

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, SEPTEMBER 14, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services Debbie Giroux, Recording Secretary</p> <p>6 members of the public joined the meeting in person 7 members of the public joined the meeting via Zoom</p>
1.	CALL TO ORDER	<p>Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land. Mayor Kwasny offered congratulations to Councillor-elect Sheila Pockett who was in attendance as an observer at the meeting.</p>
2.	AGENDA Motion #243/23	<p>MOVED by Councillor Robin Murray that Council adopt the agenda of the Regular Council meeting of Thursday, September 14, 2023 with the following additions:</p> <p>5) Request to reallocate dollars within budget (requested by CAO Thompson)</p> <p>7k) Special Meeting (requested by CAO Thompson)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #244/23	<p>MOVED by Councillor Bridgitte Coninx that the August 10, 2023 Regular Council Meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	Motion #245/23	<p>MOVED by Deputy Mayor Lisa Johnson that the August 10, 2023 Municipal Planning Commission Meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	<p>Jody Smears, Krystal Creed and Ryan Balash from the MAD House Daycare attended the meeting from 9:33 a.m. until 10:10 a.m. to discuss the development permit and proposed daycare expansion.</p>

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	<p>Motion #246/23</p> <p>Motion #247/23</p> <p>Motion #248/23</p>	<p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway provide a letter in support of the expansion of The MAD House Daycare, located at NE 35-54-2-W5M, 5459 Lac Ste. Anne Trail North to the Subdivision and Development Appeal Board to approve the variance of a reduced setback requirement of the Subdivision and Development Regulations s. 17, for the MAD House Daycare, subject to conditions that the Development Officer and/or the Subdivision and Development Appeal Board impose.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Bridgitte Coninx that Council approve the expenditure of approximately \$3,500.00 of unbudgeted funds to complete a Level 1 Environmental Site Assessment on NE 35-54-2-W5M for the non-operating landfill site determination and that if required, a report be requested from Associated Engineering regarding the ground cover on the non-operating landfill at an approximate cost of \$5,000.00 plus contractor costs to complete test pits.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Robin Murray that the discussion with the MAD House Daycare be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>4 members of the public left the meeting at 10:10 a.m.</p>
5.	<p>FINANCIAL REPORTS</p> <p>Motion #249/23</p>	<p>MOVED by Councillor Bridgitte Coninx that Administration be authorized to reallocate \$6,400.00 that was budgeted for office renovations to repair overhead doors in the fire station.</p> <p style="text-align: right;">CARRIED</p>
6.	<p>POLICIES AND BYLAWS</p> <p>Motion #250/23</p> <p>Motion #251/23</p>	<p>MOVED by Councillor Robin Murray that Council approve the Policy C-WS-SEW-1 Sanitary Sewer Lines Blockage Policy with amendments as discussed at meeting time.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lisa Johnson that Council approve the Policy C-HUM-RES-1 Respect in the Workplace Policy as presented.</p> <p>As per Section 185 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote:</p>

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		FOR THE MOTION Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray	AGAINST THE MOTION Councillor Bridgitte Coninx
	Motion #252/23	MOVED by Councillor Bridgitte Coninx that Council approve the Policy C-FIN-DAI-1 Donations and Issuing Official Income Tax Receipts Policy as presented.	CARRIED
			CARRIED
7.	ACTION ITEMS Motion #253/23	MOVED by Councillor Robin Murray that Council authorize Administration to accept the proposed 2023-2025 FCSS agreement with the Province of Alberta.	CARRIED
	Motion #254/23	MOVED by Councillor Bridgitte Coninx that Council approve the 2023 FCSS Funding Round 2 in the amount of \$5,400.00 towards the FCSS grant applicants as listed below: <ul style="list-style-type: none"> - Northern Gateway Schools National Indigenous Peoples Day Celebration for Onoway Schools - \$500.00 - Alberta Beach & District Senior Citizens Club Life Members Lunch - \$200.00 - Alberta Beach & District Museum & Archives Society Senior's Tea - \$100.00 - Alberta Beach & District Senior Citizens Club Christmas Design Workshop - \$267.00 - Alberta Beach & District Senior Citizen Club Annual Christmas Dinner and Dance - \$333.00 - Onoway & District Agricultural Society Free Community Ice Use Programming and Volunteer Drive Program - \$2,000.00 - Lac Ste. Anne East End Bus Seniors in Motion 2023 - \$1,500.00 - Onoway Golden Club 2023 Seniors Christmas Dinner - \$500.00 	CARRIED
	Motion #255/23	MOVED by Councillor Robin Murray that Council approve Little Village Daycare – NFP, the operator of a facility based childcare program licenced under the Early Learning and Child Care Act that requires outdoor play space for the children in its care, to utilize Shaul Park and Elks Park subject to the execution of an agreement.	CARRIED

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	Motion #256/23	<p>MOVED by Councillor Robin Murray that Council accept the Safety Codes audit findings to be implemented before November 8, 2023.</p> <p style="text-align: right;">CARRIED</p>
	Motion #257/23	<p>MOVED by Councillor Bridgitte Coninx that Council approve Councillor-elect Sheila Pockett to attend the Munis 101 Program through the Elected Officials Education Program with expenses to be reimbursed as per policy.</p> <p style="text-align: right;">CARRIED</p>
	Motion #258/23	<p>MOVED by Councillor Bridgitte Coninx that Council request Municipal Affairs attend in the region to deliver the Council Roles and Responsibilities training and that the Town of Onoway participate with regional counterparts to share the cost of this training.</p> <p style="text-align: right;">CARRIED</p>
	Motion #259/23	<p>MOVED by Councillor Bridgitte Coninx that Council of the Town of Onoway notify Fire Rescue International Ltd. of the Town's intent to continue contracted fire services beyond December 31, 2025 with Fire Rescue International Ltd. pending successful contract negotiations.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:35 a.m. until 11:40 a.m.</p>
	Motion #260/23	<p>MOVED by Mayor Lenard Kwasny that Council approve setting the 2024 ATCO Gas Franchise fee at 10.50% for the year 2024, which is an increase of 0.50%.</p> <p style="text-align: right;">CARRIED</p>
	Motion #261/23	<p>MOVED by Councillor Bridgitte Coninx that Council authorize Administration to begin planning for the Town's Light Up 2023 festivities to be held on Friday, November 24, 2023.</p> <p style="text-align: right;">CARRIED</p>
	Motion #262/23	<p>MOVED by Deputy Mayor Lisa Johnson that Council authorize Mayor Kwasny and CAO Thompson to sign the engagement letter authorizing Metrix Group LLP to be the 2023 named auditor.</p> <p style="text-align: right;">CARRIED</p>
	Motion #263/23	<p>MOVED by Councillor Bridgitte Coninx that Council schedule a Special Council Meeting to be held on September 21, 2023 at 10:00 a.m., subject to a Commissioner for Oaths or a Notary being available to attend.</p> <p style="text-align: right;">CARRIED</p>

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	Motion #264/23	MOVED by Councillor Bridgitte Coninx that Council hold the annual Organizational Meeting on Thursday, October 26, 2023, prior to the Regular Council Meeting. CARRIED
8.	COUNCIL, COMMITTEE AND STAFF REPORTS Motion #265/23	MOVED by Deputy Mayor Lisa Johnson that the Council, Chief Administrative Officer, Corporate and Community Services and Public Works written and verbal reports be accepted for information. CARRIED
9.	INFORMATION ITEMS Motion #266/23	MOVED by Councillor Bridgitte Coninx that Council accept the following items for information: <ul style="list-style-type: none"> a) Rural Municipalities of Alberta (RMA) Report – Understanding and Responding to the Challenges Faced by FCSS Programs in Rural Alberta b) Summer Village of Birch Cove – August 29, 2023 letter from CAO Wildman advising of Councillor resignation and by-election results c) Summer Village of Sunrise Beach – August 28, 2023 letter from CAO Wildman advising of Councillor resignation and by-election results d) Town of Onoway Development Permit DP09-24 – Renovation of an existing commercial building – 4915 Lac Ste. Anne Trail South e) Alberta Health Services AHS – August 18, 2023 letter to municipal leaders from President Chies and Karen Horon regarding Lab Services in Alberta transitioning to Alberta Precision Laboratories f) September Towns West Update – September 7, 2023 email from Krista Gardner, AB Munis, Towns West CARRIED
10.	CLOSED SESSION	Tabled to the next meeting.
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 12:19 p.m.
12.	UPCOMING EVENTS	September 27-29, 2023 AB Munis October 12, 2023 Regular Council Meeting 9:30 a.m. October 26, 2023 Regular Council Meeting 9:30 a.m. November 9, 2023 Regular Council Meeting 9:30 a.m.

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		November 23, 2023	Regular Council Meeting	9:30 a.m.
		December 14, 2023	Regular Council Meeting	9:30 a.m.

Signed by Mayor Lenard Kwasny

Signed by Debbie Giroux
Recording Secretary