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|  | Town of OnowayRequest for Decision |

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Meeting: **Council Meeting**

Meeting Date: February 23, 2023

Presented By: Gino Damo, Director of Corporate and Community Services

Title: Enforcement Services Agreement with Lac Ste. Anne County

## BACKGROUND / PROPOSAL

The Town signed an Enforcement Services Agreement with Lac Ste. Anne County (LSAC) on June 1, 2019. Notable terms are as follows:

Section 4.1(b) – 60 hours of enforcement services to the Town per month, subject to peace officer availability. Time spent investigating, court duties and disciplinary proceedings stemming from Enforcement Services is included in the calculation of hours.

Section 5.1 - $62.50 / hour

On January 1, 2022 a new Agreement was entered into with LSAC with an increase of $26.50 / hour = $88.50 / hour

Parties agree such rates will be updated for 2023 and future years as per section 5.1(b)

Termination of the Agreement is 60 days’ notice in writing.

On November 22, 2022 the Town was notified in writing by LSAC that the County is providing notification to terminate this Agreement effective January 31, 2023. The County is requesting a long-term commitment from the Town in order to sustain operational and capital demands.

Provisions in the new Agreement are:

* $107.23/hour (was 88.50 = $18.73 / hour increase).
* 3% annual increase to rates.
* Five-year term; penalty of one year service fees for early termination.
* Hours of service to be negotiated.

The current agreement with LSAC expired on January 31, 2023.

## DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

In addition to LSAC, Administration has an alternate option with the Town of Mayerthorpe. It is important to note that the Town had an Enforcement Services agreement with the Town of Mayerthorpe prior to an agreement with LSAC.

Administration has received a draft agreement from the Town of Mayerthorpe.

Below is a table that provides a comparison between the agreement terms with LSAC and Mayerthorpe:

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| --- | --- | --- |
|  | **Previous Agreement (Rates based on 2023 Rates)** | **Proposed Agreement** |
| Monthly Hours | 60 however negotiable | 32 with No Overtime |
| Hourly Rate | Full- Time Level 1 Community Peace Officer -$107.23 | Junior Peace Officer - $82.61 |
| Term | 5 Year Term | 1 year term however negotiable |
| Other Charges | No other charges indicated in agreement | * $0.71 Rate per kilometer * Variable fuel rate based on monthly average fuel rate plus $0.05 cents in lieu of specialized equipment, for kilometers traveled * Rates negotiable |
| Reporting | Quarterly including the following:   * # of patrols made in the designated area * # of tickets, tags or warnings issued with monetary amounts | Quarterly including the following:   * Date * Time spent in Onoway * # of incident reports received * # of enforcement contacts including both tickets and warnings |
| Insurance | Lac Ste Anne County obtains and maintains during term:   * Commercial general liability insurance not less than $5,000,000 * Auto liability insurance for all motor vehicles used by county not less than $5,000,000. * Each policy for general and comprehensive liability shall name the Town as an additional named insurance. | Mayerthorpe to maintain general liability insurance coverage |
| Administrative Bylaw | Included | Not Included |
| Annual Rate % Increase | 3% | Not Applicable based on 1 year term |

**STRATEGIC ALIGNMENT**

Safe Communities

**COSTS / SOURCE OF FUNDING**

Based on 32 Hours with Mayerthorpe



Based on 60 Hours with Mayerthorpe (**Not Available Comparison Only**)



**RECOMMENDED ACTION**

* That Council authorize Administration to negotiate an agreement with the Town of Mayerthorpe for Enforcement Services.
* (Or some other direction as given by Council at meeting time).