



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES

October 10, 2024
9:30 a.m.
Council Chambers
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer
Debbie Giroux, Recording Secretary

Absent: Gino Damo, Director of Corporate and Community Services

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 9:32 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

2. ADOPTION OF THE AGENDA

Motion # 283-24

MOVED by: Deputy Mayor Lisa Johnson

THAT the October 10, 2024 Regular Council Meeting agenda be approved with the following amendments: Addition 7f) Capital Region Assessment Services Commission (CRASC) MOA - requested by CAO Thompson.

CARRIED

3. ADOPTION OF MINUTES - September 12, 2024

Motion # 284-24

MOVED by: Councillor Sheila Pockett

THAT the September 12, 2024 Regular Council Meeting minutes be approved with the following amendment(s):

Motion 265-24 was moved by Councillor Sheila Pockett (not Councillor Robin Murray); Lenard was misspelled "Leonard" on page 2 and page 8.

CARRIED

4. APPOINTMENTS/PUBLIC HEARINGS

- a. Pastor Kevin Henry and Pastor Brian Siewert - New Life Christian Community and Onoway Baptist Church.

Pastor Kevin Henry and Pastor Brian Siewert attended the meeting from 9:34 a.m. until 9:44 a.m.

Motion # 285-24

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the discussion with Pastor Kevin Henry and Pastor Brian Siewert for information.

CARRIED

5. FINANCIAL REPORTS - n/a

6. POLICIES & BYLAWS - n/a

7. ACTION ITEMS

- a. 2025 ATCO Gas Franchise Fee and Notice of Application and Franchise Agreement - Re-Approval Process.

Motion # 286-24

MOVED by: Councillor Robin Murray

That Council accept the Alberta Utilities Commission process update for information.

CARRIED

- b. Onoway Regional Medical Clinic

Motion # 287-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council support LSAC's request by sending a letter to Honourable Adriana LaGrange, Minister of Health, advocating for funding for the Onoway Regional Medical Clinic (ORMC).

CARRIED

- c. Onoway Brand Redevelopment Poll Question

Motion # 288-24

MOVED by: Councillor Bridgitte Coninx

THAT Council commit to use of the existing logo and tagline for the Town.

DEFEATED

Motion # 289-24

MOVED by: Councillor Robin Murray

THAT Council approve the basic design to rebrand the logo for the Town of Onoway AND THAT Council direct administration to provide options for a new tag line.

CARRIED

10. CLOSED SESSION

Motion #290-24

MOVED by: Councillor Robin Murray

THAT, pursuant to Section 197(2) of the Municipal Government Act and Section 24 FOIP, Council move into Closed Session at 9:50 a.m. to discuss the following items:

Advice to officials – proposals

CARRIED

Council recessed from 9:50 a.m. to 10:00 a.m. to allow the members of the public to leave the meeting.

CLOSED SESSION:

The following individuals were present for the Closed Session:

Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett
Jennifer Thompson, Chief Administrative Officer
Debbie Giroux, Recording Secretary
Randy Schroeder, Lac Ste. Anne County Fire Chief
Brent Sanderson, Lac Ste. Anne County Deputy Fire Chief

Motion #291-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council move out of Closed Session at 11:25 a.m.

CARRIED

Council recessed from 11:27 a.m. until 11:37 a.m. to allow the public to return to the meeting.

Motion #292-24

MOVED by: Councillor Robin Murray

THAT Council accept the discussion and presentation from Lac Ste. Anne County Fire Services for information.

CARRIED

7. ACTION ITEMS

- d. Procedural Bylaw – Updated

Motion #293-24

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the updated Procedural Bylaw for information.

CARRIED

- e. Beautification

Motion #294-24

MOVED by: Councillor Bridgitte Coninx

THAT Council approve the project to install Twinkle Solar LED lights on trees located on the East Side of 50 Street between Lac Ste Anne Trail South and 49 Avenue over the course of two years.

CARRIED

Motion #295-24

MOVED by: Councillor Sheila Pockett

THAT Council approve the project to request donations of winter theme decorations for the outdoor flower boxes from local greenhouses.

CARRIED

- f. Capital Region Assessment Services Commission MOA

Motion #296-24

MOVED by: Councillor Robin Murray

THAT Council approve the Capital Region Assessment Services Commission Memorandum of Agreement for a 3-year term.

CARRIED

8. COUNCIL, COMMITTEE & STAFF REPORTS

Motion #297-24

MOVED by: Councillor Sheila Pockett

THAT Council accept the verbal and written reports as presented.

CARRIED

- a. Mayor's Report
- b. Deputy Mayor's Report
- c. Councillor's Report
- d. Chief Administrative Officer Report - n/a
- e. Corporate and Community Services Director's Report - n/a
- f. Public Works Report - n/a

9. INFORMATION ITEMS

Motion #298-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council accept the items for information.

CARRIED

- a. Safety Codes Council - October 3, 2024 email from Dan Rude, AB Municipalities
- b. Family & Community Support Services Association of Alberta (FCSSAA) - Challenges facing FCSS September 2024
- c. AB Municipal Affairs - 2024 Tax Reporting Package for Onoway
- d. Designation of Affordable Housing Accommodation - October 3, 2024 email from ADM David Williams

- e. AB Municipal Affairs re Federal Carbon Tax - October 2, 2024 Letter from Minister Mclver
- f. Onoway Jr Sr High School - Citizenship Awards and Invitation
- g. AB Muni's - Insurance Claim for Firehall
- h. ATCO - Yellowhead Mainline Project - September 9, 2024 letter from Lee Affleck

Council recessed from 12:17 p.m. until 1:18 p.m.

Mayor Kwasny called the meeting to order at 1:19 p.m.

10. CLOSED SESSION

Motion #299-24

MOVED by: Councillor Bridgitte Coninx

THAT, pursuant to Section 197(2) of the Municipal Government Act and Section 24 FOIP and Section 27 FOIP, Council move into Closed Session at 1:20 p.m. to discuss the following items:

Advice to officials – proposals
 Legal – Solicitor/Client Privilege

CARRIED

Council recessed from 1:20 p.m. to 1:22 p.m. to allow the Recording Secretary and members of the public to leave the meeting.

CLOSED SESSION:

The following individuals were present for the Closed Session:

Mayor Lenard Kwasny
 Deputy Mayor Lisa Johnson
 Councillor Bridgitte Coninx
 Councillor Robin Murray
 Councillor Sheila Pockett
 Jennifer Thompson, Chief Administrative Officer

Motion #300-24

MOVED by: Councillor Robin Murray

THAT Council move out of Closed Session at 2:48 p.m.

CARRIED

Motion #301-24

MOVED by: Councillor Robin Murray

THAT Administration have the fire services MOA with Lac Ste. Anne County reviewed by legal counsel prior to Council consideration for approval.

CARRIED

Motion #302-24

MOVED by: Councillor Bridgitte Coninx

THAT Council hold a Special Meeting on Tuesday, October 15, 2024 at 2:15 p.m. to discuss matters under FOIP Section 27(1)(a) – Privileged Information which includes solicitor/client privilege.

CARRIED

11. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 2:57 p.m.

12. UPCOMING EVENTS

October 24, 2024	Regular Council Meeting	9:30 a.m.
November 14, 2024	Regular Council Meeting	9:30 a.m.
November 22, 2024	Christmas Light Up	
November 28, 2024	Regular Council Meeting	9:30 a.m.
December 12, 2024	Regular Council Meeting	9:30 a.m.

Signed By Mayor
Lenard Kwasny

Signed by Jennifer Thompson
Chief Administrative Officer