

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, MAY 20, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>PRESENT</b>	<p>Mayor: Judy Tracy  Deputy Mayor: Lynne Tonita  Councillor: Lisa Johnson (via Zoom)  Councillor: Jeff Mickle (via Zoom)  Councillor: Pat St. Hilaire  Administration: Wendy Wildman, Chief Administrative Officer  Jason Madge, Assistant Chief Administrative Officer/Public Works Manager  Debbie Giroux, Recording Secretary</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
<b>2.</b>	<b>AGENDA Motion #195/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council adopt the agenda and additions agenda of the regular Council meeting of Thursday, May 20, 2021 as amended with these additional items:</p> <p>7h) Ste. Anne Regional Municipalities (SARM) meeting</p> <p>7i) Ratify Mayor Tracy’s attendance at the May 18 meeting with Lac Ste. Anne County regarding drainage issues</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES Motion #196/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the minutes of the Thursday, May 6, 2021 regular Council meeting be adopted as amended:</p> <p>Motion #194/21 read: <b>MOVED</b> by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <p>d) Onoway Chamber of Commerce AGM – Emergency Management Presentation by Marlene Walsh and Janice Janice Christianson at the April 15, 2021 AGM</p> <p>The Amended motion #194/21 now reads: <b>MOVED</b> by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <p>d) Onoway Chamber of Commerce AGM – Emergency Management Presentation by Marlene Walsh and Janice Christianson at the April 15, 2021 AGM</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>At 9:35 a.m. Council moved to Council, Committee and Staff Reports.</p>
<b>8.</b>	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b>	Jason Madge presented a Public Works Report from 9:35 a.m. to 9:45 a.m.

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<b>7.</b>	<b>ACTION ITEMS</b>	<p>Council moved to 7f) to discuss the Church of Jesus Christ of Latter-Day Saints proposal for a Church and residential development from 9:45 a.m. to 10:00 a.m.</p> <p>Discussion on the Church and residential development was deferred after 15 minutes at 10:00 a.m. until later in the meeting so Council could move to Appointments at 10:00 a.m.</p>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	<p>Cindy Carter attended the Council meeting via Zoom from 10:00 a.m. to 10:35 a.m. to discuss her concerns regarding cats running loose in Onoway.</p> <p><b>Motion #197/21</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that Administration bring options for dealing with stray cats to a future Council meeting for further discussion.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>7.</b>	<b>ACTION ITEMS</b>	<p>Council returned to Action Item 7f) at 10:40 a.m.</p> <p>Discussion on the Church and residential development continued at 10:40 a.m. until 11:00 a.m. and was again deferred so Council could move into the Public Hearing on Bylaw 787-21, Land Use Bylaw Amendment.</p> <p>Jason Madge, Assistant Chief Administrative Officer and Public Works Manager left the meeting at 11:00 a.m.</p>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	<p>At 11:00 a.m., Council held a Public Hearing to discuss Bylaw 787-21, Land Use Bylaw Amendment.</p> <p>Development Officer Tony Sonnleitner attended the meeting at 11:00 a.m. via Zoom.</p> <p>At 11:03 a.m. Mayor Tracy called the Public Hearing to Order.</p> <p>All of Council, Chief Administrative Officer Wendy Wildman and Debbie Giroux, Recording Secretary were in attendance.</p> <p>No one from the public was in attendance either in person or via Zoom for the public hearing.</p> <p>The Public hearing was held pursuant to Section 230 of the Municipal Government Act, to hear and receive formal submissions and presentations from those who wish to speak to the proposed Bylaw 787-21, a bylaw to amend the Land Use Bylaw No. 712-13. The purpose of this Bylaw is to redistrict lands legally known as N.E. ¼ Sec. 35-Twp54-Rge 2-W5M (being</p>

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	<p style="text-align: center;"><b>Motion #198/21</b></p>	<p>certificate of title 892 208 663) from Industrial District (M) to Urban Reserve (UR).</p> <p><b>MOVED</b> by Deputy Mayor Tonita that the agenda for the Public Hearing be adopted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Development Officer Tony Sonnleitner presented a written report and spoke to Council about Bylaw 787-21.</p> <p>No written presentations were received prior to the hearing or during the hearing.</p> <p>No public were in attendance to speak to or make presentations during the hearing.</p> <p>Mayor Tracy declared the Public Hearing closed at 11:10 a.m.</p>
	<p style="text-align: center;"><b>Motion #199/21</b></p>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the hearing be adjourned at 11:10 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<p style="text-align: center;"><b>ACTION ITEMS</b></p> <p style="text-align: center;"><b>Motion #200/21</b></p>	<p>At 11:10 a.m. Council moved to Action Item 7f) and continued discussion on the Church and residential development until 11:30 a.m.</p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Council accept the discussion regarding The Church of Jesus Christ of Latter-Day Saints' proposal for a Church and residential development at 4602-47 Avenue and the Town's May 15 Open House for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 11:30 a.m. to 11:35 a.m.</p> <p>Council returned to their regular agenda at 11:35 a.m.</p>
5.	<b>FINANCIAL REPORTS</b>	n/a
6.	<p style="text-align: center;"><b>POLICIES &amp; BYLAWS</b></p> <p style="text-align: center;"><b>Motion #201/21</b></p> <p style="text-align: center;"><b>Motion #202/21</b></p>	<p><b>MOVED</b> by Councillor Jeff Mickle that Council give second reading to Bylaw 787-21, a Bylaw to amend the Land Use Bylaw 712-13 to redistrict lands legally known as N.E. ¼ Sec. 35-Twp54-Rge 2-W5M (being certificate of title 892 208 663) from Industrial District (M) to Urban Reserve (UR).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 787-21 be given third and final reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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7.	<b>ACTION ITEMS</b>	
	<b>Motion #203/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the May 12, 2021 email from Alberta Health Services (AHS) providing Covid-19 public health messaging for Mayors be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #204/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that the May 3 and May 6 letters from the Town of Tofield to the Minister of Health and Member of Parliament Damien Kurek regarding rural Covid-19 vaccine provision concerns be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #205/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that the May 6 email from Dan Rude, Alberta Urban Municipalities Association (AUMA) advising of Maintaining Mental Fitness webinars be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #206/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the May 13 email from Alberta Municipal Affairs with Frequently Asked Questions on municipal governance during the Covid-19 Pandemic be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #207/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that the discussion regarding Covid-19 be accepted for information, that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #208/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Mayor Judy Tracy and Councillor Lisa Johnson meet with the members of the Onoway Facility Enhancement Association (OFEA) to negotiate lease terms for the Onoway Community Hall and then proceed with having the lease terms reviewed by Council and Administration as well as by legal counsel.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #209/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Council accept the letters of support written to Honourable Kaycee Madu, Alberta Minister of Justice and Solicitor General, for RCMP service to continue from: Town of Edson, Village of Hill Spring, Town of Claresholm, County of St. Paul and the Town of Raymond for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p><b>Motion #210/21</b></p> <p><b>Motion #211/21</b></p> <p><b>Motion #212/21</b></p> <p><b>Motion #213/21</b></p> <p><b>Motion #214/21</b></p>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Administration bring budget and financial information regarding East End Bus (EEB) to a future meeting to further discuss the request from EEB for \$6,600.00 for municipal funding in 2021.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Judy Tracy that the Town provide \$200.00 to support the 2021 Grad Parents Association activities</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council be authorized to attend the virtual Town Hall being hosted by CN on Monday, May 31, 2021.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council defer discussion on the scheduling of a SARM meeting until their next meeting.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Mayor Tracy's attendance at the May 18 meeting with the County to discuss drainage issues be ratified.</p> <p style="text-align:right"><b>CARRIED</b></p>
8.	<p><b>COUNCIL, COMMITTEE AND STAFF REPORTS</b></p> <p><b>Motion #215/21</b></p> <p><b>Motion #216/21</b></p>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that all residents will receive the same level of service for waste and organics pick up from Standstone Waste which includes 1 cart for garbage and 1 cart for organics. If residents wish to request additional carts, residents are to deal with Standstone directly for any diversion from the level of service provided by the Town.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Lisa Johnson that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Assistant Chief Administrative Officer/Public Works Manager be accepted for information as presented.</p> <p style="text-align:right"><b>CARRIED</b></p>
9.	<p><b>INFORMATION ITEMS</b></p> <p><b>Motion #217/21</b></p>	<p><b>MOVED</b> by Councillor Lisa Johnson that Council accept the following items for information as presented:</p> <p>a) Town of Onoway Development Permit 21DP03-24 – construction of a raised deck to an existing motel</p>

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		<ul style="list-style-type: none"> <li>b) AUMA Villages West Update – May 8, 2021 email from Angela Duncan</li> <li>c) Capital Region Assessment Services Commission (CRASC) – 2020 Audited Financial Financial Statements</li> <li>d) Subdivision and Development Appeal Regulation – May 6, 2020 email from Gary Sandberg, Municipal Affairs</li> <li>e) Darwell Lagoon Commission – Regional Wastewater Transmission Line Conceptual Design, received on April 26, 2021</li> <li>f) Northern Alberta Lemonade Day Saturday June 19, 2021 – AHS has granted permission to CFYE for Lemonade Day and providing requirements</li> <li>g) Strategic and Resilient Together – article on the Top 5 Biggest Misconceptions About the Roles of Mayor and Councillor</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>																														
<b>10.</b>	<b>CLOSED SESSION</b>	n/a																														
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 1:40 p.m.																														
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">June 3, 2021</td> <td style="width: 50%;">Regular Council Meeting</td> <td style="width: 25%;">9:30 a.m.</td> </tr> <tr> <td>June 17, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 8, 2021**</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 22, 2021 ***</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 5, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 19, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 2, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 16, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 20, 2021</td> <td>Nomination Day Closes</td> <td>12:00 p.m.</td> </tr> <tr> <td>October 18, 2021</td> <td>Election Day</td> <td></td> </tr> </table> <p>** DATE CHANGED FROM JULY 1  *** DATE CHANGED FROM JULY 15</p>	June 3, 2021	Regular Council Meeting	9:30 a.m.	June 17, 2021	Regular Council Meeting	9:30 a.m.	July 8, 2021**	Regular Council Meeting	9:30 a.m.	July 22, 2021 ***	Regular Council Meeting	9:30 a.m.	August 5, 2022	Regular Council Meeting	9:30 a.m.	August 19, 2021	Regular Council Meeting	9:30 a.m.	September 2, 2021	Regular Council Meeting	9:30 a.m.	September 16, 2021	Regular Council Meeting	9:30 a.m.	September 20, 2021	Nomination Day Closes	12:00 p.m.	October 18, 2021	Election Day	
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Signed by Mayor Judy Tracy

Signed by Debbie Giroux  
Recording Secretary