



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES

June 25, 2025
9:30 a.m.
Council Chambers
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services
Debbie Giroux, Recording Secretary

2 members of the public attended the meeting via Zoom.

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

2. ADOPTION OF THE AGENDA

Motion # 170-25

MOVED by: Councillor Sheila Pockett

THAT the June 25, 2025 Regular Council Meeting agenda be approved with the following amendments(s) (as noted at meeting time):

Add - 12. Closed Meeting - Section 16 FOIP - Disclosure harmful to business interests of a 3rd party - requested by CAO Thompson

CARRIED UNANIMOUSLY

3. PUBLIC INPUT SESSION

4. CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS

Motion # 171-25

MOVED by: Councillor Robin Murray

THAT all items on the proposed consent agenda and respective recommendations be approved.

CARRIED UNANIMOUSLY

- a. June 12, 2025 Regular Council Meeting Minutes
- b. 11. Information Items

5. PUBLIC HEARINGS

6. APPOINTMENTS/PRESENTATIONS/DELEGATIONS - n/a

7. FINANCIAL REPORTS - n/a

8. POLICIES & BYLAWS

- a. Bylaw 831-25 - Procedure Bylaw

Motion # 172-25

MOVED by: Councillor Bridgitte Coninx

THAT Bylaw 831-25, The Council Procedure Bylaw, be given first reading.

CARRIED UNANIMOUSLY

Motion # 173-25

MOVED by: Councillor Sheila Pockett

THAT Bylaw 831-25 be given second reading.

CARRIED UNANIMOUSLY

Motion # 174-25

MOVED by: Councillor Robin Murray

THAT Bylaw 831-25 be considered for third reading at this meeting.

CARRIED UNANIMOUSLY

Motion # 175-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Bylaw 831-25 be given third and final reading and be adopted.

CARRIED UNANIMOUSLY

9. ACTION ITEMS

- a. Town of Onoway Library Board 2024 Financial Statements

Motion # 176-25

MOVED by: Councillor Robin Murray

THAT Council approve the Town of Onoway Library Board 2024 Financial Statements from Patricia Fish Accounting as presented.

CARRIED UNANIMOUSLY

Deputy Mayor Lisa Johnson left Chambers at 9:38 a.m.

- b. Community Hall Lease Negotiations

Motion # 177-25

MOVED by: Councillor Bridgitte Coninx

THAT the Town of Onoway open negotiations with the Onoway Facility Enhancement Association regarding leasing of the community hall facility as per 1.3 of the lease agreement from January 1, 2023 to December 31, 2025, as contract negotiations must be opened six months prior to end of lease.

CARRIED

Deputy Mayor Lisa Johnson returned to Chambers at 9:44 a.m.

- c. 2024 School Requisition Over Under Levy

Motion # 178-25

MOVED by: Councillor Robin Murray

THAT Council accept the 2024 School Requisition Over/Under Levy Report.

CARRIED UNANIMOUSLY

10. COUNCIL, COMMITTEE & STAFF REPORTS

Gary Michalyk attended the meeting at 10:20 a.m.

Motion # 179-25

MOVED by: Councillor Bridgitte Coninx

THAT the Council and staff reports be accepted as presented.

CARRIED UNANIMOUSLY

a. Committee of the Whole

1. Sanitary Sewer Inspection Detail

Motion # 180-25

MOVED by: Deputy Mayor Lisa Johnson

THAT the Committee of the Whole accept the Sanitary Sewer Line Inspection report as presented.

CARRIED UNANIMOUSLY

2. Elk's Park and Bretzlaff Park Improvements

Motion # 181-25

MOVED by: Councillor Sheila Pockett

THAT the Committee of the Whole recommends to Council to approve Elk's Park outhouses and Bretzlaff Park improvements to move the skateboard park, as discussed.

CARRIED UNANIMOUSLY

11. INFORMATION ITEMS

Approved under the Consent Agenda motion 171-25

- a. AB Munis - June 10, 2025 letter from Tyler Gandam regarding prepare for Municipal Affairs' survey on recall rules
- b. Canadian Postmasters and Assistants Association (CPAA) - Rural Alberta Post Offices
- c. Water Demand Management Measure A-June 9, 2025 letter from the Wild Water Commission
- d. Bill 50 Resources and Amendments to JUPA's - June 16, 2025 email from Deputy Minister Jonah Mozeson

12. CLOSED MEETING

Motion # 182-25

MOVED by: Councillor Bridgitte Coninx

THAT Council move into a Closed Meeting at 10:48 a.m. pursuant to Section 197(2) of the Municipal Government Act and:

Section 21 FOIP - Disclosure harmful to intergovernmental relations

Section 16 FOIP - Disclosure harmful to business interests of a third party

CARRIED UNANIMOUSLY

Council recessed from 10:48 a.m. until 10:50 a.m. to allow the Recording Secretary and Zoom attendees to leave the meeting.

The following individuals attended the Closed Meeting:

Mayor Lenard Kwasny

Deputy Mayor Lisa Johnson

Councillor Bridgitte Coninx

Councillor Robin Murray

Councillor Sheila Pockett

Jennifer Thompson, Chief Administrative Officer

Gino Damo, Director of Corporate and Community Services

Motion # 183-25

MOVED by: Councillor Bridgitte Coninx

THAT Council move out of the Closed Meeting at 11:48 a.m.

CARRIED UNANIMOUSLY

Motion # 184-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council decline the request to cost share maintenance of the roadway west of 52 Street North of Rail with Lac Ste. Anne County as this is a private roadway.

CARRIED UNANIMOUSLY

Motion # 185-25

MOVED by: Deputy Mayor Lisa Johnson

THAT Council enter into a lease agreement with Lac Ste. Anne County for rental of the bays located at 4812 - 51 Street for purposes consistent with its operational needs including but not limited to equipment storage, vehicle parking and related municipal fire service activities from August 1, 2025 or upon final approval of Lac Ste. Anne County Council to December 31, 2029.

CARRIED UNANIMOUSLY

13. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 11:55 a.m.

Signed by Lenard Kwasny, Mayor

Signed by Jennifer Thompson
Chief Administrative Officer