

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, MARCH 4, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson (via Zoom) Councillor: Jeff Mickle (via Zoom) Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
	<b>ABSENT</b>	Jason Madge, Assistant Chief Administrative Officer/Public Works Manager
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:35 a.m.
<b>2.</b>	<b>AGENDA Motion #080/21</b>	<b>MOVED</b> by Councillor Jeff Mickle that Council adopt the agenda of the regular Council meeting of Thursday, March 4, 2021 with the following addition:  Closed Session - Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIP)  <b>CARRIED</b>
<b>3.</b>	<b>MINUTES Motion #081/21</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the minutes of the Thursday, February 18, 2021 regular Council meeting be adopted, as presented.  <b>CARRIED</b>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	Deferred to later in the meeting.
<b>5.</b>	<b>FINANCIAL REPORTS</b>	n/a
<b>6.</b>	<b>POLICIES &amp; BYLAWS</b>	n/a
<b>7.</b>	<b>ACTION ITEMS Motion #082/21</b>	<b>MOVED</b> by Councillor Lisa Johnson that the discussion regarding Covid-19 be accepted for information; that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion.  <b>CARRIED</b>

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	<p><b>Motion #083/21</b></p> <p><b>Motion #084/21</b></p> <p><b>Motion #085/21</b></p> <p><b>Motion #086/21</b></p>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the Town of Onoway approve the 2021 Capital Region Assessment Services Commission (CRASC) five (5) Assessment Review Board members as follows: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph; and that Richard Barham be approved as the Clerk of the Assessment Review Board.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the undated letter from Honourable Ric McIver, Minister of Municipal Affairs, regarding the Minister's Awards for Municipal Excellence be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Greater Parkland Regional Chamber of Commerce State of the Region virtual address being held on Thursday, March 11 at 6:00 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Lisa Johnson that the July 2021 Council meetings be rescheduled for Thursday July 8 and July 22 (instead of July 1 and 15) due to the Canada Day statutory holiday.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 9:45 a.m. to 9:50 a.m.</p>
<p><b>4.</b></p>	<p><b>APPOINTMENTS/PUBLIC HEARINGS</b></p> <p><b>Motion #087/21</b></p>	<p>Council met with Ashley Steinkey, Karen McConaghy and Monty Doig from Onoway Ball Association from 9:50 a.m. to 10:30 a.m.</p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the presentation by Onoway Ball Association regarding Bretzlaff Park, 4 new ball diamonds with paved walking paths between them, skateboard park, concession-stand, washrooms, covered picnic area, parking lot, barrier free sports park and a new community hall, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The Onoway Ball Association group left the meeting at 10:30 a.m.</p>

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	<p style="text-align: center;"><b>Motion #088/21</b></p> <p style="text-align: center;"><b>Motion #089/21</b></p>	<p>Council met with Dwight Moskalyk, returning officer for the Town of Onoway 2021 Election at 10:30 a.m.</p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Council authorize the Returning Officer to receive nomination papers during a Nomination Period beginning January 1, 2021 and ending on Nomination Day, September 20, 2021 (at noon) whereby nomination papers received outside of Nomination Day be received by the Returning Officer, by appointment, during regular business hours at the Town of Onoway Municipal Office at 4812 – 51 Street, Onoway.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Dwight Moskalyk, Returning Officer, proceed with Election 2021 plans, those being: mail-in ballots and 1 advance vote day, with detailed information to come back to Council at a future meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Dwight Moskalyk left the meeting at 10:45 a.m.</p> <p>Council recessed from 10:45 a.m. to 10:50 a.m.</p>
<p>7.</p>	<p style="text-align: center;"><b>ACTION ITEMS</b></p> <p style="text-align: center;"><b>Motion #090/21</b></p> <p style="text-align: center;"><b>Motion #091/21</b></p> <p style="text-align: center;"><b>Motion #092/21</b></p>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the news release issued by Lac Ste. Anne County on February 25 and the news release issued by the Town of Mayerthorpe on February 26 regarding the stall in their Intermunicipal Collaboration Framework (ICF) discussions be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Lisa Johnson that the reports from Sturgeon River Watershed Alliance (SRWA): Steering Committee Terms of Reference; Watershed Monitoring and Assessment Project Terms of Reference; Road Salt and Snow Management Report; November 27, 2020 Steering Committee Minutes and the Agenda for the March 1, 2021 meeting, be accepted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Judy Tracy that the Town schedule a public meeting to discuss the current state and future of the Onoway Community Hall, required repairs and grant funding requests, once the Onoway Facility Enhancement Association (OFEA) has held their Annual General Meeting (AGM).</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>8.</b>	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> <b>Motion #093/21</b>	<p><b>MOVED</b> by Councillor Jeff Mickle that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>9.</b>	<b>INFORMATION ITEMS</b> <b>Motion #094/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> <li>a) Development Officer Report – February 2021 development permit report from Tony Sonnleitner</li> <li>b) Farm Safety Centre – February 12, 2021 letter from Laura Nelson, Executive Director, providing information on their 2019 /20 school year activities and requesting funding for Farm Safety Smarts delivery. \$300.00 was provided this year (same as in previous years)</li> <li>c) FortisAlberta Newsletter February 2021</li> <li>d) Alberta Health Services – Notice of Termination of Lease – February 25, 2021 letter from Leonard Klausner advising that AHS is terminating its lease with the Town as of March 31, 2021, our draft budget will be adjusted accordingly.</li> <li>e) Alberta Urban Municipalities Association (AUMA) Villages West Report –February 22, 2021 update from Angela Duncan, Vice President and Director, AUMA</li> <li>f) Onoway Regional Medical Clinic – Minutes from November 25, 2020 meeting</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 12:10 p.m. to 12:15 p.m.</p>
<b>10.</b>	<b>CLOSED SESSION</b> <b>Motion #095/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that, pursuant to Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 12:15 p.m. to discuss the following item:</p> <p style="text-align: center;">“Legal – Land”</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 12:15 p.m. to 12:20 p.m.</p>

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	<b>Motion #096/21</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council move out of Closed Session at 12:40 p.m.  <b>CARRIED</b>																																	
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	<b>Motion #097/21</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the discussion regarding the Pocket House property developments be accepted for information, and that Council accepts in principle the proposed purchase and development, subject to finalizing structural details and timelines.  <b>CARRIED</b>																																	
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:50 p.m.																																	
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table border="0"> <tr> <td>March 11, 2021</td> <td>Gr. Parkland Chamber – State of Region (Virtual)</td> <td>TBD</td> </tr> <tr> <td>March 11, 2021</td> <td>EOEP – Service Del (Tonita)</td> <td>7:00 p.m.</td> </tr> <tr> <td>March 18, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 18, 2021</td> <td>EOEP - Service Del (Tonita)</td> <td>7:00 p.m.</td> </tr> <tr> <td>March 25, 2021</td> <td>EOEP – Service Del (Tonita)</td> <td>7:00 p.m.</td> </tr> <tr> <td>April 1, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 15, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 6, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 20, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 20, 2021</td> <td>Nomination Day Closes</td> <td>12:00 p.m.</td> </tr> <tr> <td>October 18, 2021</td> <td>Election Day</td> <td></td> </tr> </table>	March 11, 2021	Gr. Parkland Chamber – State of Region (Virtual)	TBD	March 11, 2021	EOEP – Service Del (Tonita)	7:00 p.m.	March 18, 2021	Regular Council Meeting	9:30 a.m.	March 18, 2021	EOEP - Service Del (Tonita)	7:00 p.m.	March 25, 2021	EOEP – Service Del (Tonita)	7:00 p.m.	April 1, 2021	Regular Council Meeting	9:30 a.m.	April 15, 2021	Regular Council Meeting	9:30 a.m.	May 6, 2021	Regular Council Meeting	9:30 a.m.	May 20, 2021	Regular Council Meeting	9:30 a.m.	September 20, 2021	Nomination Day Closes	12:00 p.m.	October 18, 2021	Election Day	
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Signed by Mayor Judy Tracy

Signed by Debbie Giroux  
Recording Secretary