



**TOWN OF ONOWAY**  
**REGULAR COUNCIL MEETING MINUTES**

March 13, 2025  
9:30 a.m.  
Council Chambers  
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny  
Deputy Mayor Lisa Johnson  
Councillor Bridgitte Coninx  
Councillor Robin Murray  
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer  
Gino Damo, Director of Corporate and Community Services  
Debbie Giroux, Recording Secretary

3 members of the public attended the meeting via Zoom.

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**1. CALL TO ORDER**

Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

**2. ADOPTION OF THE AGENDA**

**Motion # 073-25**

MOVED by: Councillor Sheila Pockett

THAT the March 13, 2025 Regular Council Meeting agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**3. PUBLIC INPUT SESSION**

**4. PROPOSED CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS**

**Motion # 074-25**

MOVED by: Councillor Robin Murray

THAT all items on the proposed consent agenda and respective recommendations be approved.

**CARRIED UNANIMOUSLY**

- a. February 27, 2025 Regular Council Meeting Minutes
- b. 11. Information Items
  - a. WILD Water Commission - 2025 Annual General Meeting - April 29, 2025 - February 12, 2025 Letter from Chairman Olsvik
  - b. Provincial Priorities Act - Agreements between provincial entities and the Federal Government - February 26, 2025 letter from Minister Ric McIver
  - c. Rail Safety Ambassador Certificate - January 22, 2025 letter from CN
  - d. Onoway Facility Enhancement Association (OFEA) - Thank you letter for projection screen donation
  - e. Onoway Facility Enhancement Association (OFEA) - Thank you letter for FCSS Funding in 2024
  - f. East End Bus (EEB) - 2025 AGM - March 24, 2025
  - g. AB Munis Preliminary Analysis on Alberta's 2025 Budget
  - h. Budget 2025 - letter from Minister Ric McIver regarding the Local Government Fiscal Framework (LGFF)
  - i. Lac Ste. Anne Foundation - September 24 and December 10, 2024 Board meeting minutes
  - j. Onoway Facility Enhancement Association (OFEA) AGM - March 31, 2025 at 6:30 p.m.

**5. PUBLIC HEARINGS**

**6. APPOINTMENTS/PRESENTATIONS/DESIGNATIONS - n/a**

**7. FINANCIAL REPORTS - n/a**

**8. POLICIES & BYLAWS - n/a**

**9. ACTION ITEMS**

- a. Family and Community Support Services (FCSS) Committee Appointments

Council deferred discussion on this item to Closed Meeting as per Section 197(2) of the MGA and 17 FOIP "Disclosure harmful to personal privacy."

- b. Purchase of a Used Truck for Public Works

**Motion # 075-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council amend the 2025-2030 capital plan by increasing fleet replacement in 2025 to \$40,000.

**CARRIED UNANIMOUSLY**

- c. Intermunicipal Collaboration Framework (ICF) with Lac Ste. Anne County

**Motion # 076-25**

MOVED by: Councillor Robin Murray

THAT Council agree to extend negotiations of the Intermunicipal Collaboration Framework (ICF) as requested by Lac Ste Anne County for completion by March 31, 2027.

**CARRIED UNANIMOUSLY**

**Motion # 077-25**

MOVED by: Deputy Mayor Lisa Johnson

THAT Council members be appointed to the Inter Municipal Development Plan Negotiating Committee at the next organizational meeting.

**CARRIED UNANIMOUSLY**

- d. Non-Residential Tax Incentive Program

**Motion # 078-25**

MOVED by: Councillor Robin Murray

THAT Council **CONDITIONALLY APPROVE** the non-residential development incentive for Phase 2 of the development at Lot 5 & 6, Block 2, Plan 7822095 pending all terms and conditions of Bylaw 823/25 Non-Residential Development Incentive Bylaw are met.

**CARRIED UNANIMOUSLY**

- e. Asset Retirement Obligations Report

**Motion # 079-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the 2024 Asset Retirement Obligation Memo from Associated Engineering as presented AND THAT the Town of Onoway recognize the financial liability to be in compliance with PSAB3280 Asset Retirement Obligations (ARO's).

**CARRIED UNANIMOUSLY**

**10. COUNCIL, COMMITTEE & STAFF REPORTS**

**Motion # 080-25**

MOVED by: Councillor Bridgitte Coninx

THAT the Committee action staff to bring back additional information as discussed regarding Elk's Park.

**CARRIED UNANIMOUSLY**

**Motion # 081-25**

MOVED by: Councillor Bridgitte Coninx

THAT the Committee recommend to Council a one-year municipal membership with the Northwest of 16 Regional Tourism Association at a cost of \$500.00.

**CARRIED UNANIMOUSLY**

**Motion # 082-25**

MOVED by: Councillor Sheila Pockett

THAT the Council and staff reports be accepted as presented.

**CARRIED UNANIMOUSLY**

**11. INFORMATION ITEMS**

Approved under the Consent Agenda Motion 074-24

- a. WILD Water Commission - 2025 Annual General Meeting - April 29, 2025 - February 12, 2025 Letter from Chairman Olsvik
- b. Provincial Priorities Act - Agreements between provincial entities and the Federal Government - February 26, 2025 letter from Minister Ric McIver
- c. Rail Safety Ambassador Certificate - January 22, 2025 letter from CN
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- j. Onoway Facility Enhancement Association (OFEA) AGM - March 31, 2025 at 6:30 p.m.

**12. CLOSED SESSION**

**Motion # 083-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council move into Closed Meeting at 10:36 a.m. as per Section 197(2) of the Municipal Government Action and:

Section 28(1)(a) FOIP – Privileged information (solicitor/client privilege)

Section 17 FOIP – Disclosure harmful to personal privacy

**CARRIED UNANIMOUSLY**

Council recessed from 10:36 a.m. until 10:48 a.m.

**Motion # 084-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council moved out of Closed Meeting at 11:50 a.m.

**CARRIED UNANIMOUSLY**

**Motion # 085-25**

MOVED by: Councillor Bridgitte Coninx

THAT David Kenney and Juliette Moore be appointed to the Town of Onoway FCSS Committee for a one year term, ending March 31, 2026.

**CARRIED UNANIMOUSLY**

**13. ADJOURNMENT**

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 11:55 a.m.

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Signed by Lenard Kwasny  
Mayor

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Signed by Jennifer Thompson  
Chief Administrative Officer

