



**TOWN OF ONOWAY**  
**REGULAR COUNCIL MEETING MINUTES**

January 23, 2025  
9:30 a.m.  
Council Chambers  
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny  
Deputy Mayor Lisa Johnson  
Councillor Bridgitte Coninx  
Councillor Robin Murray

Administration: Jennifer Thompson, Chief Administrative Officer  
Gino Damo, Director of Corporate and Community Services  
Debbie Giroux, Recording Secretary

Council Absent: Councillor Sheila Pockett

1 member of the public attended the meeting via Zoom

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**1. CALL TO ORDER**

Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land. Mayor Kwasny presented Deputy Mayor Lisa Johnson with her Municipal Elected Leaders Certificate at the beginning of the meeting.

**2. ADOPTION OF THE AGENDA**

**Motion # 015-25**

MOVED by: Councillor Robin Murray

THAT the January 23, 2025 Regular Council Meeting agenda be approved with the following amendments(s) (as noted at meeting time):

Addition: 9e) Military Services Recognition Book Advertisement - requested by Councillor Bridgitte Coninx

**CARRIED UNANIMOUSLY**

3. **PUBLIC INPUT SESSION**
4. **PROPOSED CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS**

**Motion # 016-25**

MOVED by: Councillor Robin Murray

THAT all items on the proposed consent agenda and respective recommendations be approved.

**CARRIED UNANIMOUSLY**

- a. January 9, 2025 Regular Council Meeting Minutes
- b. 11. Information Items
  - a. Deputy Mayor Lisa Johnson - Municipal Elected Leaders Certificate - November, 2024
  - b. AB Muni's President's Summit and Municipal Leaders Caucus

5. **PUBLIC HEARINGS - n/a**

6. **APPOINTMENTS/PRESENTATIONS/DESIGNATIONS**

- a. 9:30 a.m. - Mike Kellar - Onoway Curling Club  
Mike Kellar attended the meeting from 9:32 a.m. until 10:08 a.m.

**Motion # 017-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the discussion with Mike Kellar for information and Administration to bring this matter to COW in the future.

**CARRIED UNANIMOUSLY**

7. **FINANCIAL REPORTS - n/a**

8. **POLICIES & BYLAWS**

- a. Policy C-FIN-REI-1 Reimbursement and Expense Claims Policy

**Motion # 018-25**

MOVED by: Councillor Bridgitte Coninx

That Council approve the Policy C-FIN-REI-1 Reimbursement and Expense Claims Policy revision as presented. **CARRIED UNANIMOUSLY**

**9. ACTION ITEMS**

- a. Ride for Mom 2025 - A Request for Decision is attached

**Motion # 019-25**

MOVED by: Councillor Robin Murray

THAT the Town of Onoway support the Ride for Mom event on May 10, 2025 to raise awareness and funds to end Domestic Violence AND work with community stakeholders and businesses to promote this event AND THAT Onoway be recognized as one of the stops.

**CARRIED UNANIMOUSLY**

- b. Strategic Plan Report 2025 - A Request for Decision is attached

**Motion # 020-25**

MOVED by: Councillor Robin Murray

THAT Council confirm the Strategic Plan for 2025 and approve the 2025-2027 Vision Action Plan as presented.

**CARRIED UNANIMOUSLY**

- c. 2025 Cost of Living Increase for CAO

**Motion # 021-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council ratify a Cost of Living Increase of 2% for CAO Thompson retroactive to January 1, 2025.

**CARRIED UNANIMOUSLY**

- d. Scheduling a Special Council Meeting

**Motion # 022-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council schedule a Special Meeting on January 28, 2025 at 3:00 p.m. under Section 197(2) and FOIP Section 16 Disclosure Harmful to Business Interests of a Third Party - Fire Services Contract.

**CARRIED UNANIMOUSLY**

- e. Military Service Recognition 50th Anniversary Booklet Advertising

**Motion # 023-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council sponsor an advertisement in the Military Service Recognition Book.

Councillor Coninx requested a Recorded vote as per Section 185(1) of the Municipal Government Act.

FOR	AGAINST
Coninx	Kwasny
	Johnson
	Murray

**DEFEATED**

**Motion # 024-25**

MOVED by: Councillor Robin Murray

THAT the Town sponsor the Onoway Legion Veterans Table twice in 2025.

**CARRIED UNANIMOUSLY**

**10. COUNCIL, COMMITTEE & STAFF REPORTS**

**Motion # 025-25**

MOVED by: Councillor Robin Murray

THAT the COW recommend that the Non-Residential Development Tax Incentive Bylaw be presented to the next Council meeting without revision.

**CARRIED UNANIMOUSLY**

**Motion # 026-25**

MOVED by: Councillor Robin Murray

THAT the COW recommend the addition of FCSS Terms of Reference to the Council Committees Bylaw.

**CARRIED UNANIMOUSLY**

**Motion # 027-25**

MOVED by: Deputy Mayor Lisa Johnson

THAT the Council and Staff written and verbal reports be accepted for information as presented.

**CARRIED UNANIMOUSLY**

**11. INFORMATION ITEMS**

Approved under the Consent Agenda motion #016-25

- a. Deputy Mayor Lisa Johnson - Municipal Elected Leaders Certificate - November, 2024
- b. AB Muni's President's Summit and Municipal Leaders Caucus

**12. CLOSED SESSION - n/a**

**13. ADJOURNMENT**

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 10:50 a.m.

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Signed by Mayor  
Lenard Kwasny

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Signed by Jennifer Thompson  
Chief Administrative Officer