

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 14, 2023  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>PRESENT</b>	<p>Mayor: Lenard Kwasny  Deputy Mayor: Lisa Johnson  Councillor: Bridgitte Coninx  Councillor: Robin Murray  Councillor: Sheila Pockett</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer  Gino Damo, Director of Corporate and Community Services  Debbie Giroux, Recording Secretary</p> <p>1 member of the public joined the meeting in person  2 members of the public joined the meeting via Zoom</p>
1.	<b>CALL TO ORDER</b>	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.
2.	<b>AGENDA Motion #380/23</b>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council adopt the agenda of the Regular Council meeting of Thursday, December 14, 2023 with the following additions:</p> <p>7b) Alberta Beach Snowmobile Club request for donation (requested by CAO Thompson)</p> <p>7c) Onoway Community Hall funding request (requested by CAO Thompson)</p> <p>9e) Dane Lloyd MP invitation to Christmas reception (requested by CAO Thompson)</p> <p>10) Closed Session – add Personnel (requested by Councillor Murray)</p> <p>10) Closed Session – add Personnel (requested by Councillor Coninx)</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #381/23</b>	<p><b>MOVED</b> by Councillor Robin Murray that the November 23, 2023 Regular Council Meeting minutes be approved as amended.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	<p>Dale Johnson, Chair, Economic Development and Tourism Committee attended the Council meeting from 9:35 a.m. until 9:55 a.m. to discuss economic development.</p> <p><b>Motion #382/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the discussion with Dale Johnson for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Dale Johnson left the meeting at 9:55 a.m.</p>
<b>5.</b>	<b>FINANCIAL REPORTS</b>	<p><b>Motion #383/23</b> <b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the 2024 Utility Rate Breakdown Analysis as information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>One member of the public left the meeting at 10:40 a.m.</p> <p><b>Motion #384/23</b> <b>MOVED</b> by Councillor Robin Murray that Council accept the West Inter Lake District (WILD) Regional Water Services Commission 2024 Rates and Budget Requisitions as information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #385/23</b> <b>MOVED</b> by Councillor Robin Murray that Council approve the 2024 Interim Operating Budget as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #386/23</b> <b>MOVED</b> by Councillor Sheila Pockett that Council approve the 2024 Interim Capital Budget as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>One member of the public attended the meeting at 11:00 a.m.</p> <p>Council recessed from 11:03 a.m. until 11:10 a.m.</p>
<b>6.</b>	<b>POLICIES AND BYLAWS</b>	<p><b>Motion #387/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that Bylaw 805-23 the Fees and Charges Bylaw be given first reading as amended.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #388/23</b> <b>MOVED</b> by Councillor Robin Murray that Bylaw 805-23 the Fees and Charges Bylaw be given second reading as amended.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #389/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that Bylaw 805-23 the Fees and Charges Bylaw be considered for third reading at this meeting as amended.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>

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	<p><b>Motion #390/23</b></p> <p><b>Motion #391/23</b></p> <p><b>Motion #392/23</b></p> <p><b>Motion #393/23</b></p> <p><b>Motion #394/23</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Bylaw 805-23 the Fees and Charges Bylaw be given third reading and adopted as amended.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Bylaw 806-23 the Water and Sanitary Sewage Bylaw be given first reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robin Murray that Bylaw 806-23 the Water and Sanitary Sewage Bylaw be given second reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Bylaw 806-23 the Water and Sanitary Sewage Bylaw be considered for third reading at this meeting.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Bylaw 806-23 the Water and Sanitary Sewage Bylaw be given third reading and adopted.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<p><b>ACTION ITEMS</b></p> <p><b>Motion #395/23</b></p> <p><b>Motion #396/23</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council extend the wastewater disposal agreements with the Summer Village of Sandy Beach and the Summer Village of Sunrise Beach confirming:</p> <ul style="list-style-type: none"> <li>- One approved hauler to the Town of Onoway lagoon facility;</li> <li>- Approval from the Town of Onoway should the approved hauler wish to be changed;</li> <li>- Service provider to provide monthly reporting to the Town of Onoway of wastewater disposed of in the Town of Onoway lagoon;</li> <li>- 30 day termination notice by either party, or in the event of an emergent situation, access to Onoway lagoon may be suspended immediately and until the situation is resolved;</li> <li>- Fees to be charged as per the approved Fees and Charges Bylaw</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robin Murray that Council confirm that Standstone Vacuum Service Ltd. is the approved hauler to commercially access the Town of Onoway lagoon facility.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p><b>Motion #397/23</b></p> <p><b>Motion #398/23</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that staff provide additional background information regarding the request for a donation received from the Alberta Beach Snowmobile Club and bring the request forward to a future Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council authorize administration to provide the Onoway Facility Enhancement Association (OFEA) with 2022 and 2023 recreation tax allocations totalling \$10,000.00 for community hall repair and maintenance.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>8.</b>	<p><b>COUNCIL, COMMITTEE AND STAFF REPORTS</b></p> <p><b>Motion #399/23</b></p>	<p><b>MOVED</b> by Councillor Robin Murray that the Council and staff written and verbal reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>9.</b>	<p><b>INFORMATION ITEMS</b></p> <p><b>Motion #400/23</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the following items for information:</p> <ul style="list-style-type: none"> <li>a) Onoway Branch 132, Royal Canadian Legion – November 28, 2023 thank you letter from President Edward Gallagher for the donation from the Town for attending two Council meetings to administer the oaths for office</li> <li>b) Onoway Junior/Senior High School – November 30, 2023 thank you letter to Mayor Kwasny from Principal Villneff for attending and supporting Awards Night</li> <li>c) Town of Onoway Development Permit Application 23DP08-24 – 5459 Lac Ste. Anne Trail North – Placement and renovation of a modular building and operation of a day care facility</li> <li>d) Onoway Facility Enhancement Association (OFEA) – thank you message to the Town for providing FCSS funds for events held at the community hall</li> <li>e) Dane Lloyd, MP, Sturgeon River-Parkland, invitation to the Christmas Open House on December 18, 2023</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>10.</b>	<p><b>CLOSED SESSION</b></p> <p><b>Motion #401/23</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that, pursuant to Section 197(2) of the Municipal Government Act, and Section 21(1)(ii) FOIP, Section 17(4)(d) FOIP; and Section 16(1)(c)(i) FOIP,</p>

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		<p>Council move into a Closed Session at 12:07 p.m. to discuss the following items:</p> <p>Disclosure harmful to intergovernmental relations; Personnel; and Land (disclosure harmful to business interests of a third party)</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 12:07 p.m. to 12:10 p.m. to allow the Recording Secretary to leave the meeting.</p> <p><b>CLOSED SESSION:</b>  The following individuals were present for the Closed Session:  Mayor Lenard Kwasny  Deputy Mayor Lisa Johnson  Councillor Bridgitte Coninx  Councillor Robin Murray  Councillor Sheila Pockett  Jennifer Thompson, CAO  Gino Damo, Director of Corporate and Community Services</p> <p>Gino Damo left the Closed Session at 12:40 p.m.</p> <p>Council recessed from 1:08 p.m. to 1:10 p.m. to allow the Director of Corporate and Community Services, Recording Secretary and members of the public to return to the meeting.</p> <p><b>Motion #402/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that Council move out of Closed Session at 1:10 p.m.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #403/23</b> <b>MOVED</b> by Councilor Bridgitte Coninx that administration proceed as discussed in Closed Session regarding Tri Village FCSS administration.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #404/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that administration proceed with contracting with 13 Ways Inc. to utilize the Alberta Community Partnership grant.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #405/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that administration proceed as discussed in Closed session and complete appraisals of Town owned land.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #406/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that Council accept both personnel discussions for information.  <p style="text-align: right;"><b>CARRIED</b></p> </p></p></p></p></p>
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<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 1:15 p.m.		
<b>12.</b>	<b>UPCOMING EVENTS</b>	January 11, 2024	Regular Council Meeting	9:30 a.m.
		January 24, 2024	New Councillor Training	Onoway
		January 25, 2024	Regular Council Meeting	9:30 a.m.
		February 8, 2024	Regular Council Meeting	9:30 a.m.
		February 22, 2024	Regular Council Meeting	9:30 a.m.

Signed by Mayor Lenard Kwasny

Signed by Debbie Giroux  
Recording Secretary