



DATE: 1-Mar-25

DATE	DESCRIPTION	Office Assigns GL	Item Total	GST	FINAL TOTAL		
2/Mar/25	Phone, internet etc				\$400.00		
<b>TOTALS</b>			\$0.00	\$0.00	\$400.00		
*Mileage Paid out at .70 per kilometer, include kilometers in description.			<b>TOTAL RE-IMBURSEMENT</b>		\$400.00		
Monthly Meeting Prep, Cell Phone, Internet Monthly Fee (\$400 Mayor/\$250 Council)							

CAO SIGNATURE: 



DATE: 1-Mar-25

DATE	DESCRIPTION	Office Assigns GL	Item Total	GST	FINAL TOTAL		
1/Mar/25	mntly expense				\$250.00		
<b>TOTALS</b>			\$0.00	\$0.00	\$250.00		
*Mileage Paid out at .72 per kilometer, include kilometers in description.			<b>TOTAL RE-IMBURSEMENT</b>		\$250.00		
Monthly Meeting Pre, Internet Monthly Fee (\$400 Mayor/\$250 Council)							

CAO SIGNATURE: Jennifer Thompson



DATE: March 2025

DATE	DESCRIPTION	Office Assigns GL	Item Total	GST	FINAL TOTAL
March 1	BREAKFAST - Lecluc				\$10.79
" "	Lunch - Lecluc				( <del>\$42.84</del> ) \$40.00
	190km x 0.72 to Lesch's Public Library.				\$136.80
March 10	VRL to Spruce 72km x 0.72				\$51.84
	Lunch				<del>\$29.98</del>
Continually					\$250.00
TOTALS			\$0.00	\$0.00	\$0.00
*Mileage Paid out at .70 per kilometer, include kilometers in description.			TOTAL RE-IMBURSEMENT		\$0.00
Monthly Meeting Prep, Cell Phone, Internet Monthly Fee (\$400 Mayor/\$250 Council)					

519.61

CAO SIGNATURE: Jennifer Thompson



DATE: 31-Mar-25

DATE	DESCRIPTION	Office Assigns GL	Item Total	GST	FINAL TOTAL		
31/Mar/25	Monthly Fees				\$250.00		
TOTALS			\$0.00	\$0.00	\$250.00		
*Mileage Paid out at .72 per kilometer, include kilometers in description.			TOTAL RE-IMBURSEMENT		\$250.00		
Monthly Meeting Prep, Cell Phone, Internet Monthly Fee (\$400 Mayor/\$250 Council)							

CAO SIGNATURE: Jennifer Thompson



# TOWN OF ONOWAY EXPENSE REPORT

EMPLOYEE: SHEILA POCKETT

DATE: MARCH, 2025

\*Receipts must be attached

DATE	DESCRIPTION	Office Assigns GL	Item Total	GST	FINAL TOTAL
17/Mar/25	Parking		\$38.85	\$1.90	\$40.75
17/Mar/25	Mileage to Edmonton 66 km		\$45.26	\$2.25	\$47.52
17/Mar/25	Mileage to Onoway 66 km		\$45.26	\$2.25	\$47.52
February, 2025	\$250.00 Council Meeting Fee				\$250.00
TOTALS			\$129.37	\$6.40	\$385.79
*Mileage Paid out at .72 per kilometer, include kilometers in description.			TOTAL RE-IMBURSEMENT		\$385.79
Monthly Meeting Pre, Internet Monthly Fee (\$400 Mayor/\$250 Council)					

SIGNATURE: Submitted via email \_\_\_\_\_

CAO SIGNATURE: Glenys Thompson