

TOWN OF ONOWAY  
BYLAW NO. 825-25  
Municipal Government Act RSA 2000 Chapter M-26  
Section 8 Establishing Fees

**A BYLAW FOR THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA  
TO BE KNOWN AS THE TOWN OF ONOWAY FEES & CHARGES BYLAW**

**WHEREAS**, the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

**AND WHEREAS**, the Town of Onoway wishes to establish, in a bylaw, certain fees and charges.

**NOW THEREFORE**, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "FEES and CHARGES BYLAW"
2. That the Town of Onoway shall charge fees as established in Schedule A, "The Fee Schedule", attached hereto.
3. Bylaw #820-24 is hereby rescinded.
4. This Bylaw shall come into force and effect on January 1, 2025.

**READ** a first time this 13<sup>th</sup> day of February, 2025.

**READ** a second time this 13<sup>th</sup> day of February, 2025.

**UNANIMOUS CONSENT** to proceed to third reading this 13<sup>th</sup> day of February, 2025.

**READ** a third and final time this 13<sup>th</sup> day of February, 2025.

**SIGNED** this 24<sup>th</sup> day of February, 2025.

Signed by Mayor Lenard Kwasny

Signed by  
Chief Administrative Officer, Jennifer Thompson

TOWN OF ONOWAY  
 BYLAW NO. 825-25  
 Municipal Government Act RSA 2000 Chapter M-26  
 Section 8 Establishing Fees  
 Schedule "A"

<b><u>Administrative Fees:</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Copies for public at large	\$0.40/copy black \$1.00/copy colour	\$0.40/copy black \$1.00/copy colour
Copies of any Town documents	\$1.00/page	\$1.00/page
Fax Machine	\$1.00/page local \$2.00/page long Distance	\$1.00/page local \$2.00/page long Distance
(Other fees noted as per Policy A-ADM-FAX-1)		
Tax Certificates	\$25.00	\$25.00
Non-Sufficient Funds (NSF)	\$25.00	\$25.00
Non-profit community groups such as Chamber of Commerce, the Member of Parliament, and the Member of the Legislative Assembly for this riding.	No Charge	No Charge
Non-profit organizations and municipalities from outside of the community	\$50.00 per use	\$50.00 per day/\$25.00 per half-day

<b><u>Development Permit Fees:</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Residential Principal Building – permitted	\$300.00 + GST	\$300.00 + GST
Residential Principal Building – discretionary	\$500.00 + GST	\$500.00 + GST
Residential Additions to Principal Building – permitted	\$150.00 + GST	\$150.00 + GST
Residential Additions to Principal Building – discretionary	\$300.00 + GST	\$300.00 + GST
Residential Accessory Development – Garage, Shed, Deck, Gazebo & Car Port	\$100.00 + GST	N/A
Secondary Suite, Garage & Garden – permitted	\$300.00 + GST	\$300.00 + GST
Secondary Suite, Garage & Garden – discretionary	\$500.00 + GST	\$500.00 + GST
Commercial/Industrial – permitted	\$300.00 + GST	\$300.00 + GST
Commercial/Industrial – discretionary	\$500.00 + GST	\$500.00 + GST
Commercial/Industrial – Accessory Development	\$200.00 + GST	N/A
Home Occupation/Home Office	\$150.00 + GST	\$150.00 + GST
Signs – permanent or temporary	\$ 50.00 + GST	\$ 50.00 + GST
Over-Height Fence, Retaining Wall, Cistern, Holding Tank	\$ 50.00 + GST	\$ 50.00 + GST
Demolition	\$ 100.00 + GST	\$ 50.00 + GST

PERMIT FEES DOUBLE IF CONSTRUCTION STARTS PRIOR TO APPROVAL OF DEVELOPMENT PERMIT

TOWN OF ONOWAY  
 BYLAW NO. 825-25  
 Municipal Government Act RSA 2000 Chapter M-26  
 Section 8 Establishing Fees  
 Schedule "A"

<b><u>Letters of Compliance:</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Standard (up to ten days)	\$ 95.00 + GST	\$ 95.00 + GST
Rush (less than 72 hours)	\$190.00 + GST	\$190.00 + GST

<b><u>Bylaw Amendments:</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Land Use Re-Districting Application or Amendment to the Municipal Development Plan or Intermunicipal Development Plan additional	\$500.00 + GST (Add any administrative and planning costs)	\$500.00 + GST (Add any administrative and planning costs)
Plan Cancellation Bylaw (lot consolidation)	\$400.00 + GST	\$400.00 + GST

<b><u>Subdivision Fees:</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Subdivision Application Fee	\$400.00 + GST	\$400.00 + GST
Additional Lots (per lot)	\$150.00 + GST	\$150.00 + GST
Endorsement Fees (per lot)	\$ 50.00 + GST	\$ 50.00 + GST

<b><u>Appeal Fees:</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Assessment Appeal Fee (residential) (refundable if successful)	\$ 50.00	\$ 50.00
Assessment Appeal Fee (non-residential) (refundable if successful)	\$300.00	\$300.00
Subdivision & Development Appeal Board	\$450.00 + GST	\$150.00 + GST
Enforcement Appeal Fee	\$250.00 + GST	\$150.00 + GST

<b><u>Safety Codes Fees:</u></b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Building, Electrical, Plumbing, Gas & Heating Permits agreement Codes	As per Safety provider- The Inspections Group)	As per Safety provider- The Inspections Group)

TOWN OF ONOWAY  
 BYLAW NO. 825-25  
 Municipal Government Act RSA 2000 Chapter M-26  
 Section 8 Establishing Fees  
 Schedule "A"

**Utility Rates (Water, Sewer & Waste):**

<b>Water Rates</b>			
<b>Water System Charges – Monthly Basis</b>			
		<b><u>2025</u></b>	<b><u>2024</u></b>
<b>Metric Water Meter</b>	<b>Imperial Water Meter</b>	<b>\$ Based on Water Meter Size</b>	<b>\$ Based on Water Meter Size</b>
15 mm	5/8"	\$11.70	\$11.70
20 mm	3/4"	\$29.00	\$29.00
25 mm	1"	\$71.30	\$71.30
40 mm	1 1/2 "	\$193.25	\$193.25
50 mm	2 "	\$362.70	\$362.70
75 mm	3"	\$849.50	\$849.50
100 mm	4"	\$1,532.00	\$1,532.00
150 mm	6"	\$1,957.13	\$1,957.13
200 mm	8"	\$2,382.26	\$2,382.26
		<b><u>2025</u></b>	<b><u>2024</u></b>
<b>Water Commodity Charge</b>		\$6.28 per cubic meter (m <sup>3</sup> )	\$6.13 per cubic meter (m <sup>3</sup> )
<b>Water Commodity Charge – residential construction (unmetered) 1" line</b>		\$150.00/month (unmetered)	\$150.00/month (unmetered)
<b>Water Commodity Charge – commercial construction (unmetered) 1" line &amp; up</b>		\$500.00/month (unmetered)	\$500.00/month (unmetered)
<b>Water Commodity Charge – multi unit (unmetered)</b>		\$150.00/month plus \$75.00 for each additional unit/month	\$150.00/month plus \$75.00 for each additional unit/month
		<b><u>2025</u></b>	<b><u>2024</u></b>
<b>Water Commodity Charge – Fire Department (cost + 20%)</b>		\$7.36 per cubic meter (m <sup>3</sup> ) (cost + 20%)	\$7.36 per cubic meter (m <sup>3</sup> ) (cost + 20%)
<b>Bulk Water Sales/Sales to Non-Town Users (cost + 20%)</b>		\$7.36 per cubic meter (m <sup>3</sup> ) (cost + 20%)	\$7.36 per cubic meter (m <sup>3</sup> ) (cost + 20%)
<b>WILD Water Phase I Debenture Charge</b>		\$5.10 per month per account	\$5.10 per month per account
<b>WILD Water Phase II Debenture Charge</b>		\$3.34 per month per account	\$3.34 per month per account
<b>WILD Water Phase III Debenture Charge</b>		\$3.48 per month per account	\$3.48 per month per account

TOWN OF ONOWAY  
 BYLAW NO. 825-25  
 Municipal Government Act RSA 2000 Chapter M-26  
 Section 8 Establishing Fees  
 Schedule "A"

<b>WILD Water Phase IV Debenture Charge</b>		\$2.75 per month per account	\$2.75 per month per account
<b>Sewer Rates</b>			
<b>Sewer System Charge – Monthly Basic</b>			
		<b><u>2025</u></b>	<b><u>2024</u></b>
<b>Metric Water Meter</b>	<b>Imperial Water Meter</b>	<b>\$ Based on Water Meter Size</b>	<b>\$ Based on Water Meter Size</b>
15 mm	5/8"	\$7.25	\$7.25
20 mm	3/4"	\$13.45	\$13.45
25 mm	1"	\$29.50	\$29.50
40 mm	1 1/2 "	\$75.45	\$75.45
50 mm	2 "	\$139.50	\$139.50
75 mm	3"	\$323.00	\$323.00
100 mm	4"	\$579.70	\$579.70
<b>Sewer usage shall be determined by water consumption and shall be the same, regardless of where the water was deposited.</b>			
Sewage Commodity Charge		\$2.19 per cubic meter (m <sup>3</sup> )	\$2.19 per cubic meter (m <sup>3</sup> )
Sewage Commodity Charge (no water meter)		\$25.00 per month	\$25.00 per month
Sewer Forcemain Replacement (8 yrs - 2018 to 2025)		\$6.30 per month per account	\$6.30 per month per account

<b>Hauled Sewer Dumping Fee deposited directly at the Onoway Lagoon</b>		
<b>Truck Size</b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Small Truck (Based on 7.60 m <sup>3</sup> tank Capacity)	\$40.74 per legal load or \$5.36 per cubic meter (m <sup>3</sup> )	\$40.74 per legal load or \$5.36 per cubic meter (m <sup>3</sup> )
Regular Truck (Based on 14.00 m <sup>3</sup> tank Capacity)	\$75.04 per legal load or \$5.36 per cubic meter (m <sup>3</sup> )	\$75.04 per legal load or \$5.36 per cubic meter (m <sup>3</sup> )
Tanker Truck (Based on 38.88 m <sup>3</sup> tank Capacity)	\$208.40 per legal load or \$5.36 per cubic meter (m <sup>3</sup> )	\$208.40 per legal load or \$5.36 per cubic meter (m <sup>3</sup> )

<b>Miscellaneous Rate</b>		
	<b><u>2025</u></b>	<b><u>2024</u></b>
Administrative Fee – monthly on each utility bill	\$5.00	\$5.00
Overdue Account Transfer Fee	\$25.00	\$25.00
Inspection Fee for New Infrastructure Connection Permit (6.2)	\$100.00	\$100.00
Notice to Disconnect (letter)	\$50.00	\$50.00
Special Meter Reading (Other than Terminal)	\$100.00	\$100.00
Meter Test or System Test	\$100.00 + Actual cost of testing including shipping & handling, etc.	\$100.00
Service Disconnect (unpaid account)	\$50.00	\$50.00

TOWN OF ONOWAY  
 BYLAW NO. 825-25  
 Municipal Government Act RSA 2000 Chapter M-26  
 Section 8 Establishing Fees  
 Schedule "A"

Connection or Reconnection of water service	\$50.00	\$50.00
Connection or Reconnection of water service within 2 hours	\$100.00	\$100.00
Vacant services	\$30.00/month	\$30.00/month
Bylaw Contravention as per Water Valves/Hydrant section in the Water and Sewer Utility Bylaw	\$250.00 first offence, \$500.00 second offence	\$250.00 first offence, \$500.00 second offence
Bylaw Contravention (any section not referenced above) in the Water and Sewer Utility Bylaw	\$200.00	\$200.00

<b>Waste, Organic &amp; Recycle Fees</b>		
	<b><u>2025</u></b>	<b><u>2024</u></b>
65 Gallon Waste Cart and 96 Gallon Organics Cart (the fee collected for waste and organics includes the cost of the waste service provider, the waste tippage fees, and the spring cleanup/hhw roundup)	\$17.66 per month, for both carts	\$17.21 per month, for both carts
Recycle Fees – Residential Property Collection	\$3.57 per month	\$3.45 per month
Cart Replacement- 65 Gallon Garbage Cart	\$130.00 per cart	\$130.00 per cart
Cart Replacement- 95 Gallon Organics Cart	\$160.00 per cart	\$130.00 per cart
Overdue Account Transfer Fee	\$25.00 per month transferred	\$25.00 per month transferred

**Fire Rates:**

As established through the Town of Onoway/Lac Ste Anne County Fire Services Agreement as per Lac Ste Anne County's Master Rates & Fees Bylaw.

<b>Fire Fees:</b>	<b><u>2025</u></b>	<b><u>2024</u></b>
Fire Permit	No Charge	No Charge
Fireworks Permit	\$10.00	\$10.00

**Rates for Town Workers and Equipment:**

As per policy.