

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, JANUARY 12, 2023  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>PRESENT</b>	<p>Mayor: Lenard Kwasny (via Zoom)  Deputy Mayor: Lisa Johnson (Chaired the meeting)  Councillor: Bridgitte Coninx  Councillor: Robin Murray  Councillor: Robert Winterford  Administration: Jennifer Thompson, Chief Administrative Officer  Gino Damo, Director of Corporate and Community Services  Debbie Giroux, Recording Secretary</p> <p>1 member of the public joined the meeting via Zoom  6 members of the public joined the meeting in person</p>
1.	<b>CALL TO ORDER</b>	Deputy Mayor Lisa Johnson called the meeting to order at 9:35 a.m. and advised that the meeting will be recorded. Deputy Mayor Johnson acknowledged that the meeting was being held on Treaty 6 Land.
2.	<b>AGENDA Motion #001/23</b>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council adopt the agenda of the Regular Council meeting of Thursday, January 12, 2023 with the following addition and amendments:</p> <p>4a) Add Terry Willisko (Ride for Dad)  4b) Move appointment with RCMP Corporal Auld from 4a) to 4b) (requested by CAO)  4c) Appointment with Chief Enforcement Officer Choma (moved from 4b)  4d) Centennial Logo Unveiling – moved from 7a) (requested by CAO)</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #002/23</b>	<p><b>MOVED</b> by Councillor Robin Murray that the December 8, 2022 Regular Meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS  Motion #003/23</b>	<p>Terry Willisko, Ride for Dad, attended the meeting and presented a thank you certificate to the Town for their support for the Ride for Dad 2022 (which raised \$175,000.00 to fight prostate cancer).</p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that the presentation from Ride for Dad be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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		<p>Corporal Auld, Parkland RCMP attended the Council meeting from 9:35 a.m. until 10:00 a.m. Crime statistics were presented followed by question and answer.</p> <p><b>Motion #004/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the discussion with RCMP Cpl. Auld for information.  <b>CARRIED</b></p> <p>Chief Enforcement Officer Dallas Choma attended the Council meeting from 10:00 a.m. until 10:20 a.m. Discussion with Council followed and included bylaws and bylaw enforcement.</p> <p><b>Motion #005/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the discussion with Officer Choma for information.  <b>CARRIED</b></p> <p>Council recessed from 10:20 a.m. until 10:30 a.m.</p> <p>Members of the Town of Onoway 2023 Centennial Committee attended the meeting at 10:30 a.m. and unveiled the Town's Centennial logo. Those in attendance for the unveiling were: Trudy Chouinard, Sheila Doka, Joan Grierson and Corinne Feth. A photo with Council was taken.</p> <p><b>Motion #006/23</b> <b>MOVED</b> by Councillor Robert Winterford that Council acknowledge the use of the Town of Onoway Centennial logo for the 2023 Centennial Year.  <b>CARRIED</b></p>
<b>5.</b>	<b>FINANCIAL REPORTS</b>	n/a
<b>6.</b>	<b>POLICIES AND BYLAWS</b> <b>Motion #007/23</b>	<p><b>MOVED</b> by Mayor Lenard Kwasny that Council approve Policy 3.16 Pay Days Revision, as presented by Administration.  <b>CARRIED</b></p> <p>Council moved to Agenda item 7) Action items.</p>
<b>7.</b>	<b>ACTION ITEMS</b> <b>Motion #008/23</b>	<p><b>MOVED</b> by Mayor Lenard Kwasny that the Town of Onoway authorizes the amendment of the contract with the Inspections Group Inc.  <b>CARRIED</b></p> <p>Council returned to Agenda item 6) Policies and Bylaws</p>

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<b>6.</b>	<p><b>POLICIES AND BYLAWS</b>  <b>Motion #009/23</b></p> <p><b>Motion #010/23</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council's discussion of Policy C-COU-REM-1 be accepted for information and that Administration bring another draft with Council's suggested amendments to a future meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council's discussion of Policy C-FIN-REI-1 be accepted for information and that Administration bring another draft with Council's suggested amendments to a future meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 12:15 p.m. until 1:20 p.m.</p>
<b>7.</b>	<p><b>ACTION ITEMS</b>  <b>Motion #011/23</b></p> <p><b>Motion #012/23</b></p> <p><b>Motion #013/23</b></p> <p><b>Motion #014/23</b></p> <p><b>Motion #015/23</b></p>	<p><b>MOVED</b> by Mayor Lenard Kwasny that Council authorize the Lac Ste. Anne Foundation to take the lead in completing a regional and municipal housing needs assessment and submit a completed template to the Government of Alberta.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robin Murray that the December 22, 2022 letter outlining the 2022 Audit Plan from Philip Dirks, Metrix Group, Auditor for the Town of Onoway, be acknowledged as received and that Council is aware that they are to contact the Auditor directly if they have concerns regarding any actual, suspected or alleged fraud affecting the Town.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Lenard Kwasny that Council approve reimbursement of mileage and meals as per policy for Councillor Bridgitte Coninx to attend the Alberta Association of Agricultural Societies (AAAS) Convention on February 2-4, 2023 in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council be authorized to attend the Community Justice Centre virtual engagement sessions hosted by the Government of Alberta on January 20, February 3 and February 24, 2023.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Lenard Kwasny that Council authorize the Chief Administrative Officer and Director of Corporate and Community Services to attend the Municipal Leadership Workshop on April 17-18, 2023, with expenses to be reimbursed upon submission of receipts.</p>

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		As per Section 185 of the Municipal Government Act, Councillor Brigitte Coninx requested a recorded vote:  <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">FOR THE MOTION Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</td> <td style="width: 50%; border: none;">AGAINST THE MOTION Councillor Brigitte Coninx Councillor Robert Winterford</td> </tr> </table> <p style="text-align: right;"><b>CARRIED</b></p>	FOR THE MOTION Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray	AGAINST THE MOTION Councillor Brigitte Coninx Councillor Robert Winterford
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8.	<b>COUNCIL, COMMITTEE AND STAFF REPORTS</b> <b>Motion #016/23</b>	<b>MOVED</b> by Councillor Robin Murray that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information.  <p style="text-align: right;"><b>CARRIED</b></p>		
9.	<b>INFORMATION ITEMS</b> <b>Motion #017/23</b>	<b>MOVED</b> by Councillor Robert Winterford that Council accept the following items for information:  <ul style="list-style-type: none"> <li>a) Lac Ste. Anne Foundation – 2023 Municipal Requisition is \$23,491.76 – this is \$35.65 less than the 2022 requisition which was \$23,527.41</li> <li>b) AHS – Together4Health Headlines – December 16, 2022 and 2022 Update</li> <li>c) Community Futures Yellowhead East – November 30, 2022 email from Michelle Jones advising of a temporary pause of the travelling incubator program</li> <li>d) Community Futures Yellowhead East Minutes – September 15, 2022 and October 20, 2022 meetings</li> <li>e) Honourable Brian Jean, Minister of Jobs, Economy and Northern Development – December 5, 2022 introductory email from Leah Wood</li> <li>f) James Tessier, Ministry of Jobs, Economy and Northern Development – December 14, 2022 email regarding the Economic Development in Rural Alberta Plan (EDRAP)</li> <li>g) Statistics Canada – December 2022 Update</li> <li>h) Alberta Precision Laboratories – December 5, 2022 memo regarding community lab services transition</li> </ul>		

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		<ul style="list-style-type: none"> <li>i) Alberta Health Services – Healthy Living Program 2023 January to March courses</li> <li>j) Enforcement Services Agreement – December 14, 2022 letter from Onoway to Lac Ste. Anne County</li> <li>k) Onoway Jr Sr High OJSH Sponsorship Request – December 14, 2022 letter from Onoway to Onoway Parents Educative Association</li> <li>l) Chateau Lac Ste. Anne – FCSS Grant – Thank you note</li> <li>m) Proposed Pembina 01-55-02 W5M Pipeline Replacement Project – December 15, 2022 letter from Mike Stapleton</li> <li>n) Proposed Pembina Noyes Crossing Pipeline Replacement Project – December 15, 2022 letter from Mike Stapleton</li> <li>o) Alberta Health Services – December 21, 2022 Non-Ambulance Transfer Announcement</li> <li>p) Lac Ste. Anne Foundation Board – November 22, 2022 Meeting minutes</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>10.</b></p>	<p><b>CLOSED SESSION</b>  <b>Motion #018/23</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that, pursuant to Section 197(2) of the Municipal Government Act, Council move into a closed session at 2:00 p.m. to discuss the following item:</p> <p>Personnel - Section 17(4)(d) FOIP</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 2:00 p.m. to 2:02 p.m. to allow the Director of Corporate and Community Services and Recording Secretary to leave the meeting.</p> <p><b>CLOSED SESSION:</b>  The following individuals were present for the Closed Session:</p> <p>Mayor Lenard Kwasny (via cell phone)  Deputy Mayor Lisa Johnson  Councillor Bridgitte Coninx  Councillor Robin Murray  Councillor Robert Winterford  Jennifer Thompson, CAO</p>

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		<p>Council recessed at 3:15 p.m. to allow staff to return to the meeting.</p> <p>Councillor Winterford left the meeting at 3:15 p.m.</p> <p><b>Motion #019/23</b> <b>MOVED</b> by Councillor Robin Murray that Council move out of Closed Session at 3:15 p.m.  <span style="float: right;"><b>CARRIED</b></span></p> <p><b>Motion #020/23</b> <b>MOVED</b> by Councillor Bridgitte Coninx that the discussion in closed session regarding Personnel be accepted for information.  <span style="float: right;"><b>CARRIED</b></span></p>												
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Deputy Mayor Lisa Johnson declared the regular council meeting adjourned at 3:17 p.m.												
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">January 26, 2023</td> <td style="width: 33%;">Regular Council Meeting</td> <td style="width: 33%;">9:30 a.m.</td> </tr> <tr> <td>February 9, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 23, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 9, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	January 26, 2023	Regular Council Meeting	9:30 a.m.	February 9, 2023	Regular Council Meeting	9:30 a.m.	February 23, 2023	Regular Council Meeting	9:30 a.m.	March 9, 2023	Regular Council Meeting	9:30 a.m.
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Signed by  
Deputy Mayor Lisa Johnson

Signed by Debbie Giroux  
Recording Secretary