

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, OCTOBER 12, 2023  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>PRESENT</b>	<p>Mayor: Lenard Kwasny  Deputy Mayor: Lisa Johnson (via Zoom)  Councillor: Bridgitte Coninx  Councillor: Robin Murray  Councillor: Sheila Pockett</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer  Gino Damo, Director of Corporate and Community Services  Debbie Giroux, Recording Secretary</p> <p>3 members of the public joined the meeting in person  4 members of the public joined the meeting via Zoom</p>
1.	<b>CALL TO ORDER</b>	<p>Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.</p> <p>Edward Gallagher, Lawyer, Patriot Law, attended the meeting from 9:30 a.m. until 9:33 a.m. and administered the Oath of Office to Councillor-elect Sheila Pockett.</p>
2.	<b>AGENDA Motion #267/23</b>	<p><b>MOVED</b> by Councillor Robin Murray that Council adopt the agenda of the Regular Council meeting of Thursday, October 12, 2023 with the following additions:</p> <p>7h) FortisAlberta 2024 Electricity Franchise Fee (requested by Director Damo)</p> <p>9h) Onoway Jr Sr High School Awards Night Invitation (requested by Mayor Kwasny)</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #268/23  Motion #269/23</b>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that the September 14, 2023 Regular Council Meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that the September 21, 2023 Special Council Meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a

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5.	<b>FINANCIAL REPORTS</b> <b>Motion #270/23</b>	<b>MOVED</b> by Councillor Robin Murray that Council accept the Q3 Financial Variances as presented.  <b>CARRIED</b>
6.	<b>POLICIES AND BYLAWS</b>	n/a
7.	<b>ACTION ITEMS</b> <b>Motion #271/23</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that the Town of Onoway renew its 2024 North Saskatchewan Watershed Alliance (NSWA) membership in the amount of \$556.20.  <b>CARRIED</b>
	<b>Motion #272/23</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Council participate in 2023 Trunk or Treat events in Alberta Beach and Rich Valley by donating candy, prizes and vehicles and/or anything else discussed.  <b>DEFEATED</b>
	<b>Motion #273/23</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the attached Water Loss Analysis as information.  <b>CARRIED</b>
	<b>Motion #274/23</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Council direct Administration to procure estimated costs to the list of projects that are in most need of completing.  <b>CARRIED</b>
	<b>Motion #275/23</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the Best Practices Changes for Procedural Bylaw as information.  <b>CARRIED</b>
	<b>Motion #276/23</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Administration move forward with a plan to create a Committee of the Whole and bring a proposal back to Council for approval that includes: logistics/efficiencies and costs.  <b>CARRIED</b>
		At 10:44 Council moved into Closed Session.
	<b>10. CLOSED SESSION</b> <b>Motion #277/23</b>	<b>MOVED</b> by Councillor Robin Murray that, pursuant to Section 197(2) of the Municipal Government Act, and Sections 24(1)(a) FOIP; Section 16(1)(c) FOIP,) and Section 17(4)(d) FOIP, Council move into a Closed Session at 10:45 a.m. to discuss the following items: Proposals (x2); Disclosure harmful to business interests of a third party (Labour); and Personnel.  <b>CARRIED</b>

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		<p>Council recessed from 10:45 a.m. to 10:48 a.m. to allow the Recording Secretary and members of the public to leave the meeting.</p> <p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session:  Mayor Lenard Kwasny  Deputy Mayor Lisa Johnson (via teleconference)  Councillor Bridgitte Coninx  Councillor Robin Murray  Councillor Sheila Pockett  Jennifer Thompson, CAO  Gino Damo, Director of Corporate and Community Services  Lisa Majeau Gordon, MNP</p> <p>Gino Damo left the meeting at 11:55 a.m.</p> <p>Lisa Majeau Gordon left the meeting at 11:55 a.m.</p> <p>Council recessed from 12:43 p.m. to 12:45 p.m. to allow the Director, Recording Secretary and members of the public to return to the meeting.</p> <p><b>Motion #278/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that Council move out of Closed Session at 12:45 p.m.  <span style="float: right;"><b>CARRIED</b></span></p> <p><b>Motion #279/23</b> <b>MOVED</b> by Councilor Robin Murray that Council contract MNP, LLP to conduct a forensic audit and that Administration secure legal counsel with expertise in this field.  <span style="float: right;"><b>CARRIED</b></span></p> <p><b>Motion #280/23</b> <b>MOVED</b> by Councillor Sheila Pockett that Administration request a meeting with the Minister of Municipal Affairs to advise Council in regard to funding a forensic audit.  <span style="float: right;"><b>CARRIED</b></span></p> <p>Council returned to Action Items.</p>
	<p><b>7. ACTION ITEMS</b>  <b>Motion #281/23</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council approve the exploration by Administration to install monitoring wells at the non-operating landfill located at Ruth Cust Park to assist in current and future development and that Administration provide Council with detailed costs and placement of the monitoring wells.  <span style="float: right;"><b>CARRIED</b></span></p> <p>At 1:00 p.m., one member of the public returned to the meeting.</p>

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	<b>Motion #282/23</b>	<b>MOVED</b> by Councillor Robin Murray that Council accept the Council Committee Background Report and discussion for information.  <b>CARRIED</b>
	<b>Motion #283/23</b>	<b>MOVED</b> by Councillor Robin Murray that Council approve setting the 2024 FortisAlberta Franchise fee at 10.50% for the year 2024, which is an increase of 0.50%.  <b>CARRIED</b>
<b>8.</b>	<b>COUNCIL, COMMITTEE AND STAFF REPORTS</b> <b>Motion #284/23</b>	<b>MOVED</b> by Councillor Robin Murray that the Town approve advertising in the Greater Parkland Chamber of Commerce magazine for 2024 with a ½ page colour ad at a cost of \$1,309.50 as recommended by the Economic Development and Tourism Committee.  <b>CARRIED</b>
	<b>Motion #285/23</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that the Council, Chief Administrative Officer, Corporate and Community Services, Public Works and Economic Development and Tourism Committee written and verbal reports be accepted for information.  <b>CARRIED</b>
<b>9.</b>	<b>INFORMATION ITEMS</b> <b>Motion #286/23</b>	<b>MOVED</b> by Councillor Sheila Pockett that Council accept the following items for information:  a) Town of Onoway Development Permit Application 23DP10-24 – 5113B Lac Ste. Anne Trail South - Renovation of an existing commercial building and operation of a day care facility  b) Onoway 2023 By-Election – September 25, 2023 report from Reanne Springer, Returning Officer  c) Pembina Pipeline Corporation – August 24, 2023 letter advising of the Proposed Devil’s Lake Crossing Pipeline Replacement Project  d) Lac Ste. Anne Foundation – June 28, 2023 meeting minutes  e) Health Canada Online Engagement – Medical Assistance in Dying (MAID) – October 3, 2023 email from Alberta Health Services  f) Courageous K9 Advertising Information – September 11, 2023 email

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		<p>g) Lac Ste. Anne County – September 18, 2023 letter with Notice of October 12, 2023 Public Hearing re Lake Matchayan Club</p> <p>h) Onoway High School Awards Night – October 13, 2023 letter from Principal Amy Vilneff</p> <p style="text-align: right;"><b>CARRIED</b></p>															
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 2:20 p.m.															
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table border="0"> <tr> <td>October 26, 2023</td> <td>Organizational Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>October 26, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>November 9, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>November 23, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>December 14, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	October 26, 2023	Organizational Meeting	9:30 a.m.	October 26, 2023	Regular Council Meeting	9:30 a.m.	November 9, 2023	Regular Council Meeting	9:30 a.m.	November 23, 2023	Regular Council Meeting	9:30 a.m.	December 14, 2023	Regular Council Meeting	9:30 a.m.
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Signed by Mayor Lenard Kwasny

Signed by Debbie Giroux  
Recording Secretary