

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, APRIL 11, 2024  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>PRESENT</b>	<p>Mayor: Lenard Kwasny  Deputy Mayor: Lisa Johnson  Councillor: Bridgitte Coninx  Councillor: Robin Murray  Councillor: Sheila Pockett</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer  Gino Damo, Director of Corporate and Community Services  Debbie Giroux, Recording Secretary</p> <p>2 members of the public attended via Zoom</p>
1.	<b>CALL TO ORDER</b>	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m., advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.
2.	<b>AGENDA Motion #103/24</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Council adopt the agenda of the Regular Council meeting of Thursday, April 11, 2024 as presented.  <b>CARRIED</b>
3.	<b>MINUTES Motion #104/24</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that the March 28, 2024 Regular Council Meeting minutes be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS  Motion #105/24</b>	Phil Dirks, Metrix Group, Auditor for the Town of Onoway, attended the meeting from 9:32 a.m. until 10:00 a.m. to present Draft 2023 Audited Financial Statements.  <b>MOVED</b> by Councillor Bridgitte Coninx that Council approve the Town's Draft 2023 Audited Financial Statements as presented.  <b>CARRIED</b>
5.	<b>FINANCIAL REPORTS  Motion #106/24</b>	Council recessed from 10:45 a.m. until 10:52 a.m.  <b>MOVED</b> by Councillor Robin Murray that Council approve the 2024 Operating Budget as presented with a 3.88% increase.  <b>CARRIED</b>

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, APRIL 11, 2024  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>Motion#107/24</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Council approve the 2024 Capital Budget and the 2025-2029 Capital Plan as presented.  <b>CARRIED</b>
<b>6.</b>	<b>POLICIES &amp; BYLAWS</b>	n/a
<b>7.</b>	<b>ACTION ITEMS</b> <b>Motion #108/24</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the discussion regarding the Town of Onoway Rebrand for information.  <b>CARRIED</b>  Council recessed from 12:00 p.m. until 1:00 p.m.  Council varied the agenda to move into Closed Session at 1:01 p.m.
<b>10.</b>	<b>CLOSED SESSION</b> <b>Motion #109/24</b>	<b>MOVED</b> by Councillor Robin Murray that, pursuant to Section 197(2) of the Municipal Government Act, Section 27 FOIP, Section 17(4)(d) FOIP (and MGA 205.1), Council move into Closed Session at 1:01 p.m. to discuss the following items:  "Legal" – Solicitor/Client Privilege-Forensic Audit "Personnel" – CAO Performance Appraisal  <b>CARRIED</b>  Council recessed from 1:02 p.m. to 1:05 p.m. to allow the members of the public and Recording Secretary to leave the meeting.  CLOSED SESSION: The following individuals were present for the Closed Session: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Sheila Pockett Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services
	<b>Motion #110/24</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Council move out of Closed Session at 2:02 p.m.  <b>CARRIED</b>  Council recessed from 2:02 p.m. to 2:04 p.m. to allow the Recording Secretary and members of the public on Zoom to return to the meeting.

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, APRIL 11, 2024  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>Motion #111/24</b>	<b>MOVED</b> by Councillor Robin Murray that Administration proceed as directed in Closed Session regarding the Forensic Audit.  <b>CARRIED</b>
	<b>Motion #112/24</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that the CAO Performance Appraisal be moved to the agenda of the next regular Council meeting.  <b>CARRIED</b>
<b>7.</b>	<b>ACTION ITEMS</b> <b>Motion #113/24</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Council authorize Administration to submit an application for the Blue Cross Built Together Grant Program in the amount of \$50,000.00 for park improvements and to continue to apply annually.  <b>CARRIED</b>
	<b>Motion #114/24</b>	<b>MOVED</b> by Councillor Robin Murray that Council approve the Council Media Relations Workshop Proposal.  <b>CARRIED</b>
	<b>Motion #115/24</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Council purchase a membership with the Greater Parkland Regional Chamber at a cost of \$295.00.  <b>CARRIED</b>
	<b>Motion #116/24</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Administration bring a report to a future Council meeting regarding membership in the Onoway and District Chamber of Commerce.  <b>CARRIED</b>  Councillor Pockett left the meeting at 2:11 p.m.
<b>8.</b>	<b>COUNCIL, COMMITTEE AND STAFF REPORTS</b> <b>Motion #117/24</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that the Council and staff written and verbal reports be accepted for information.  <b>CARRIED</b>
<b>9.</b>	<b>INFORMATION ITEMS</b> <b>Motion #118/24</b>	<b>MOVED</b> by Councillor Robin Murray that Council accept the following items for information:  a) Alberta Municipal Affairs – Assessment Model Review (AMR) – March 18, 2024 letter from Minister Ric McIver to all Mayors b) Onoway and District Historical Guild – May 10, 2024 Fundraising Auction – request for donation.  <b>CARRIED</b>

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, APRIL 11, 2024  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 2:24 p.m.		
<b>12.</b>	<b>UPCOMING EVENTS</b>	April 25, 2024	Regular Council Meeting	9:30 a.m.
		May 9, 2024	Regular Council Meeting	9:30 a.m.
		May 23, 2024	Regular Council Meeting	9:30 a.m.
		June 13, 2024	Regular Council Meeting	9:30 a.m.
		June 27, 2024	Regular Council Meeting	9:30 a.m.
		Sept 25-27, 2024	AB Munis Red Deer	

Signed by Mayor Lenard Kwasny

Signed by Jennifer Thompson  
Chief Administrative Officer