as valves, meters and other available components, to listen for leak noise. Deployment is simple and non-invasive.

2. Data Collection: The ETL technicians retrieved the sensors and uploaded the data for analysis.
3. Data Analysis: The AI identifies potential points of interest called "Waypoints". These Waypoints are then followed up by ETL Technicians to confirm, pinpoint and mark up the leaks.
4. Report Writing: ETL compiled a detailed report of the survey findings, including data visualizations and more in-depth explanations of any findings.

Results and Findings

Overview:

On September 29, 2025, Envirotrace technicians attended the site in the Town of Onaway to initiate an overnight leak detection survey using multi-correlating acoustic loggers. The purpose of this survey was to assess the town's water main infrastructure for potential leak activity.

Deployment:

Loggers were strategically deployed across a six-kilometer section of the town's water system, as designated by municipal staff. Once deployed, the loggers operated autonomously overnight, continuously collecting acoustic data to identify any potential leak noise within the system.

Data Retrieval and Analysis:

On the morning of September 30, 2025, Envirotrace technicians returned to retrieve all equipment and upload the collected data. Following a detailed analysis, three locations were identified for further on-site investigation using manual leak correlators to validate findings.

Findings:

- No active leaks were confirmed in any of the three areas investigated.
- Correlation at the highest noise points showed no indication of leak activity within the surveyed sections of the water system.
- The system overall was found to be tight, with no confirmed leakage.

Point of Interest:

One area of interest was identified at a hydrant valve located on Lac Ste. Anne Trail, across from the UFA gas bar.

- The loudest logger from the survey was positioned on this hydrant.
- Upon further inspection, a leak-like acoustic signature was detected, potentially originating from either the hydrant or the adjacent branch valve.
- While no definitive leak was confirmed, Envirotrace recommends a follow-up assessment.

Next Steps:

Envirotrace requests to coordinate a site visit with Public Works to:

1. Operate and flow the hydrant.
2. Exercise the branch valve to determine if the sound can be eliminated through proper operation and isolation.

3. Conduct an on-site meeting to review all data and present findings directly to Town staff.

We are available to arrange this site meeting at the earliest convenience, ideally on the same day as the hydrant inspection, to provide a full briefing on the completed survey and our recommendations. **See Photos 1,2**



Photo 1
Area of deployment



Photo 2

Hydrant to be operated and flowed on Lac St. Anne Trail

Additional items noted during survey.

See Photo 3,4,5.



Photo 3

Hydrant should be raised for optimal operation and due to its age, service and repair parts may no longer be available. look at replacing in the future.



Photo 4
Approx. location 5272-49 Ave.



Photo 5
GIS shows a valve under asphalt.

Conclusion:

The leak detection survey of Onoway's water system showed no confirmed leaks across the tested area, with one hydrant location requiring further evaluation. Envirotrace remains committed to supporting the Town of Onoway in maintaining a secure and efficient water infrastructure.

Disclaimer and Limitations:

EnviroTRACE utilizes advanced leak detection technology designed to identify and locate potential leaks with a 90% accuracy rate. leak detection is inherently subject to limitations, including but not limited to variations in environmental conditions, system complexities, and access restrictions. Accordingly, ENVIROTRACE makes no warranties, representations, or guarantees—express or implied—regarding the existence, non-existence, severity, or future development of leaks within the inspected area. ENVIROTRACE is not responsible for any undetected leaks or changes in conditions that affect detection accuracy. The survey reflects PROBABLE conditions at the time of testing and does not account for leaks that may develop, become detectable, or worsen after the inspection. The absence of detected leaks does not confirm or imply that no leaks exist or that leaks will not develop in the future. Similarly, the identification of a potential leak does not guarantee the extent, precise location, or immediate necessity of repairs. The findings of ENVIROTRACE's leak detection survey are valid only as of the date and time of the inspection. Leak detection results may be influenced by external conditions, including but not limited to fluctuating pressure, environmental interference, system modifications, and accessibility constraints.

ENVIROTRACE is not liable for any damages, costs, or losses—direct or consequential—that may arise from undetected leaks, misinterpretation of findings, or reliance on the results of the leak detection survey. Any decisions regarding repairs, maintenance, or further inspections are the sole responsibility of the MUNICIPALITY or authorized representative.

ETL looks forward to potentially assisting Town of Onoway with future leak detection and water infrastructure assessments.

Regards,
Kelly Harmon
Manager, Field Services
ETL Ltd.
780-418-0882



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	October 9, 2025
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	2025 Family & Community Support Services (FCSS) Applications Round 3 & Committee – Meeting Minutes

BACKGROUND / PROPOSAL

2025 FCSS Round 1 & 2

During the September 11, 2025, Council meeting, Council made the following motion to approve FCSS Committee funding amounts for the 2025 FCSS Funding Round 2:

c. FCSS Round 2

Motion # 226-25

MOVED by: Councillor Bridgitte Coninx

THAT Council approve the following Committee funding amounts for the 2025 FCSS Funding Round 2 to a total amount of \$2,350:

Organization Name	Project/Program Name	Committee Funding Amount Recommendation
Lac Ste Anne Foundation (Chateau)	Flowers for Residences	\$ 750.00
Lac St. Anne East End Bus Society	Seniors In Motion 2025	\$1,000.00
Town of Onoway Public Library	Harvest Festival Entertainment Hula Hoop Circus	\$ 600.00

CARRIED UNANIMOUSLY

On Thursday September 25, 2025, the Committee reviewed the submitted FCSS applications for Round 3 and adopted the attached August 29, 2025, Committee minutes.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

2025 FCSS

Administration is bringing forward Round 3 Family & Community Support Services (FCSS) Applications recommended by the Town of Onoway FCSS Onoway Committee for 2025. Round 3 FCSS available funding amount is \$10,753.

Tri-Village FCSS Committee Round 1, 2 & 3 approved funding amounts are provided along with Lac Ste Anne County request amounts only as they were not presented to the FCSS Committee. Round 3 FCSS available funding amount is \$10,753.

During Round 1, Council approved conditional funding amounts to the following organization provided that an application be submitted and funding request is equal or lesser than previous year. Each organization applied where the funding was higher than approved.

Organization Name	Project/ Program Name	Conditional Approval	Requested Amount (Onoway Portion)	Difference
Onoway Moms and Tots c/o Tracy Alden	Annual program	\$ 1,000.00	\$ 1,500.00	\$ 500.00
Onoway & District Agricultural Society	Free Community Ice Use Programming/ Volunteer Drive Program	\$ 2,000.00	\$ 3,250.00	\$1,250.00
Celebrate Kids: Onoway Children's Health and Wellness Fair	Celebrate Kids: Onoway Children's Health and Wellness Fair	\$ 1,000.00	\$ 1,500.00	\$ 500.00

Home Support programming

During February 13, 2025, Council meeting, Council approved a maximum allocation of \$1,500 towards Home Support Programming in 2025.

In the first 6 months of 2025, the actual amount is \$456 with two clients in the Town of Onoway and no new clients/applications received. Based on Q1 actual amounts of \$228 & Q2 actual amount of \$228, Home Support Forecasted amount is expected to be \$912 (\$228/quarter). Based on this forecasted amount Administration is recommending reallocating \$500 back into the overall FCSS funding for Round 3.

Lac Ste Anne County Out of School Care Program Request

In 2021, when the Lac Ste Anne County Out-of-School Care Program (OSC), the Town of Onoway provided the program with \$1,000.00 in FCSS grant funding to buy a few items to set up the new program space. One of the items was a full-size air hockey game, which had a purchase price of \$649.99. While the program was growing, the air hockey table was used often and was much loved by our participants. Now that the program has filled there is no space for the item, and it has not been used for almost two years.

Lac Ste Anne County is requesting if the Town has another program or initiative that could utilize the air hockey table or if the Town would authorize LSAC to sell the table and use any proceeds from that sale to purchase Out of School Care program supplies and activities.

The above was brought to the FCSS Town of Onoway Committee as an information item during the August 29, 2025, meeting. Also, Administration reached out to the Province of Alberta FCSS department if LSAC can sell the air hockey table and their reply is as follows: "Yes, the organization can sell the table, keep a receipt of other

financial supporting documents for the sale, and then use the funds from the sale for the ongoing FCSS programming, again backed up with some supporting documents showing the source of the revenue and the use of the revenue from the sales for the FCSS program.”

August 29, 2025, Onoway FCSS Committee Minutes

The minutes of the FCSS Committee meeting of August 29, 2025, are attached for Council review and approval. The recommended action is listed below.

STRATEGIC ALIGNMENT

Safe Community

COSTS / SOURCE OF FUNDING

2025 Approved operating budget.

RECOMMENDED ACTION

- That Council approve the reallocation of \$500 from the Lac Ste Anne County Home Support Programming into the overall FCSS Funding for Round 3.
- That Council approve the following Committee funding amounts for the 2025 FCSS Funding Round 3 to a total amount of \$10,950:

Organization Name	Project/Program Name	Committee Funding Amount Recommendation
Alberta Beach & District Seniors Citizen's Club	Open House	\$ 100
St. John Lutheran Ladies Aid	Quilting Group	\$ 500
George Pegg Botanic Garden Society	Summer 2025 Events	\$ 1,000
Town of Onoway Public Library	Harvest Festival Entertainment/Hula Hoop Circus	\$ 600
Alberta Beach & District Museum & Archives Society	Summer Events- Senior's Tea, Penny Carnival & Family Sports Day	\$ 250
Onoway Parents Educational Fundraising Association	Halloween Dance	\$ 2,000
Onoway Moms and Tots c/o Tracy Alden	Annual program	\$ 500
Lac St. Anne East End Bus Society	Seniors In Motion 2025	\$ 700
Alberta Beach & District Museum & Archives Society	Fall Winter Events	\$ 1,050
Onoway & District Agricultural Society	Free Community Ice Use Programming/ Volunteer Drive Program	\$ 1,250
1st Onoway Scouts	Annual Programming	\$ 1,000
Celebrate Kids: Onoway Children's Health and Wellness Fair	Celebrate Kids: Onoway Children's Health and Wellness Fair	\$ 500
Cherished Memories Parents and Tots	Annual program	\$ 1,500

- That Council approve and distribute funding amount of \$303 to the Onoway Santa's Helpers on receipt of an application or reallocate amount to the Onoway Public Library Stories & Tunes for Tots & Takeaway Kits.
- That Council authorize Lac Ste Anne County to sell the Out of School Care Program Air Hockey Table and use any proceeds from that sale to purchase Out of School Care program supplies and activities.

- That Council approve the minutes from the August 29, 2025, FCSS Committee Meeting as presented.
- That Council approve the minutes from the September 25, 2025 FCSS Committee meeting as presented.
- (Or some other directions as given by Council at meeting time).

ATTACHMENTS

- 2025 FCCS/Recreation Programming Tracking Spreadsheet Round 3.
- Minutes – August 29, 2025, FCSS Committee meeting.
- Minutes – September 25, 2025 FCSS Committee meeting.

2025 FCSS Applications

Organization Name	Project/Program Name	Expected Project/Program Completion Date	2021 Approved Amount	2022 Approved Amount	2023 Approved Amount	2024 Approved Amount	Round 1		Town of Onoway Round 2		Round 3		2025 Lac St Anne County		2025 Tri-Village		Notes
							Application Funding Amount Eligible Costs	Committee Recommendation/Council Funding Amount Approved	Application Funding Amount Requested (After Round 1 Approval)	Committee Recommendation/Council Funding Amount Approved	Application Funding Amount Requested (After Round 1 &2 Approval)	Council Funding Amount Approved	Lac St Anne County Funding Amount Requested	Lac St Anne County Approved Funding Amount	Tri-Village Funding Amount Requested	Tri-Village Approved Funding Amount	
Alberta Beach & District Seniors Citizen's Club	Open House	Sunday, April 6, 2025	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ 100			\$ 400	\$ 400	Tri-Village Committee has allocated \$400 or 80% of requested amount of \$500.
St. John Lutheran Ladies Aid	Quilting Group	Monday, March 31, 2025	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ -			\$ 500	\$ 500			\$ 500	\$ 500	Tri-Village Committee has allocated \$500 or 50% of requested amount of \$1000. *FULLY FUNDED*
George Pegg Botanic Garden Society	Summer 2025 Events	Sunday, August 31, 2025	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000			\$ 500	\$ 500	Tri-Village Committee has allocated \$500 or 33% of requested amount of \$1500.
Lac Ste Anne Foundation (Chateau)	Flowers for residences	Friday, October 31, 2025	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,750	\$ 1,000	\$ 750	\$ 750							*FULLY FUNDED*
Onoway & District Heritage Society	Heritage Days	Sunday, June 15, 2025	\$ -	\$ 4,000	\$ -	\$ 4,950	\$ 5,000	\$ 4,000							\$ 5,000	\$ 1,000	Tri-Village Committee has allocated \$1000 or 20% of requested amount of \$5000 during Round 1. *FULLY FUNDED*
Alberta Beach & District Museum & Archives Society	Spring Events Season Opener (May long weekend) & July Celebrations (July 1st & 4th)	Friday, July 11, 2025	\$ -	\$ -	\$ -	\$ -	\$ 1,200	\$ -							\$ 1,200	\$ 1,200	Tri-Village Committee has allocated \$1200 or 100% of requested amount of \$1200 during Round 1. *FULLY FUNDED*
Town of Onoway Public Library	Harvest Festival Entertainment/Hula Hoop Circus	Saturday, September 20, 2025	\$ -	\$ -	\$ -	\$ 1,000			\$ 1,200	\$ 600	\$ 600	\$ 600			\$ 1,200	\$ -	Requesting \$1,200 from both Onoway FCSS Committee and Tri Village Committee.
Alberta Beach & District Museum & Archives Society	Summer Events- Senior's Tea, Penny Carnival & Family Sports Day	Tuesday, September 30, 2025	\$ -	\$ -	\$ 100	\$ -	\$ 1,450	\$ -	\$ 1,450	\$ -	\$ 1,450	\$ 250			\$ 1,450	\$ 1,200	Tri-Village Committee has allocated \$1200 or 83% of requested amount of \$1450.
Onoway Parents Educational Fundraising Association	Halloween Dance	Friday, October 24, 2025	\$ -	\$ -	\$ -	\$ -					\$ 2,000	\$ 2,000			\$ 2,000	\$ -	Tri-Village Committee did not allocate any funding in Round 3.
Onoway United Church Thrift Store	Volunteer Appreciation Dinner	Saturday, November 1, 2025	\$ -	\$ -	\$ 1,380	\$ 1,380	\$ 1,000	\$ 1,000							\$ 1,000	\$ 1,000	Tri-Village Committee has allocated \$1000 or 50% of requested amount of \$2000. *FULLY FUNDED*
Onoway Legion Branch 132	Remembrance Day Recognition of Veterans	Tuesday, November 11, 2025	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,250	\$ 1,250							\$ 1,000	\$ 1,000	Tri-Village Committee has allocated \$1000 or 44% of requested amount of \$2250. *FULLY FUNDED*
Onoway Moms and Tots c/o Tracy Alden	Annual program	Thursday, December 18, 2025	\$ 2,000	\$ 1,000	\$ -	\$ 1,700		\$ 1,000			\$ 500	\$ 500					Sent an email regarding funds set aside. Emailed requesting \$500 extra to bring total amount to \$500.
Onoway Legion Branch 132	Valour Café	Wednesday, December 31, 2025	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500							\$ 900	\$ 900	Tri-Village Committee has allocated \$900 or 38% of requested amount of \$2400. *FULLY FUNDED*
Onoway Golden Club	Senior Christmas Supper	Wednesday, December 31, 2025	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000					\$ 1,800				*FULLY FUNDED*
Lac St. Anne East End Bus Society	Seniors In Motion 2025	Wednesday, December 31, 2025	\$ 2,500	\$ 1,300	\$ 3,704	\$ 3,600	\$ 3,400	\$ 1,700	\$ 1,700	\$ 1,000	\$ 700	\$ 700	\$ 12,500		\$ 3,400	\$ 3,400	Tri-Village Committee has allocated \$3,400 or 50% of requested amount of \$6,800. LSAC FCSS not finalized and have not provided funding.
Town of Onoway Public Library	Stories & Tunes for Tots & Takeaway Kits	Wednesday, December 31, 2025	\$ 2,000	\$ 2,000	\$ 1,500	\$ 2,500	\$ 2,500	\$ 2,500							\$ 2,500	\$ -	*FULLY FUNDED*
Alberta Beach & District Museum & Archives Society	Fall Winter Events	Wednesday, December 31, 2025	\$ -	\$ -	\$ -	\$ -					\$ 1,050	\$ 1,050			\$ 2,500	\$ 1,450	Tri-Village Committee has allocated \$1,450 or 58% of requested amount of \$2,500.
Onoway & District Agricultural Society	Free Community Ice Use Programming/ Volunteer Drive Program	Tuesday, December 30, 2025	\$ 1,923	\$ 4,000	\$ 2,204	\$ 3,500		\$ 2,000			\$ 1,250	\$ 1,250			\$ 1,250	\$ 1,250	Sent an email regarding funds set aside. Received application however awaiting clarification on requested amount as it is not indicated. \$4500 total ask. Tri-Village Committee has allocated \$1,250 or 58% of requested amount of \$4,500.
1st Onoway Scouts	Annual Programming	Wednesday, December 31, 2025	\$ -	\$ -	\$ -	\$ -					\$ 1,000	\$ 1,000			\$ 1,000	\$ 1,000	Tri-Village Committee has allocated \$1,000 or 50% of requested amount of \$2,000.
Lac St. Anne County	Home Support	Wednesday, December 31, 2025	\$ -	\$ 4,000	\$ 2,000	\$ 2,000	\$ 1,500	\$ 1,500			-\$ 500	-\$ 500			\$ -	\$ -	Council motion #055-25 during Feb. 13 meeting to utilize max \$1500. Allocation amount can be adjusted during Round 3 if required. \$500 decrease based on \$912 forecasted by end of 2025 (\$228/quarter x 4)
Onoway Santa's Helpers	TBD	Wednesday, December 31, 2025									\$ -	\$ 303					Distribute remaining funding amount to the Onoway Santa's Helpers on receipt of an application or reallocate amount to the Onoway Public Library Stories & Tunes for Tots & Takeaway Kits.
Celebrate Kids: Onoway Children's Health and Wellness Fair	Celebrate Kids: Onoway Children's Health and Wellness Fair	Monday, June 8, 2026	\$ -	\$ -	\$ 1,000	\$ 1,000		\$ 1,000			\$ 500	\$ 500					Sent an email regarding funds set aside. Will submit application within the next month. Received Application for Round 3 requesting \$500 more.
Cherished Memories Parents and Tots	Annual program	Tuesday, June 30, 2026	\$ 2,000	\$ 2,000	\$ 1,000	\$ 1,500					\$ 1,500	\$ 1,500	\$ 2,000	\$ 2,000	\$ 3,000	\$ 1,500	Tri-Village Committee has allocated \$1,500 or 50% of requested amount of \$3,000. Lac Ste Anne County pays hall rental directly to hall.
Onoway Golden Club	Onoway Town Council Agenda October 9, 2025	Wednesday, October 9, 2024	\$ -	\$ -	\$ -	\$ 500											
Alberta Beach & District Agricultural Society	Hamburger Night	Monday, June 17, 2024	\$ -	\$ -	\$ -	\$ -											Page 62 of 86

Alberta Beach & District Seniors Citizen's Club	Life Members Lunch	Sunday, August 11, 2024	\$ -	\$ -	\$ 200	\$ -											
Alberta Beach & District Seniors Citizen's Club	Alberta Beach Show & Shine	Friday, August 30, 2024	\$ -	\$ -	\$ -	\$ -											
Onoway & District Historical Guild	Fall Harvest Festival 2025	Saturday, September 20, 2025	\$ 500	\$ 500	\$ 750	\$ 750	\$ 750	\$ 250	\$ -					\$ 250	\$ 250		Sent an email regarding funds set aside. Received application. Requesting \$1,000 (\$750 from Onoway & \$250 from Tri-Village). Presenting application to Tri-Village FCSS during Sept. 23, 2025 meeting. Tri-Village allocated \$250 or 25% or \$1,000. *FULLY FUNDED*
Onoway Facility Enhancement Association	Community Halloween Event	Friday, October 31, 2025	\$ -	\$ 733	\$ 733	\$ 650	\$ 650										Sent an email regarding funds set aside. Received application; requested amount is \$650. *FULLY FUNDED*
Onoway Legion Branch 132	Audio-Visual System Upgrade	Friday, November 15, 2024	\$ -	\$ -	\$ -	\$ 1,000											
Grasmere School	Alberta Musical Theatre Company	Tuesday, November 26, 2024	\$ -	\$ -	\$ -	\$ -											
Onoway Facility Enhancement Association	Volunteer Appreciation Dinner	Saturday, November 30, 2024	\$ -	\$ -	\$ -	\$ 700											
Alberta Beach & District Seniors Citizen's Club	Christmas Design Workshop	Thursday, December 5, 2024	\$ -	\$ 600	\$ 534	\$ -											
Onoway Facility Enhancement Association	Kids Christmas Party	Monday, December 15, 2025	\$ 1,000	\$ 734	\$ 734	\$ 850	\$ 850										Sent an email regarding funds set aside. Received application; requested amount is \$850. *FULLY FUNDED*
Alberta Beach & District Seniors Citizen's Club	Christmas Party	Monday, December 16, 2024	\$ -	\$ -	\$ 333	\$ -											
Onoway Parents Educational Fundraising Association	Spirit Wear T Shirt for Spirit Days	Friday, December 20, 2024	\$ -	\$ -	\$ -	\$ 2,788											
Onoway Facility Enhancement Association	Adult Christmas Craft	Wednesday, December 25, 2024	\$ -	\$ -	\$ -	\$ 600											
Grasmere School	Leadership Lunches	Tuesday, December 31, 2024	\$ 1,600	\$ 750	\$ -	\$ -											
Alberta Beach & District Agricultural Society	Beachwave Park	Tuesday, December 31, 2024	\$ -	\$ -	\$ -	\$ -											
Onoway Facility Enhancement Association	Seniors Tea	Wednesday, December 31, 2025	\$ -	\$ 733	\$ 733	\$ 700	\$ 700										Sent an email regarding funds set aside. Received application; requested amount is \$700. *FULLY FUNDED*
Town of Onoway Public Library	2025 Community Christmas Fair	Saturday, December 6, 2025	\$ 900	\$ 900	\$ -	\$ 500	\$ 500										Received application to the amount of \$500 after Round 2 presentation. *FULLY FUNDED*
Lac Ste Anne Foundation (Chateau)	Chateau Lac Ste Anne Activities- Games Room	Tuesday, December 31, 2024															
Onoway Elementary School	Pre-school Interactive Resources	Monday, June 30, 2025	\$ -	\$ -	\$ -	\$ 250											
Onoway & District Heritage Society	Onoway Floor Curling	Monday, June 30, 2025	\$ -	\$ -	\$ -	\$ 935											
Onoway & District Historical Guild	Children's Programming at the Museum	Tuesday, September 30, 2025	\$ -	\$ -	\$ -	\$ 1,000											
Rich Valley School	Learning Commons- Library Lego Stations	Tuesday, September 30, 2025	\$ -	\$ -	\$ -	\$ -											
Northern Gateway Public School	National Indigenous Peoples Day Celebration for Onoway Schools	Wednesday, June 21, 2023	\$ -	\$ -	\$ 500	\$ 500											
Onoway & District Quilt Guild	Onoway Quilts 2023	Saturday, June 24, 2023	\$ 500	\$ 1,000	\$ -	\$ -											
Emergency Services Appreciation Evening	Summer Village of Silver Sands	October or November 2023	\$ 3,000	\$ -	\$ -	\$ -											
Alberta Beach & District Lions Club	Lion's Christmas Hampers	Saturday, December 16, 2023	\$ 2,000	\$ -	\$ -	\$ -											
Onoway Community Care	Meals On Wheels	Sunday, December 31, 2023	\$ 1,850	\$ 800	\$ -	\$ -											
Total			\$ 21,773	\$ 25,050	\$ 20,905	\$ 38,853	\$ 23,150	\$ 22,900	\$ 9,150	\$ 2,350	\$ 11,650	\$ 10,753	\$ 16,300	\$ 2,000	\$ 29,050	\$ 16,550	

TOWN OF ONOWAY
FCSS COMMITTEE MEETING MINUTES
FRIDAY, AUGUST 29, 2025
TOWN OF ONOWAY CIVIC CENTRE- COUNCIL CHAMBERS

	PRESENT	Robin Murray – Chair - Town Elected Board Member Dave Kenney – Vice-Chair - Board Member at Large Judy Moore – Board Member at Large Administration – Gino Damo, Director of Corporate and Community Services															
1.	CALL TO ORDER	Robin Murray, Chair, called the meeting to order at 3:07 p.m.															
2.	AGENDA Motion #007/25	MOVED by Judy Moore that the Committee approve the agenda of the Town of Onoway FCSS Committee meeting of Friday, August 29, 2025, as presented. CARRIED															
3.	MINUTES Motion #008/25	MOVED by Dave Kenney that the Committee approve Town of Onoway FCSS Committee minutes dated Friday May 23, 2025, as presented. CARRIED															
4.	ACTION ITEMS 2025 FCSS Applications received for Round 2 Motion #009/25	MOVED by Dave Kenney to recommend the following funding amounts for the 2025 FCSS Funding Round 2 to a total amount of \$2,350 to the Town of Onoway Council: <table border="1" data-bbox="711 1176 1502 1423"> <thead> <tr> <th>Organization Name</th><th>Project/Program Name</th><th>Council Funding Amount Approved</th></tr> </thead> <tbody> <tr> <td>Lac Ste Anne Foundation (Chateau)</td><td>Flowers for residences</td><td>\$ 750</td></tr> <tr> <td>Town of Onoway Public Library</td><td>Harvest Festival Entertainment/Hula Hoop Circus</td><td>\$ 600</td></tr> <tr> <td>Lac St. Anne East End Bus Society</td><td>Seniors In Motion 2025</td><td>\$ 1,000</td></tr> <tr> <td colspan="2">Total</td><td>\$ 2,350</td></tr> </tbody> </table> CARRIED	Organization Name	Project/Program Name	Council Funding Amount Approved	Lac Ste Anne Foundation (Chateau)	Flowers for residences	\$ 750	Town of Onoway Public Library	Harvest Festival Entertainment/Hula Hoop Circus	\$ 600	Lac St. Anne East End Bus Society	Seniors In Motion 2025	\$ 1,000	Total		\$ 2,350
Organization Name	Project/Program Name	Council Funding Amount Approved															
Lac Ste Anne Foundation (Chateau)	Flowers for residences	\$ 750															
Town of Onoway Public Library	Harvest Festival Entertainment/Hula Hoop Circus	\$ 600															
Lac St. Anne East End Bus Society	Seniors In Motion 2025	\$ 1,000															
Total		\$ 2,350															
5.	INFORMATION ITEMS a) Lac Ste Anne County Out of School Care Program Motion #0010/25	MOVED by Robin Murray to accept information as discussed. CARRIED															

TOWN OF ONOWAY
FCSS COMMITTEE MEETING MINUTES
FRIDAY, AUGUST 29, 2025
TOWN OF ONOWAY CIVIC CENTRE- COUNCIL CHAMBERS

	b) FCSS Accountability Framework Reporting Update (Verbal) Motion #0011/25	MOVED by Judy Moore to accept information as discussed.
6.	ADJOURNMENT	As all matters on the agenda have been addressed, Chair Robin Murray declared the meeting adjourned at 4:20 p.m.

TOWN OF ONOWAY
FCSS COMMITTEE MEETING MINUTES
THURSDAY, SEPTEMBER 25, 2025
VIRTUALLY VIA ZOOM

	<p style="text-align: center;">PRESENT</p> <p>Robin Murray – Chair - Town Elected Board Member Dave Kenney – Vice-Chair - Board Member at Large Administration – Gino Damo, Director of Corporate and Community Services</p> <p style="text-align: center;">ABSENT</p> <p>Judy Moore – Board Member at Large</p>																																											
1.	CALL TO ORDER	Robin Murray, Chair, called the meeting to order at 7:39 p.m.																																										
2.	<p style="text-align: center;">AGENDA</p> <p style="text-align: center;">Motion #012/25</p>	<p>MOVED by Robin Murray that the Committee approve the agenda of the Town of Onoway FCSS Committee meeting of Thursday, September 25, 2025, as amended and presented.</p> <p style="text-align: right;">CARRIED</p>																																										
3.	<p style="text-align: center;">MINUTES</p> <p style="text-align: center;">Motion #013/25</p>	<p>MOVED by Dave Kenney that the Committee approve Town of Onoway FCSS Committee minutes dated Friday, August 29, 2025, as presented.</p> <p style="text-align: right;">CARRIED</p>																																										
4.	<p style="text-align: center;">ACTION ITEMS</p> <p>2025 FCSS Applications received for Round 3</p> <p style="text-align: center;">Motion #014/25</p>	<p>MOVED by Dave Kenney to recommend the following funding amounts for the 2025 FCSS Funding Round 3 to a total amount of \$10,950 to the Town of Onoway Council:</p> <table border="1"> <thead> <tr> <th>Organization Name</th><th>Project/Program Name</th><th>Committee Funding Amount Recommendation</th></tr> </thead> <tbody> <tr> <td>Alberta Beach & District Seniors Citizen's Club</td><td>Open House</td><td>\$ 100</td></tr> <tr> <td>St. John Lutheran Ladies Aid</td><td>Quilting Group</td><td>\$ 500</td></tr> <tr> <td>George Pegg Botanic Garden Society</td><td>Summer 2025 Events</td><td>\$ 1,000</td></tr> <tr> <td>Town of Onoway Public Library</td><td>Harvest Festival Entertainment/Hula Hoop Circus</td><td>\$ 600</td></tr> <tr> <td>Alberta Beach & District Museum & Archives Society</td><td>Summer Events- Senior's Tea, Penny Carnival & Family Sports Day</td><td>\$ 250</td></tr> <tr> <td>Onoway Parents Educational Fundraising Association</td><td>Halloween Dance</td><td>\$ 2,000</td></tr> <tr> <td>Onoway Moms and Tots c/o Tracy Alden</td><td>Annual program</td><td>\$ 500</td></tr> <tr> <td>Lac St. Anne East End Bus Society</td><td>Seniors In Motion 2025</td><td>\$ 700</td></tr> <tr> <td>Alberta Beach & District Museum & Archives Society</td><td>Fall Winter Events</td><td>\$ 1,050</td></tr> <tr> <td>Onoway & District Agricultural Society</td><td>Free Community Ice Use Programming/ Volunteer Drive Program</td><td>\$ 1,250</td></tr> <tr> <td>1st Onoway Scouts</td><td>Annual Programming</td><td>\$ 1,000</td></tr> <tr> <td>Celebrate Kids: Onoway Children's Health and Wellness Fair</td><td>Celebrate Kids: Onoway Children's Health and Wellness Fair</td><td>\$ 500</td></tr> <tr> <td>Cherished Memories Parents and Tots</td><td>Annual program</td><td>\$ 1,500</td></tr> </tbody> </table>	Organization Name	Project/Program Name	Committee Funding Amount Recommendation	Alberta Beach & District Seniors Citizen's Club	Open House	\$ 100	St. John Lutheran Ladies Aid	Quilting Group	\$ 500	George Pegg Botanic Garden Society	Summer 2025 Events	\$ 1,000	Town of Onoway Public Library	Harvest Festival Entertainment/Hula Hoop Circus	\$ 600	Alberta Beach & District Museum & Archives Society	Summer Events- Senior's Tea, Penny Carnival & Family Sports Day	\$ 250	Onoway Parents Educational Fundraising Association	Halloween Dance	\$ 2,000	Onoway Moms and Tots c/o Tracy Alden	Annual program	\$ 500	Lac St. Anne East End Bus Society	Seniors In Motion 2025	\$ 700	Alberta Beach & District Museum & Archives Society	Fall Winter Events	\$ 1,050	Onoway & District Agricultural Society	Free Community Ice Use Programming/ Volunteer Drive Program	\$ 1,250	1st Onoway Scouts	Annual Programming	\$ 1,000	Celebrate Kids: Onoway Children's Health and Wellness Fair	Celebrate Kids: Onoway Children's Health and Wellness Fair	\$ 500	Cherished Memories Parents and Tots	Annual program	\$ 1,500
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TOWN OF ONOWAY
FCSS COMMITTEE MEETING MINUTES
THURSDAY, SEPTEMBER 25, 2025
VIRTUALLY VIA ZOOM

	Motion #015/25	MOVED by Robin Murray to distribute funding amount of \$303 to the Onoway Santa's Helpers on receipt of an application or reallocate amount to the Onoway Public Library Stories & Tunes for Tots & Takeaway Kits. CARRIED
5.	INFORMATION ITEMS	N/A
6.	ADJOURNMENT	As all matters on the agenda have been addressed, Chair Robin Murray declared the meeting adjourned at 8:55 p.m.



Town of Onoway Request for Information

Meeting:	Committee of the Whole Meeting
Meeting Date:	October 9, 2025
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	C-REC-RPG-1-Recreation Programming Grant Policy

BACKGROUND / PROPOSAL

During the September 11, 2025, Council Meeting, Council made the following motion regarding the 2025 Recreation Tax:

- d. 2025 Recreation Services Tax

Motion # 228-25

MOVED by: Councillor Bridgitte Coninx

THAT Administration conduct an advertising campaign within the community for public participation in the 2025 Recreation Tax distribution.

CARRIED UNANIMOUSLY

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration is bringing forward the attached C-REC-RPG-1 Recreation Programming Grant Policy for discussion. The policy's purpose Council recognizes the importance of supporting community-driven facilities, programs, and events that enhance the quality of life for residents. This policy establishes protocols for providing funding to not-for-profit community organizations and agencies through the Recreation Facility & Program Assistance Grant Program and outlines Council's discretionary authority to directly fund recreation programs in alignment with Alberta municipal best practices and the Societies Act.

The policy provides general guidelines, different funding streams and eligibility requirements. It also provides accountability and acknowledgment criteria. The policy closely models the attached Lac Ste Anne County Recreation Facility and Program Assistance Grant Policy based on familiarity in process for Town organizations that receive LSAC Recreation Facility or program assistance grant funding.

STRATEGIC ALIGNMENT

Fiscal Sustainability
Strategic Governance

COSTS / SOURCE OF FUNDING

No material financial impact to 2025 operational budgets.

RECOMMENDED ACTION

1. That the Committee of the Whole recommend to Council the approval of Policy C-REC-RPG-1- Recreation Programming Grant Policy.

2. (Or some other directions as given by the Committee of the Whole at meeting time).

ATTACHMENTS

- Draft Recreation Programming Grant Policy (C-REC-RPG-1).
- Lac Ste Anne County Recreation Facility & Program Assistance Grant Policy.



Town of Onoway

Council Policy

Nistration

Number	Title			
C-REC-RPG-1 (1.2, 3.1,3.6)	Recreation Programming Grant Policy			
Approval	Originally Approved		Last Revised	
(CAO initials)	Resolution No:		Resolution No:	
	Date:		Date:	
			Resolution No:	
			Date:	
			Resolution No:	
			Date:	

Purpose

To provide Council with a process to provide funding to not-for-profit community organizations through the Recreation Programming Grant.

Policy Statement

This policy establishes protocols for providing funding to not-for-profit community organizations and agencies through the Recreation Facility & Program Assistance Grant Program and outlines Council's discretionary authority to directly fund recreation programs in alignment with Alberta municipal best practices and the Societies Act.

Definitions

For the purposes of this policy:

- a) "Chief Administrative Officer" means the Chief Administrative Officer as appointed by Council or the Chief Administrative Officer's designate.
- b) "Community Organization" means a non-profit entity that can be incorporated for any benevolent, philanthropic, charitable, provident, scientific, artistic, literary, social, educational, agricultural, sporting or other useful purpose, excluding trade or business activities as defined by the Societies Act.

- c) ““Council” means the duly elected Council of the Town of Onoway, as defined by the Alberta Municipal Government Act.
- d) “Town” means the Town of Onoway.

Service Standards/ Expectations

1. General Guidelines

- Funding is subject to annual budget approval.
- Primary funding source: Recreation Special Tax (established annually via bylaw).
- Council may allocate additional resources or reduce funding based on availability.
- Council may, at its discretion, directly fund recreation programs that demonstrate significant community benefit, address service gaps, or align with strategic priorities.

This policy relates to the Recreation Programming Grant only. All other financial assistance and funding programs provided by the Town will be delivered in accordance with other bylaws, policies, procedures and/or by resolution.

Where a community organization has a contract or agreement with the Town, and funding is provided as part of that contract or agreement, those funds are not subject to this process and will be negotiated as part of the terms of the contract or agreement.

Town of Onoway may provide grant funding through this program for:

Operating

To assist in offsetting facility and/or organizational expenses incurred in the operations of the not-for-profit organization for the provision of facility operations or program and activity delivery to community residents.

Sustainability

To assist with minor capital costs associated with safety codes upgrades, preventative maintenance, renovation, or purchase of capital equipment for community recreation and culture facilities located in the Town of Onoway.

Projects

To assist with the costs of recreation, culture and/or community projects, programs and events provided to community residents.

2. Funding Streams

A. Application/Request-Based Funding

- Eligible organizations may apply in writing.
- Applications reviewed by Administration; recommendations made to Council.
- Required documentation includes:

- Organization details, project description, budget, contact info, and authorized signature.
- For requests ≥ \$5,001: 3-year budget and potential Town participation in budget planning.

B. Council Discretionary Recreation Program Funding

Council may initiate or approve funding for recreation programs without requiring a formal application.

Programs must:

- Be operated by or in partnership with registered not-for-profit societies under the Alberta Societies Act in the opinion of the Council be a recognized local community organization.
- Demonstrate alignment with municipal strategic plans and community needs.
- Be evaluated for sustainability, inclusivity, and accessibility.

Council may establish multi-year funding agreements for strategic recreation initiatives.

3. Eligibility

- Applicants must be registered as not-for-profit societies or in the opinion of the Council to be a recognized local community organization.
- Community Organization must be located within the Town of Onoway.
- Funding will not be provided to individuals.
- Activities/events must not:
 - Violate the Canadian Charter of Rights & Freedoms.
 - Promote addictive substances at youth venues.
 - Endorse political campaigns or controversial entities.
 - Refuse required documentation.

4. Accountability

It is expected that community organizations/agencies will provide financial accountability and evaluation of the project as required for the funding level awarded.

- a. Funding levels between \$0 to \$1,000 will be required to submit a final report.
- b. Funding levels between \$1,001 to \$5,000 will be required to submit a final report and copies of all supporting invoices/receipts for the specific project/initiative.
- c. Funding levels over \$5,001 will be required to submit a final report and an audited financial statement.

Failure to comply with accountability expectations will result in penalties to future funding allocations or forfeiture of funding.

The Town reserves the right to require additional supporting documentation on a case-by-case basis.

5. Acknowledgement

All community organizations receiving funding are required to recognize this funding by way of public service announcements and/or any promotional material (i.e., This program is partially funded by Recreation Programming Grant Funding).

6. Policy Review

This policy will be reviewed on a four-year basis by Administration with any changes being recommended to Council for approval.

Revisions:


Resolution Number	MM/DD/YY

Function: Community and Protective Services- 02
Department: Community Services-020
Policy #: 004



Recreation Facility & Program Assistance Grant Policy

Effective Date: June 27, 2019
Review Date: June 27, 2024
Cancels: n/a
Resolution #: 418-2019

CAO Signature: 

Purpose: Council believes it is important to support community facilities, initiatives and events that are community driven to enhance and enrich Lac Ste. Anne County communities and residents. The purpose of this policy is to establish protocols and methodology to provide funding to not-for-profit community organizations and agencies through the Lac Ste. Anne County Recreation Facility & Program Enhancement Grant Program and to manage grant requests in a fair and organized manner.

Guidelines:

1. General

All funding programs will be based on annual approved budget resources. Due to budget restrictions and project prioritization, not all requests will receive funding.

The primary source of funding for this program will be the Recreation Special Tax, established through Bylaw annually. Council may choose additional resources to increase the funding available through this grant program. Funding may also be reduced when additional resources are not available.

The County has several programs providing financial assistance to community organization and/or agencies. This policy relates to the Recreation Facility & Program Assistance Grant Program only. All other financial assistance and funding programs provided by the County will be delivered in accordance with other bylaws, policies, procedures and/or by resolution. Where a community organization/agency has a contract or agreement with the County, and funding is provided as part of that contract or agreement, those funds are not subject to this process and will be negotiated as part of the terms of the contract or agreement.

Lac Ste. Anne County may provide grant funding through this program for:

A. Operating

To assist in offsetting facility and/or organizational expenses incurred in the operations of the not for profit organization for the provision of facility operations or program and activity delivery to community residents.

B. Sustainability

To assist with minor capital costs associated with safety codes upgrades, preventative maintenance, renovation, or purchase of capital equipment for community recreation and culture facilities located in the County.

C. Projects

To assist with the costs of recreation, culture and/or community projects, programs and events provided to community residents.

2. Funding Streams

The Recreation Facility & Program Assistance Grant will be delivered through two streams:

A. Direct Grant Allocation

- a. Direct allocations to qualifying organizations will be provided without the requirement for an application.
- b. A list of qualifying community organizations/agencies organizations will be established by Council annually and will be categorized by similar types of facility, program or initiative.

- c. The level of funding for each category will be established by Council annually.
- d. All grant recipients will be required to meet the accountability requirements established below.
- e. All grant recipients will be required to acknowledge the receipt of funding as established below.
- f. For all allocations of \$5,001 or more, the County reserves the right to participate in the recipient's annual budget deliberations.
- g. For all allocations of \$5,001 or more, a three (3) year budget must be provided.

B. Application/Request

- a. Eligible community organizations/agencies may make a request, in writing, for grant funding.
- b. County Administration will review funding requests and make funding recommendations to County Council based on established county priorities and funding availability.
- c. Application/Request must include the following:
 - i. Full name of the community organization/agency (if successful, cheque will be made payable to this entity unless otherwise indicated);
 - ii. Complete address of the community organization/agency;
 - iii. Project title;
 - iv. Project description (including any applicable dates of an event or activity);
 - v. Number of participants/users anticipated to benefit from the project;
 - vi. Detailed budget (including all revenues and expenditures);
 - vii. Specific funding request to Lac Ste. Anne County;
 - viii. Contact name, phone number and email address;
 - ix. Signed by an authorized signatory of the community organization/agency;
 - x. For all funding requests of \$5,001 or more, the County reserves the right to participate in the recipient's budget deliberations;

- xi. For all funding requests of \$5,001 or more, a three (3) year budget must be provided.

3. Eligibility

- A. The County will not fund, either directly or through a third-party arrangement any activity/event that:
 - a. Conveys a negative message that might be deemed prejudicial to groups/individuals through the Canadian Charter of Rights & Freedoms;
 - b. Promotes alcohol and other addictive substances at venues primarily for youth;
 - c. Presents demeaning or derogatory portrayals of individuals or groups or contain anything which, in light of generally prevailing community standards, is likely to cause deep or wide spread offence;
 - d. Endorses political organizations or campaigns; or
 - e. Supports companies whose reputation could prove detrimental to the County's public image;
 - f. The recipient organization/agency refuses to provide required documentation or access to requested information.
- B. Applicants must be a registered not-for-profit society or in the opinion of the Council be a recognized local community organization/agency. Funding will not be released to individuals.

4. Accountability

It is expected that community organizations/agencies will provide financial accountability and evaluation of the project as required for the funding level awarded.

- a. Funding levels between \$0 to \$1,000 will be required to submit a final report.
- b. Funding levels between \$1,001 to \$5,000 will be required to submit a final report and copies of all supporting invoices/receipts for the specific project/initiative.
- c. Funding levels over \$5,001 will be required to submit a final report and an audited financial statement.

Failure to comply with accountability expectations will result in penalties to future funding allocations or forfeiture of funding.

The County reserves the right to require additional supporting documentation on a case-by-case basis.

5. Acknowledgement

Acknowledgement of financial assistance through this grant program is required.

Community organizations/agencies receiving funding for programs, events and initiatives shall recognize the support by way of print materials, social media, website, signage, and verbal recognition, as applicable, for all levels of funding.

Community organizations/agencies receiving funding for programs, events and initiatives receiving funding for facility maintenance, construction, and/or operations shall recognize the support by way of print materials, social media, and website, as applicable. In addition, signage (supplied by Lac Ste. Anne County) will be required.

The County reserves the right to require supporting documentation that confirms recognition of funding.



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

September 22, 2025

The Honourable Dan Williams
Minister of Municipal Affairs

Dear Minister:

Thank you for your continued service to the people of Alberta and for your leadership within our government.

Albertans have entrusted us with a clear mandate: to deliver results, strengthen our communities, and build a future rooted in prosperity, opportunity, and responsible governance. Our government was elected to get the job done – and that is exactly what we will do.

Your ministry has had great success and accomplished several important milestones that reflect your commitment to serving Albertans. Some of these include:

- Strengthening local governance and updating local election rules with amendments to the *Municipal Government Act*, *Local Authorities Election Act* and the Local Political Parties and Slates Regulation.
- Enhancing construction safety and quality standards for newly built homes with changes to *New Home Buyer Protection Act* and the *Safety Codes Act*.

These achievements have laid a strong foundation for the work ahead and demonstrate your team's ability to turn vision into action.

Under your leadership as Minister of Municipal Affairs, I expect you to work closely with your Cabinet and Caucus colleagues and the public service through the Committee, Cabinet, and legislative processes to deliver on the following commitments to support Albertans, including:

- Maintain and build relationships of trust, partnership, and open dialogue with municipal leaders across the province and bring feedback and solutions from these discussions with municipal leaders to Caucus and Cabinet for timely consideration and action.
- Continue working with municipalities and local businesses to benchmark, measure and reduce the time it takes to approve permits to create a more attractive business investment environment.
- Work collaboratively with municipalities to eliminate conflicts between provincial policy and municipal bylaws and policy.
- Review and engage on how the government can support urban development that meets young Albertans' goals of home ownership in safe, affordable, attractive, livable family-friendly communities that reflect Alberta's distinct values and heritage.



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

- Review and make recommendations to strengthen Alberta's municipalities to ensure all Albertans are served by strong viable communities with the appropriate capacity to efficiently and effectively deliver necessary services.
- In consultation with municipalities and the business community, explore and make recommendations for ways to limit excessive municipal property tax increases for businesses and residents.
- Develop and implement a strategy to protect Albertans from specialized municipal taxes directed at homes that are not a primary residence.
- Complete development of an 'Automatic Yes' permitting program which will set shortened approval timeframes for all permitting overseen by the Ministry of Municipal Affairs coupled with an automatic approval for applications that are not rejected prior to the lapse of the maximum allowable assessment period.
- Streamline approval processes and reduce impediments for all permitting overseen by the Ministry of Municipal Affairs to enable the timely development of affordable housing.
- Complete work on a universal code of conduct for elected municipal officials and senior municipal staff that strengthens decorum and protects the freedom of speech of elected members, while ensuring an elected member cannot be impeded from fulfilling their duties as an elected representative by their elected colleagues.
- Review and provide recommendations regarding how to strengthen the role of elected municipal officials as the key policy and decision makers and supervisors of unelected municipal officials in municipal governments.
- Conduct a review of compensation and benefits for municipal officials to ensure taxpayer dollars are being respected and compensation levels are commensurate with time commitment and responsibility, including through the establishment of a municipal salary disclosure.

In addition, I expect you to provide support on further initiatives overseen by your colleagues:

- In coordination with the Minister of Transportation and Economic Corridors, who is lead, and the Associate Minister of Water, accelerate the development of an integrated water program that facilitates increased water treatment and distribution for residential, industrial, and agricultural water use across Alberta.

I direct you to work closely with the public service, including your Deputy Minister and other senior officials in your ministry, to support the priorities outlined in this letter with the highest standard of professionalism, integrity, and creativity.

I also expect you to regularly and proactively reach out to all ministry-related stakeholders in order to take feedback and identify potential solutions on issues of importance to them, including finding ways our government can reduce burdensome and unnecessary red tape and barriers that are hurting their members' ability to grow the economy and improve quality of life for the Albertans.



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

they serve.

Together with you and our Caucus and Cabinet colleagues, I look forward to continuing the important work we have started and to get the job done.

Sincerely,

A handwritten signature in cursive script, reading "Danielle Smith".

Hon. Danielle Smith
Premier of Alberta

ALBERTA MUNICIPALITIES RESPONSE TO MINISTER WILLIAMS' MANDATE LETTER – SEPTEMBER 30, 2025

Alberta Municipalities' (ABmunis) President Tyler Gandam and CEO Dana Mackie had a cordial and frank meeting with the Minister of Municipal Affairs, Dan Williams on Monday, September 29. They discussed several topics presented in the mandate letter Minister Williams received from the Premier including:

- Property Taxes
- Respecting Municipal Autonomy
- Recognizing the varying needs of municipalities; and
- Effective Permitting and Approval Framework

ABmunis is pleased that the Minister Williams was able to meet with us so soon after receiving the mandate letter and provide us some clarity about the government's intentions. We have always welcomed working in collaboration with the Government of Alberta in support of our member-municipalities. We remain committed to advocating for you as you face simultaneous challenges like, rapid population growth, increasing demand to provide social services, increasing cutbacks to infrastructure funding, and extraordinary inflationary pressures.

Property Taxes

We shared our concerns around property taxes and informed the Minister we are launching our "Property Taxes Reimagined" information project this week as we endeavor to open a conversation with Albertans about the future of property taxes. This is an important conversation since the provincial government raised its portion of property taxes by 14% this year and will continue raising them 10% per year in 2026 and beyond. We are keen to work with Minister Williams to ensure the best results for all Albertans, especially those feeling the compounding burden of rising prices.

Respecting Municipal Autonomy

We explained that local governments must be permitted to maintain local autonomy so they can continue to make the best decisions for their respective communities. It's simply the way local democracy works. Just as the province insists on respect from the Government of Canada, our members expect to be respected by the Government of Alberta.

Recognizing Varying Needs of Municipalities

The importance of recognizing the varied needs and expectations that exist among Alberta's many villages, towns, and cities was part of this conversation. Applying solutions to all municipal governments based on the actions of a few individuals does

not always achieve the intended outcomes. In addition, municipalities need to be empowered to develop innovative solutions to meet challenges facing their communities, such as the lack of affordable housing. The province needs to support communities in exploring and evaluating various tools rather than limiting options.

Effective Permitting and Approval Framework

ABmunis also offered to work with the ministry to explore practical solutions to ensure Alberta has an increasingly effective permitting and approval framework. We were pleased to hear Minister Williams acknowledge municipalities in Alberta are already leading Canada in housing development. While concepts like 'Automatic Yes' sound compelling, we are concerned about the unintended consequences that may come from a simplistic "yes-or-no" approach to permitting as it may not meet the unique needs of communities.

Furthermore, there are significant issues facing municipalities that are not addressed in the mandate letter. ABmunis will continue drawing attention to issues such as unpaid oil and gas taxes and the need to provide guidance on new intermunicipal collaboration provisions to support the efficient and effective use of regional resources. It is important that provincial and municipal capacity be available to focus on these priority issues.

We look forward to partnering with Alberta Municipal Affairs in determining the next steps so that Alberta's local governments can continue working in the best interests of their residents, the voters of Alberta.

From: Carley Roth <carley.roth@ngps.ca>
Sent: Thursday, September 25, 2025 12:10 PM
To: Len Kwasny <lkwasny@onoway.ca>
Subject: Re: Invitation to Attend Awards Night at OJSH

That sounds great; thank you for letting us know. We look forward to seeing you there.

On Thu, Sep 25, 2025 at 7:19 AM Len Kwasny <lkwasny@onoway.ca> wrote:
Thank you for the invitation, Yes, I will be in attendance to present the awards.
Len

From: Carley Roth <carley.roth@ngps.ca>
Sent: Monday, September 22, 2025 2:58 PM
To: Len Kwasny <lkwasny@onoway.ca>
Subject: Invitation to Attend Awards Night at OJSH

Mayor Len Kwasny,

On behalf of the staff and students of Onoway Junior Senior High School, we are pleased to invite you to the 2025 Awards Night celebration that will be held in our school gymnasium on Thursday, Oct 16th at 7pm.

We sincerely hope you will join us in order to present the Town of Onoway Sponsored senior high citizenship award to our Grade 10 and 11 students, and the Michael Malowny Memorial Award for citizenship for our Grade 12 student.

Please confirm your attendance on or before Oct 6th by contacting us directly at (780) 967 2271, or emailing our secretary at carley.roth@ngps.ca

In the event that there is a teacher strike taking place, the awards ceremony will be postponed and rescheduled for a later date.

--

Carley Roth, Secretary
Onoway Jr./Sr. High School
(780) 967 2271 - Ext. 1201
carley.roth@ngps.ca



Advancing the circular economy

www.circularmaterials.ca
aboperations@circularmaterials.ca

September 18, 2025

Town of Onoway
4812-51 Street ONOWAY AB T0E 1V0

Dear Gino Damo,

Thank you very much for the conversation with Circular Materials on August 29, 2025. We truly appreciate your community's engagement and the collaboration you've shown throughout this process. The information you shared has been very helpful to help guide the path forward. We are writing to confirm the next steps regarding your community's PPP curbside opt-in contract with Circular Materials.

As part of the province-wide transition to the Extended Producer Responsibility (EPR) system for PPP, **Circular Materials is moving forward with a competitive procurement process (via a Collection RFP) beginning September 15, 2025.** This process will determine the service providers for curbside PPP collection across Alberta, and your community will be included as part of this coordinated transition.

Beginning July 1, 2026, Circular Materials will enter into direct agreements with the successful service providers to deliver curbside PPP collection. This shift means that your community will no longer need to manage contracts directly with service providers or CM for this service. Instead, CM will take on those responsibilities, ensuring that all service delivery arrangements are handled directly with the contracted service provider(s).

Here's what this will mean for your community — and the benefits it brings:

Transfer of oversight – CM will contract directly with service providers and processing facilities. This eliminates the need for your community to manage agreements or payments for curbside PPP collection.

Reliable service and infrastructure – CM will ensure that all eligible households have the appropriate receptacle for curbside PPP collection (carts, bags, or bins), will work to maintain a consistent level of service, and requires any major operational changes (i.e. change of collection day) to be done by the service provider with the community

Continued resident support – Day-to-day service matters (missed collections, broken bins, new household deliveries, etc.) will be handled directly by the contracted service provider. Residents will have a clear point of contact, and any unresolved issues can be escalated to CM, with providers held to strict safety and service standards.

Enhanced outreach and education – CM will provide your community with a suite of communication tools, including website and media content, a mobile app for collection schedules, assistance with calendars, and other resources. This will help keep residents informed and engaged, while ensuring consistent messaging across the province.

Carts - If your community currently owns carts, CM will communicate this information to the selected service provider. Any agreement to lease or sell carts will be subject to an agreement between you, as the community, and the service provider. As a note, for opt-out contracts, CM will require the ownership of the cart to stay with the individual residence.

To ensure a smooth and coordinated transition, **we kindly ask that you confirm receipt and understanding of this letter by September 30, 2025.** If we do not hear from you by this date, we will take this as confirmation and prepare for the transition.

If you have any questions or would like to talk through how this transition will work in practice, please don't hesitate to reach out to your Common Collection System Manager, **Alyson Baxter**. We are here to support you every step of the way.

Thank you for your continued partnership and commitment to recycling. We look forward to working together to provide residents in your community with an integrated and efficient curbside PPP recycling service.

Sincerely,

Janet Tecklenborg



Janet Tecklenborg, P.Eng.
Senior Manager. Common Collection Systems-Alberta

Jtecklenborg@circularmaterials.ca

587-888-4689

circularmaterials.ca