

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 5, 2020
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor Jeff Mickle Councillor Pat St. Hilaire (arrived at 11:05 a.m.) Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
	ABSENT	Administration: Jason Madge, Public Works Manager
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
2.	AGENDA Motion #056/20	MOVED by Deputy Mayor Lynne Tonita that Council adopt the agenda of the regular Council meeting of Thursday, March 5, 2020 with the following addition: 7e) Alberta Urban Municipalities Association (AUMA) elected Officials Education Program, Tuesday, March 24, 2020 10. Closed Session CARRIED
3.	MINUTES Motion #057/20	MOVED by Councillor Jeff Mickle that the minutes of the Thursday, February 20, 2020 regular Council meeting be adopted as presented. CARRIED
4.	APPOINTMENTS/PUBLIC HEARINGS Motion #058/20	Yellowhead East Community Futures staff Michelle Jones, General Manager, and Ellen MacCormac, Community Economic Development Coordinator, presented to Council on: CARES Grant Diversification Strategy Report; Yellowhead East Community Futures Annual Report and Lemonade Day June 20, 2020. MOVED by Councillor Lisa Johnson that the presentation by Yellowhead East Community Futures be accepted for information. CARRIED
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS MOTION #059/20	MOVED by Councillor Lisa Johnson that Council defer a discussion on the Draft 2020 Business License Bylaw to a future meeting. CARRIED

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7.	<p>ACTION ITEMS Motion #060/20</p> <p>Motion #061/20</p> <p>Motion #062/20</p> <p>Motion #063/20</p>	<p>MOVED by Councillor Lisa Johnson that Council accept the discussion on coronavirus preparation for information, and that coronavirus preparation be an action item on Council agendas for the foreseeable future.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Jeff Mickle that two members of Council be authorized to attend the State of the Region Address being hosted by the Greater Parkland Regional Chamber of Commerce in Stony Plain on Thursday, March 12, 2020 at a cost of \$75.00 per person.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Pat St. Hilaire arrived at the meeting at 11:05 a.m.</p> <p>MOVED by Councillor Lisa Johnson that Administration register the Town to participate in Pitch-in-Canada Week, declare the week of April 19-26, 2020 as Pitch-in-Canada Week and to reach out to our local community groups to request their participation.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the information regarding the AUMA Elected Officials Education Program being held on March 24, 2020, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS Motion #064/20</p> <p>Motion #065/20</p>	<p>MOVED by Councillor Jeff Mickle that the Highway 43 East Solid Waste Commission representative from Council be Councillor St. Hilaire and that Councillor Mickle be appointed as the alternate.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Jeff Mickle that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

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9.	INFORMATION ITEMS Motion #066/20	<p>MOVED by Councillor Lisa Johnson that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> a) Town of Onoway Development Permit 20DP02-24- renovation of the existing commercial building and use of the Onoway Medical Clinic at 4927 Lac Ste. Anne Trail South b) Town of Onoway Development Permit 20DP03/24 – construction of an accessory building with a floor area of 187.3 sq. m at 4708 Lac Ste. Anne Trail North c) 2020 Canada Day Family Celebration in Onoway – February 7, 2020 letter from David R. Burton, Canadian Heritage advising of a grant for \$700.00 being awarded for Onoway’s Canada Day celebrations d) FortisAlberta 2020 Approved Rates Letter – February 12, 2020 letter from Dave Hunka, Manager, providing their approved distribution rates e) Lac Ste. Anne County – February 21, 2020 letter from Mike Primeau, County Manager providing formal notice that they have decided to terminate the Memorandum of Agreement with the Town for Assessment Review Board Services after the 2019 Assessment year appeal period f) Alberta Municipal Affairs – February 27, 2020 letter from Honourable Kaycee Madu, Minister, providing details about Budget 2020 and the impact on municipalities: MSI; Local Government Fiscal Framework beginning in 2022; Grants In Place of Taxes; Fire Training grants elimination; Alberta Fire Responder Radio Communications System (AFFRRCS) transfer to AEMA g) Alberta Urban Municipalities Association (AUMA)–February 28 2020 email from Barry Morishita, President, attaching their preliminary analysis of Budget 2020 <p style="text-align: right;">CARRIED</p>
10.	CLOSED SESSION Motion #067/20	<p>MOVED by Deputy Mayor Lynne Tonita that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 12:25 p.m. to discuss the following item:</p> <ul style="list-style-type: none"> 1. “Disclosure Harmful to Personal Privacy” <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:25 p.m. to 12:30 p.m.</p>

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		<p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session: Mayor Judy Tracy Deputy Mayor Lynne Tonita Councillor Lisa Johnson Councillor Jeff Mickle Councillor Pat St. Hilaire</p> <p>Chief Administrative Officer Wendy Wildman Recording Secretary Debbie Giroux</p> <p>Motion #068/20 MOVED by Deputy Mayor Lynne Tonita that Council move out of Closed Session at 12:40 p.m. <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:40 p.m. to 12:45 p.m. The meeting reconvened at 12:45 p.m.</p> <p>Motion #069/20 MOVED by Councillor Jeff Mickle that the Town proceed with the purchase of a 15 foot property strip along the north boundary of Lot 1 Block 5 Plan 6288BZ at a purchase price of \$12,000.00, and the Town will pay associated subdivision and registration costs, along with the Town's legal costs. <p style="text-align: right;">CARRIED</p> <p>Council recessed for lunch from 12:40 p.m. to 1:30 p.m.</p> </p></p>															
7.	ACTION ITEMS Motion #070/20	<p>MOVED by Deputy Mayor Lynne Tonita that Council accept the review and discussion regarding the draft operating and capital budgets for information and that another draft budget be brought to a future Council meeting. <p style="text-align: right;">CARRIED</p> </p>															
11.	ADJOURNMENT	<p>As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 3:15 p.m.</p>															
12.	UPCOMING EVENTS	<table border="0"> <tr> <td>March 19, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 2, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 16, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 7, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 21, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	March 19, 2020	Regular Council Meeting	9:30 a.m.	April 2, 2020	Regular Council Meeting	9:30 a.m.	April 16, 2020	Regular Council Meeting	9:30 a.m.	May 7, 2020	Regular Council Meeting	9:30 a.m.	May 21, 2020	Regular Council Meeting	9:30 a.m.
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Signed by Mayor Judy Tracy

Signed by Debbie Giroux
Recording Secretary