

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 3, 2020  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE  
TELECONFERENCE

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary Jason Madge, Assistant Chief Administrative Officer/Public Works Manager
	<b>ABSENT</b>	Councillor: Jeff Mickle
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
<b>2.</b>	<b>AGENDA Motion #389/20</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, December 3, 2020 with the following additions:  7f) Mayor Video Shoot attendance at the County December 2 7g) Meeting with MLA Shane Getson – set agenda and dates 7h) Onoway and District Agricultural Society (ODAS) – The Joe  <b>CARRIED</b>
<b>3.</b>	<b>MINUTES Motion #390/20  Motion #391/20</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the minutes of the Thursday, November 19, 2020 regular Council meeting be adopted, as presented.  <b>CARRIED</b>  <b>MOVED</b> by Deputy Mayor Lynne Tonita that the minutes of the Thursday, November 26, 2020 regular Council meeting be adopted, as presented.  <b>CARRIED</b>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	Deferred to later in the meeting.
<b>5.</b>	<b>FINANCIAL REPORTS</b>	n/a
<b>6.</b>	<b>POLICIES &amp; BYLAWS</b>	n/a
<b>7.</b>	<b>ACTION ITEMS Motion #392/20</b>	<b>MOVED</b> by Mayor Judy Tracy that the discussion regarding Covid-19, a potential mandatory face coverings bylaw and the Covid-19 joint municipal leaders message with Lac Ste. Anne County

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 3, 2020  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE  
TELECONFERENCE

		<p>municipalities be accepted for information, that Administration and Council continue to monitor developments, and that Covid-19 be an agenda item for the next regular Council meeting.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>Council moved to appointments at 10:00 a.m.</p>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	<p>Elan Buan, Schollie Research and Consulting, attended the meeting to discuss the Onoway Community Business Attraction Profile from 10:00 a.m. to 11:05 a.m.</p> <p><b>Motion #393/20</b> <b>MOVED</b> by Councillor Pat St. Hilaire that the discussion with Schollie Research and Consulting be accepted for information and Council will review the final draft of the Onoway Community Business Profile when the revisions and new information is completed.</p> <p style="text-align:right"><b>CARRIED</b></p> <p>Council recessed from 11:05 a.m. to 11:10 a.m.</p>
<b>7.</b>	<b>ACTION ITEMS</b>	<p><b>Motion #394/20</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that the requests from the property owners of tax roll 263000 to waive a \$213.60 tax penalty and property owners of tax roll 264000 to waive a \$1,650.78 tax penalty due to late payment of taxes, be denied and Administration to confirm penalties will stand to those two property owners.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>Motion #395/20</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that Dwight Moskalyk be appointed as the Returning Officer and Diane Wannamaker as the Substitute Returning Officer for the October 2021 Town of Onoway Civic election.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>Motion #396/20</b> <b>MOVED</b> by Councillor Lisa Johnson that the adjacent landowner referral letter received from Lac Ste. Anne County regarding the Yknott Ranch at 2223 Twp Rd 545 discretionary development permit application for a horse boarding facility and small horse related events, riding lessons and occasional small show or obstacle events, be accepted for information.</p> <p style="text-align:right"><b>CARRIED</b></p>

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 3, 2020  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE  
TELECONFERENCE

	<b>Motion #397/20</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that as the Heritage Society will not be holding a tree burning event this year due to Covid-19 gathering restrictions, Administration advise the public that they are able to drop off debris-free trees at the Public Works Yard (area will be signed) between January 4 and 11 during business hours (7:30 a.m. to 4:00 p.m.)</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #398/20</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Mayor Judy Tracy's attendance at the County Office on December 2, 2020 for a video shoot with municipal leaders regarding a regional pandemic promotional video be ratified.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #399/20</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Administration advise MLA Shane Getson that Council would like a face to face meeting with him and, prior to the meeting, provide MLA Getson with suggested dates and a list of items that Council wants to raise.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #400/20</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Administration advise the Onoway and District Agricultural Society (ODAS) that the Town supports a Farmers' Market occurring in the Community Hall on December 12, 2020 as long as they are following all Alberta Health Services (AHS) measures for preventing the spread of Covid-19, and the following specific measures being in place: no concession; need improved monitoring than what occurred at the November market; everyone must wear a mask (unless individual is exempted); social distancing be in effect; sign in sheet available; signage be displayed throughout hall; have someone at the door monitoring occupancy (suggest 1/3 capacity or whatever numbers the province has regulated for markets).</p> <p>As per Section 185 of the Municipal Government Act, Councillor Lisa Johnson requested a recorded vote on Motion #400/20:</p> <p>The Vote <b>SUPPORTING</b> this Motion was as follows:  Mayor Judy Tracy, Deputy Mayor Lynne Tonita and Councillor Pat St. Hilaire</p> <p>The Vote <b>AGAINST</b> this Motion was as follows:  Councillor Lisa Johnson</p> <p style="text-align: right;"><b>CARRIED</b></p>

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 3, 2020  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE  
TELECONFERENCE

<b>8.</b>	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> <b>Motion #401/20</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Assistant Chief Administrative Officer/Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>9.</b>	<b>INFORMATION ITEMS</b> <b>Motion #402/20</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the following items be accepted for information:</p> <ul style="list-style-type: none"> <li>a) Swede Moren Ball Park – Thank you note to the Town for assistance provided</li> <li>b) Alberta Beach – November 3, 2020 letter with Alberta Beach Committee appointments from their October 20, 2020 Organizational Meeting</li> <li>c) Alberta Beach–November 18, 2020 letter from Kathy Skwarchuk CAO, advising that they will participate in the Shop The County Economic Development Project</li> <li>d) Onoway Development Officer Report – report from Tony Sonnleitner regarding his monthly activities for the Town for 2020</li> <li>e) Lac Ste. Anne County Notice of Public Hearing – Lac Ste. Anne County has scheduled a public hearing on December 2 for proposed amendments to their Land Use Bylaw 22-2017</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>10.</b>	<b>CLOSED SESSION</b> <b>Motion #403/20</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that, pursuant to Section 197(2) of the Municipal Government Act and Section 27 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 12:30 p.m. to discuss the following item:</p> <ul style="list-style-type: none"> <li>1. “Legal” – solicitor/client privilege</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 12:30 p.m. to 12:35 p.m.</p> <p><b>CLOSED SESSION:</b>  The following individuals were present for the Closed Session:  Mayor Judy Tracy  Deputy Mayor Lynne Tonita</p>

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 3, 2020  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE  
TELECONFERENCE

	<b>Motion #404/20</b>	Councillor Lisa Johnson Councillor Pat St. Hilaire Chief Administrative Officer Wendy Wildman  <b>MOVED</b> by Councillor Pat St. Hilaire that Council move out of Closed Session at 1:04 p.m.  <b>CARRIED</b>
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 1:05 p.m.
<b>12.</b>	<b>UPCOMING EVENTS</b>	December 17, 2020      Regular Council Meeting      9:30 a.m. January 7, 2021        Regular Council Meeting      9:30 a.m. January 21, 2021      Regular Council Meeting      9:30 a.m. February 4, 2021      Regular Council Meeting      9:30 a.m. February 11, 2020     Brownlee Muni Law Seminar   8:00 a.m. February 18, 2021     Regular Council Meeting      9:30 a.m.

Signed by Mayor Judy Tracy

Signed by Debbie Giroux  
Recording Secretary