

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 17, 2020
ZOOM MEETING

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor: Jeff Mickle Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:32 a.m.
2.	AGENDA Motion #405/20	<p>MOVED by Councillor Lisa Johnson that Council adopt the agenda of the regular Council meeting of Thursday, December 17, 2020 with the following additions:</p> <p>7h) Attendance of Mayor at Onoway Regional Fire Services (ORFS) meetings on December 7 and 10, 2020</p> <p>7i) Attendance of Mayor and Deputy Mayor at the County for a Partnership meeting on December 8, 2020</p> <p>7j) Attendance of Council and Administration at December 15 Teleconference with Dr. Hinshaw and Government of Alberta Officials on December 15</p> <p>7k) Attendance of the Mayor at the County for a Fire Services meeting, including AFRRCS radios and dispatch on December 16, 2020</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #406/20	<p>MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, December 3, 2020 regular Council meeting be adopted, as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	Deferred to later in the meeting.
5.	FINANCIAL REPORTS Motion #407/20	<p>MOVED by Deputy Mayor Lynne Tonita that the December 15, 2020 Revenue and Expense Report be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>

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6.	POLICIES & BYLAWS Motion #408/20	MOVED by Deputy Mayor Lynne Tonita that Bylaw 777-20, a bylaw to amend the current Town of Onoway Emergency Management bylaw, be given first reading. <p style="text-align: right;">CARRIED</p>
	Motion #409/20	MOVED by Councillor Pat St. Hilaire that Bylaw 777-20 be given second reading. <p style="text-align: right;">CARRIED</p>
	Motion #410/20	MOVED by Councillor Jeff Mickle that Bylaw 777-20 be considered for third reading. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	Motion #411/20	MOVED by Councillor Lisa Johnson that Bylaw 777-20 be given third and final reading. <p style="text-align: right;">CARRIED</p>
7.	ACTION ITEMS Motion #412/20	MOVED by Mayor Judy Tracy that the Business Continuity Plan be approved as amended, that the discussion regarding Covid-19 be accepted for information, that Council and Administration continue to monitor developments and Administration to bring this item back to the next Council meeting for further discussion. <p style="text-align: right;">CARRIED</p>
	Motion #413/20	MOVED by Councillor Jeff Mickle that the December 3, 2020 email from Alberta Municipal Affairs regarding the Municipal Stimulus Program (MSP), Red Tape Reduction Reports and the discussion at Council be accepted for information, that Mayor Judy Tracy bring this to the attention of the Onoway and District Chamber of Commerce, and that Deputy Mayor Lynne Tonita bring this information to the attention of the Economic Development (Partnership) Committee. <p style="text-align: right;">CARRIED</p>
	Motion #414/20	MOVED by Councillor Lisa Johnson that the update provided by Administration regarding the pending new agreement for Waste Services and the pending amending agreement for Fire Services be accepted for information. <p style="text-align: right;">CARRIED</p>
		Council moved to appointments at 10:10 a.m.

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4.	APPOINTMENTS/PUBLIC HEARINGS	<p>From 10:10 a.m. until 10:40 a.m., Council met with Garth Hatch from The Church of Latter Day Saints and Jim Tyschuk, Lac Ste. Anne County resident, regarding a proposed development.</p> <p>Mr. Hatch and Mr. Tyschuk left the meeting at 10:40 a.m.</p> <p>Council recessed from 10:40 to 10:45 a.m.</p> <p>Motion #415/20 MOVED by Deputy Mayor Lynne Tonita that the presentation by Garth Hatch be accepted for information and that the Town work with the developer as they continue with their proposal for development of lands within the Town (including engineered drawings, schematics, open house and traffic impact assessment if required).</p> <p style="text-align: right;">CARRIED</p> <p>Council returned to Action Items on the agenda at 10:55 a.m.</p>
7.	ACTION ITEMS	<p>Motion #416/20 MOVED by Councillor Pat St. Hilaire that the information from the Lac Ste. Anne County adjacent landowner referral letter for a discretionary development permit application for a rental garden suite at 315, 1414 Hwy 37 (Hillview Estates), be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #417/20 MOVED by Councillor Jeff Mickle that a 2021 Interim Operating Budget be passed at ½ of the 2020 Operating Budget and that this 2021 Interim Operating Budget cease to have any force or effect once the 2021 Operating Budget is approved.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #418/20 MOVED by Councillor Lisa Johnson that Council and Administration fill out the Police Act Review – Role of Police survey and share the survey with residents on Telmatik and on the Town’s website so they have an opportunity to complete the survey, which has a January 4, 2021 deadline.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #419/20 MOVED by Deputy Mayor Lynne Tonita that the Town supports in full the activities outlined in the proposal from Richard Horncastle on behalf of the Partners in Progress in the application for an Alberta Community Partnership (ACP) Grant “Moving Forward 2021” with the Town of Onoway being appointed as the managing partner for the ACP grant.</p> <p style="text-align: right;">CARRIED</p>

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	<p>Motion #420/20 MOVED by Councillor Jeff Mickle that the attendance of Mayor Judy Tracy at the Onoway Regional Fire Services (ORFS) meetings of December 7 and 10, 2020 be ratified.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #421/20 MOVED by Councillor Pat St. Hilaire that the attendance of Mayor Judy Tracy and Deputy Mayor Lynne Tonita at the Lac Ste. Anne County Partnership meeting of December 8, 2020 be ratified.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #422/20 MOVED by Mayor Judy Tracy that the attendance of Council and Administration at the Government of Alberta Tele-Town Hall on December 15, 2020 be ratified.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #423/20 MOVED by Councillor Pat St. Hilaire that the attendance of the Mayor at the December 16, 2020 meeting with Lac Ste. Anne County to discuss Fire Services, including AFRRCS radios and dispatching be ratified.</p> <p style="text-align: right;">CARRIED</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #424/20 MOVED by Mayor Judy Tracy that Administration advise the Onoway Facility Enhancement Association (OFEA) that the Town will not be renewing the lease for the Onoway Community Hall once it expires on December 31, 2020 due to the building inspection report and pending estimated repairs (sewer, stucco, foundation) and concern over insurance non-coverage for potential sewer backup.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #425/20 MOVED by Councillor Pat St. Hilaire that Public Works proceed with building stairs from the Onoway Community Hall parking lot to the Onoway Regional Medical Clinic parking lot as a 2021 budget item and a 2021 project.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #426/20 MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Assistant Chief Administrative Officer/Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

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9.	INFORMATION ITEMS Motion #427/20	<p>MOVED by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <p>a) Alberta Minister of Health – December 10, 2020 email from Honourable Tyler Shandro providing an update on the Helicopter Emergency Medical Services (HEMS) review being carried out by Alberta Health Services (AHS)</p> <p>b) Towns West Update – December 13, 2020 email from Janet Jabush providing an update as the Alberta Urban Municipalities Association (AUMA) Towns West Director</p> <p style="text-align: right;">CARRIED</p>		
10.	CLOSED SESSION	n/a		
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:30 p.m.		
12.	UPCOMING EVENTS	January 7, 2021	Regular Council Meeting	9:30 a.m.
		January 21, 2021	Regular Council Meeting	9:30 a.m.
		February 4, 2021	Regular Council Meeting	9:30 a.m.
		February 18, 2021	Regular Council Meeting	9:30 a.m.
		March 4, 2021	Regular Council Meeting	9:30 a.m.

Signed by Mayor Judy Tracy

Signed by Debbie Giroux
Recording Secretary