

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, SEPTEMBER 16TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson (via Zoom) Councillor: Jeff Mickle Councillor: Pat St. Hilaire</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary</p> <p>1 member of the public was in attendance in person 1 member of the public was in attendance via Zoom</p>
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:37 a.m.
2.	AGENDA Motion #353/21	<p>MOVED by Deputy Mayor Lynne Tonita that Council adopt the agenda of the regular Council meeting of Thursday, September 16th, 2021 with the following additions:</p> <p>7e) Community Hall Lease 7f) Covid Discussion</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #354/21 Motion #355/21	<p>MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, September 2nd, 2021 regular Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that the minutes of the Tuesday, September 7, 2021 regular Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS Motion #356/21	<p>MOVED by Deputy Mayor Lynne Tonita that the year-to-date revenue and expense report as of August 31st, 2021 be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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6.	POLICIES & BYLAWS	
	Motion #357/21	MOVED by Mayor Judy Tracy that section 13.6 of draft Bylaw 791-21, a bylaw to establish a Code of Conduct for Members of Council, be amended to include a maximum \$100.00 value for hospitality, gifts or benefits that Members may accept as part of the normal responsibilities of their office as an incident of protocol or social obligation. CARRIED
	Motion #358/21	MOVED by Mayor Judy Tracy that Bylaw 791-21, a bylaw to establish a Code of Conduct for Members of Council, be given first reading, as amended. CARRIED
	Motion #359/21	MOVED by Deputy Mayor Lynne Tonita that Bylaw 791-21, as amended, be given second reading. CARRIED
	Motion #360/21	MOVED by Councillor Jeff Mickle that Bylaw 791-21, as amended, be considered for third reading. CARRIED UNANIMOUSLY
	Motion #361/21	MOVED by Councillor Pat St. Hilaire that Bylaw 791-21, as amended, be given third and final reading. CARRIED
7.	ACTION ITEMS	
	Motion #362/21	MOVED by Deputy Mayor Lynne Tonita that the Town provide \$2,000.00 to the Onoway Parents Educational Fundraising Association (OPEFA) to assist with the costs of new playground equipment at the Onoway Elementary School; that this funding be allocated from the Cultural-Grant to Community Groups funding expense, and that further funding be considered during the 2022 budget deliberations. CARRIED
	Motion #363/21	MOVED by Deputy Mayor Lynne Tonita that the September 1, 2021 letter and 2021-21 Annual Report from the North Saskatchewan Watershed Alliance (NSWA) be accepted for information and that the Town of Onoway renew it's 2022 membership in the NSWA in the amount of \$514.50, which is \$0.50 per capita. CARRIED

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	<p>Motion #364/21</p> <p>Motion #365/21</p> <p>Motion #366/21</p> <p>Motion #367/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita the information received from the Institute of Workplace Bullying Resources on Workplace Bullying Awareness Week 2021 (October 17- 23) be accepted for information.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Mayor Judy Tracy that the Town support and recognize Bill C-5 as Canada’s new statutory holiday being Thursday, September 30, 2021 as the National Day for Truth and Reconciliation.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Mayor Judy Tracy that the discussion on the Community Hall lease be deferred for discussion in Closed Session.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the discussion regarding the Covid-19 pandemic be accepted for information.</p> <p style="text-align:right">CARRIED</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #368/21</p> <p>Motion #369/21</p>	<p>MOVED by Councillor Pat St. Hilaire that the three individuals who have expressed interest to volunteer on the Onoway 100th Anniversary Committee be invited to attend a future Council meeting to further discuss this event.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Jeff Mickle that the verbal Council and Committee Reports, along with the verbal and written Staff Reports, be accepted for information.</p> <p style="text-align:right">CARRIED</p>
9.	<p>INFORMATION ITEMS</p> <p>Motion #370/21</p>	<p>MOVED by Councillor Pat St. Hilaire that the following items be accepted for information:</p> <ul style="list-style-type: none"> a) Development Permit Application 21DP12-24, for construction of a single detached dwelling at 5012-48 Avenue b) Notice of Public Hearing for redistricting application for a portion of lands legally known as Plan 4114 TR, Block A from Residential Single Family Narrow Lot District (R1N) to Urban Services District (US) - notice was mailed to all property owners on September 13th, 2021 <p style="text-align:right">CARRIED</p> <p>Both members of the public left at 11:15 a.m.</p>

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10.	CLOSED SESSION Motion #371/21	<p>MOVED by Councillor Pat St. Hilaire that, pursuant to Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 11:15 a.m. to discuss the following item:</p> <p style="text-align: center;">“Legal – Lease”</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:15 a.m. to 11:20 a.m. The meeting reconvened at 11:20 a.m.</p> <p>CLOSED SESSION: The following individuals were present for the Closed Session: Mayor Judy Tracy Deputy Mayor Lynne Tonita Councillor Lisa Johnson Councillor Jeff Mickle Councillor Pat St. Hilaire Chief Administrative Officer Wendy Wildman Assistant Chief Administrative Officer/Public Works Manager Jason Madge Recording Secretary Debbie Giroux</p> <p>Deputy Mayor Lynne Tonita left the meeting at 11:45 a.m.</p>
	Motion #372/21	<p>MOVED by Councillor Pat St. Hilaire that Council move out of Closed Session at 12:15 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:15 p.m. until 12:18 p.m.</p>
	Motion #373/21	<p>MOVED by Councillor Jeff Mickle that Administration negotiate a lease with the President of the Onoway Facility Enhancement Association as follows:</p> <ul style="list-style-type: none"> - go back to the proposed amended format of the previous lease - term to be October 1, 2021 to December 31, 2022 with negotiation for a further lease to commence 6 months prior to expiry of this lease - introduce the concept of hiring a facility manager or site supervisor in the future - and report back to Council <p style="text-align: right;">CARRIED</p>

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11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the regular council meeting adjourned at 12:20 p.m.		
12.	UPCOMING EVENTS	September 20, 2021	Nomination Day Closes	12:00 p.m.
		October 7, 2021	Regular Council Meeting	9:30 a.m.
		October 18, 2021	Election Day	
		October 21, 2021	Regular Council Meeting	9:30 a.m.
		November 4, 2021	Regular Council Meeting	9:30 a.m.
		November 17-19, 2021	AUMA Convention	Edmonton
		November 18, 2021	Regular Council Meeting	9:30 a.m.

Signed by Mayor Judy Tracy

Signed by Debbie Giroux
Recording Secretary