



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES

July 10, 2025
9:30 a.m.
Council Chambers
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Councillor Sheila Pockett
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray

Administration: Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services
Debbie Giroux, Recording Secretary
2 members of the public attended the meeting in person.
2 members of the public attended the meeting via Zoom.

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

2. ADOPTION OF THE AGENDA

Motion # 186-25

MOVED by: Councillor Sheila Pockett

THAT the July 10, 2025 Regular Council Meeting agenda be approved with the following amendments(s) (as noted at meeting time):

9d) 2025 Capital Plan Amendments - requested by Administration

Closed Meeting - AITA Division 2 Section 20 - Disclosure Harmful to Personal Privacy - requested by Administration

CARRIED UNANIMOUSLY

3. PUBLIC INPUT SESSION

4. CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS

Motion # 187-25

MOVED by: Deputy Mayor Lisa Johnson

THAT all items on the proposed consent agenda and respective recommendations be approved.

CARRIED UNANIMOUSLY

- a. June 25, 2025 Regular Council Meeting Minutes
- b. 11. Information Items

5. PUBLIC HEARINGS

6. APPOINTMENTS/PRESENTATIONS/DELEGATIONS - n/a

7. FINANCIAL REPORTS

June 1-30, 2025 Cheque Listing - A Request for Decision is attached

Motion # 188-25

MOVED by: Councillor Robin Murray

THAT Council approve the monthly cheque listing report from June 1 to June 30, 2025 as presented.

CARRIED UNANIMOUSLY

8. POLICIES & BYLAWS

- a. Bylaw 832-25 - Fees and Charges Bylaw

Motion # 189-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Bylaw 832-25 Fees and Charges Bylaw be given first reading.

CARRIED UNANIMOUSLY

Motion # 190-25

MOVED by: Councillor Robin Murray

THAT Bylaw 832-25 be given second reading.

CARRIED UNANIMOUSLY

Motion # 191-25

MOVED by: Councillor Sheila Pockett

THAT Bylaw 832-25 be considered for third reading at this meeting.

CARRIED UNANIMOUSLY

Motion # 192-25

MOVED by: Councillor Bridgitte Coninx

THAT Bylaw 832-25 be given third and final reading and be adopted.

CARRIED UNANIMOUSLY

9. ACTION ITEMS

- a. Park Improvements - Elks and Bretzlaff Park

Motion # 193-25

MOVED by: Councillor Bridgitte Coninx

THAT Council approve upgrades to Elk's Park outhouses and to relocate portions of the skateboard park to Bretzlaff Park.

CARRIED UNANIMOUSLY

- b. Cancellation of October 23, 2025 Council Meeting

Motion # 194-25

MOVED by: Councillor Sheila Pockett

THAT Council cancel the October 23, 2025 Regular Council meeting

CARRIED UNANIMOUSLY

- c. Roving Energy Manager Program Grant

Motion # 195-25

MOVED by: Councillor Bridgitte Coninx

THAT Council approve submission of an application for the Roving Energy Manager Program for energy management opportunities for the following projects:

- Replacement of all T12 with LED fixtures within the Administration Building and Fire Hall, and
- Installation of occupancy sensors where applicable and

- Replacement of the refrigerator, if grant funding remains available.

CARRIED UNANIMOUSLY

d. 2025 Capital Plan Amendment

Motion # 196-25

MOVED by: Councillor Bridgitte Coninx

THAT Council approve an amendment to the Capital Plan 2025-2030 for 2025 by reallocating the approved amount of \$42,500 for watermain valve and hydrant replacement as follows:

- a. \$15,832.43 for sidewalk lift and replacement on 48 Avenue and Northside of 49 Street above the creek.
- b. \$26,667.57 for 48 Avenue near 4418-48 Ave-Road and catch basin concrete repair project. (\$9,967.57 for sidewalk lifting and concrete repair and \$16,700 (approximately) for road asphalt repair)

CARRIED UNANIMOUSLY

10. COUNCIL, COMMITTEE & STAFF REPORTS

Motion # 197-25

MOVED by: Councillor Bridgitte Coninx

THAT the Council and staff reports be accepted as presented.

CARRIED UNANIMOUSLY

11. INFORMATION ITEMS

Approved under the Consent Agenda motion 187-25

- a. Lac Ste. Anne Foundation - Board of Directors Strategic Planning Session Report - April 28 and 29, 2025
- b. Alberta CARE Conference September 2025
- c. Yellowhead Regional Library (YRL) 2024 Return on Investment
- d. Access to Information Act Information Sheet - Government of Alberta
- e. Oneway Historical Guild - Invitation to the 2025 Fall Harvest Festival - Saturday, September 20, 2025

12. CLOSED MEETING

Motion # 198-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council move into a Closed Meeting at 10:07 a.m. pursuant to Section 197(2) of the Municipal Government Act and:

Access to Information Act Division 2 Section 29(1)(c) and Section 30(1)(c)(iii) - Advice from officials; disclosure harmful to economic and other interests of a public body - Appraisal of town-owned property

Access to Information Act Division 2 Section 26(1)(a)(ii) - Disclosure harmful to intergovernmental relations - Onoway Regional Fire Services (ORFS)

Access to Information Act Division 2 Section 20 - Disclosure harmful to personal privacy

CARRIED UNANIMOUSLY

Council recessed from 10:07 a.m. until 10:10 a.m. to allow the Recording Secretary, in-person and Zoom attendees to leave the meeting.

The following individuals attended the Closed Meeting:

Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett
Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services

Motion # 199-25

MOVED by: Councillor Bridgitte Coninx

THAT Council move out of the Closed Meeting at 11:13 a.m.

CARRIED UNANIMOUSLY

Motion # 200-25

MOVED by: Councillor Robin Murray

THAT Administration proceed as directed in Closed Meeting.

CARRIED UNANIMOUSLY

Motion # 201-25

MOVED by: Councillor Bridgitte Coninx

THAT Council and Administration be authorized to attend the SkyDancer Indigenous Cultural Centre VIP Tour on July 14, 2025.

CARRIED UNANIMOUSLY

13. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 11:18 a.m.

Signed by Lenard Kwasny, Mayor

Signed by Jennifer Thompson
Chief Administrative Officer