

TOWN OF ONOWAY

PRE-AUTHORIZED MONTHLY INSTALLMENT TAX PAYMENT PLAN AGREEMENT

BETWEEN TOWN OF ONOWAY AND

Landowner/s/Applicant/s
Address
Roll Number
Legal Description

DIRECT DEBIT AUTHORIZATION - Applicants MUST submit a VOID cheque with this completed application. -- please check

I/We hereby authorize TOWN OF ONOWAY to submit request for monthly installments January through June each year, from my/our bank account, representing 1/12 of the past years levy. The date for this transaction shall be the 17th of each month. I/We shall authorize additional payments dated the 17th of **July, August, September, October, November, and December**, representing 1/6 of the outstanding balance of the current levy, upon notification from Town of Onoway of the adjusted amount after taxes have been levied for the current year. I/We understand that **four working days notice** must be given to Town of Onoway Administration if the need arises to postpone a transaction.

GENERAL CONDITIONS

Town of Onoway shall not be responsible or liable for any claim, demand, cost, expense, damage, penalty, delay or inconvenience to the applicant or any other person resulting from failure of Town of Onoway to perform any of the services herein contemplated arising out of any cause beyond the control of Town of Onoway.

I/We agree that if the property is sold or transferred, or bank account changes, I/we shall notify the Town of Onoway office administration immediately to arrange for cancellation or amendments to this agreement.

All amounts paid by me/us to Town of Onoway as a prepayment of current year's taxes are non-refundable.

The Town of Onoway may cancel the privilege of continuing in the plan, if two consecutive installments fail to be honored. The unpaid balance of taxes shall be subject to Town of Onoways' Penalty By-Law No. 568-01, which may be amended from time to time.

Penalties shall not be applied to my/our tax account/s having registered with a pre-authorized payment plan, unless the privilege has been revoked by the Town of Onoway.

This agreement is in effect until such time that it is cancelled by either the applicant or the Town of Onoway.

I/We hereby request that I/we be enrolled on the pre-authorized monthly installment tax prepayment plan.

↓ Please Sign ↓

Land Owner/Applicant

Land Owner/Applicant

Office Use Only

Approved By _____ Date: _____
Town of Onoway

Transit/Bank Acct. # - _____ -

CUSTOMER ID # _____

Please remember to return this completed application with your **VOID** personal cheque

