



**TOWN OF ONOWAY**  
**REGULAR COUNCIL MEETING MINUTES**

May 22, 2025  
9:30 a.m.  
Council Chambers  
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny  
Deputy Mayor Lisa Johnson  
Councillor Bridgitte Coninx  
Councillor Robin Murray  
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer  
Gino Damo, Director of Corporate and Community Services  
Debbie Giroux, Recording Secretary

5 members of the public attended the meeting via Zoom.

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**1. CALL TO ORDER**

Mayor Lenard Kwasny called the meeting to order at 9:29 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

**2. ADOPTION OF THE AGENDA**

**Motion # 149-25**

MOVED by: Councillor Sheila Pockett

THAT the May 22, 2025 Regular Council Meeting agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**3. PUBLIC INPUT SESSION**

**4. CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS**

**Motion # 150-25**

MOVED by: Councillor Robin Murray

THAT all items on the proposed consent agenda and respective recommendations be approved.

**CARRIED UNANIMOUSLY**

- a. May 8, 2025 Regular Council Meeting Minutes
- b. May 12, 2025 Special Council Meeting Minutes
- c. Information Items
  - a. Alberta Electoral Boundaries Commission - May 5, 2025 letter from Chair Hon. Dallas K. Miller
  - b. Onoway Junior/Senior High School - Graduation June 27, 2025 - Letter from Principal Paul Jespersen
  - c. Review of Alberta Police Funding Model - May 14, 2025 letter from Nathan Maertins, MNP
  - d. Community Futures Yellowhead East (CFYE) - Approval of 3 Year Investment Attraction Marketing Strategy - May 13, 2025 email from M. Jones
  - e. Onoway Power Generation and Storage Project - Pioneer Power Centre - Introduction - May 15, 2025 Letter from M McLoughlin - Teric Power
  - f. 2025 Local Government Fiscal Framework (LGFF) Allocations - May 12, 2025 letter from Minister McIver

**5. PUBLIC HEARINGS**

**6. APPOINTMENTS/PRESENTATIONS/DELEGATIONS**

- a. Michelle Jones - Community Futures Yellowhead East (CFYE) - Annual Council Presentation

Michelle Jones, (CFYE) attended the meeting from 9:31 a.m. until 10:10 a.m.

**Motion # 151-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the presentation from Michelle Jones, Executive Director, Community Futures Yellowhead East (CFYE) for information.

**CARRIED UNANIMOUSLY**

**7. FINANCIAL REPORTS - n/a**

**8. POLICIES & BYLAWS - n/a**

**9. ACTION ITEMS**

- a. Investment Package for Residential Development

**Motion # 152-25**

MOVED by: Councillor Robin Murray

THAT Council confirm the recommendation from the May 8, 2025 Committee of the Whole meeting that Administration prioritize the 47th Avenue water extension and prepare and investment package for residential development by extending 48A Avenue development and extending 45th Street development.

**CARRIED UNANIMOUSLY**

- b. Non Residential Tax Incentive Program - A Request for Decision is attached

**Motion # 153-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council CONDITIONALLY APPROVE the non-residential development incentive Lot 1 Block A Plan 062-0837 pending all terms and conditions of Bylaw 823/25 Non-Residential Development Incentive Bylaw are met.

**CARRIED UNANIMOUSLY**

- c. 2025 Summer Municipal Leaders' Caucus - A Request for Decision is attached

**Motion # 154-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council and administration that are available attend the June 26, 2025 Summer Municipal Leaders' Caucus in Devon, Alberta.

**CARRIED**

**Motion # 155-25**

MOVED by: Councillor Sheila Pockett

THAT the Council meeting scheduled for Thursday, June 26, 2025 be rescheduled to Wednesday, June 25, 2025 at 9:30 a.m.

**CARRIED**

**10. COUNCIL, COMMITTEE & STAFF REPORTS**

**Motion # 156-25**

MOVED by: Councillor Sheila Pockett

THAT the Council and Staff Reports be accepted as presented.

**CARRIED UNANIMOUSLY**

**11. INFORMATION ITEMS**

**Motion # 157-25**

MOVED by: Councillor Sheila Pockett

THAT the Information Items be accepted as presented.

**CARRIED UNANIMOUSLY**

- a. Alberta Electoral Boundaries Commission - May 5, 2025 letter from Chair Hon. Dallas K. Miller
- b. Onoway Junior/Senior High School - Graduation June 27, 2025 - Letter from Principal Paul Jespersen
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**12. CLOSED MEETING**

**Motion # 156-25**

MOVED by: Councillor Robin Murray

THAT Council move into a Closed Meeting at 10:47 a.m. pursuant to Section 197(2) of the Municipal Government Act and Section 17 FOIP Disclosure Harmful to Personal Privacy; Section 27(1)(1) FOIP Solicitor Client Privilege.

**CARRIED UNANIMOUSLY**

The following individuals attended the Closed Meeting:  
Mayor Lenard Kwasny  
Deputy Mayor Lisa Johnson  
Councillor Bridgitte Coninx  
Councillor Robin Murray  
Councillor Sheila Pockett  
Jennifer Thompson, Chief Administrative Officer  
Gino Damo, Director of Corporate and Community Services

**Motion # 157-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council move out of Closed Meeting at 11:46 a.m.

**CARRIED UNANIMOUSLY**

**Motion # 158-25**

MOVED by: Councillor Bridgitte Coninx

THAT the Town of Onoway issue a media release and letter of apology to the affected individual regarding a confidentiality breach that occurred on May 1, 2025.

**CARRIED**

**13. ADJOURNMENT**

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 11:47 a.m.

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Signed by Lenard Kwasny, Mayor

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Signed by Jennifer Thompson  
Chief Administrative Officer