

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, NOVEMBER 7, 2019  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Pat St. Hilaire  Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Public Works Manager Debbie Giroux, Recording Secretary
	<b>ABSENT</b>	Councillor: Jeff Mickle 5 <sup>th</sup> member of Council (Vacancy)
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 10:07 a.m. 2 members of the public were in attendance.
<b>2.</b>	<b>AGENDA Motion #332/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, November 7, 2019 with the following additions:  7h) Invitation to Chamber Members to meet with MLA Getson regarding the Provincial Budget and Small Business on November 12, 2019  7i) Western Directives – Filming in the Onoway area  <b>CARRIED</b>
<b>3.</b>	<b>MINUTES Motion #333/19  Motion #334/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the minutes of the Thursday, October 24, 2019 Organizational meeting be adopted as presented.  <b>CARRIED</b>  <b>MOVED</b> by Councillor Pat St. Hilaire that the minutes of the Thursday, October 24, 2019 regular Council meeting be adopted as presented.  <b>CARRIED</b>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a
<b>5.</b>	<b>FINANCIAL REPORTS</b>	n/a
<b>6.</b>	<b>POLICIES &amp; BYLAWS Motion #335/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 765-19, a bylaw for the purpose of establishing the position of Designated Officer “Assessor” and the appointment of an Assessor, be given first reading.  <b>CARRIED</b>

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	<p><b>Motion #336/19</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 765-19 be given second reading. <b>CARRIED</b></p> <p><b>Motion #337/19</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 765-19 be considered for third reading. <b>CARRIED UNANIMOUSLY</b></p> <p><b>Motion #338/19</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 765-19 be given third and final reading. <b>CARRIED</b></p> <p><b>Motion #339/19</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 766-19, a bylaw for the purposes of establishing Business Licenses (amendment to the fee schedule), be given first reading. <b>CARRIED</b></p> <p><b>Motion #340/19</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 766-19 be given second reading. <b>CARRIED</b></p> <p><b>Motion #341/19</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 766-19 be considered for third reading. <b>CARRIED UNANIMOUSLY</b></p> <p><b>Motion #342/19</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 766-19 be given third and final reading. <b>CARRIED</b></p>
<b>7.</b>	<p><b>ACTION ITEMS</b></p> <p><b>Motion #343/19</b> <b>MOVED</b> by Councillor Pat St. Hilaire the Council accept the resignation of Wade Neilson as Councillor for the Town of Onoway effective October 28, 2019. <b>CARRIED</b></p> <p><b>Motion #344/19</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that nominations for the position of Councillor for the Town of Onoway open immediately and close on Friday, December 13, 2019 at 12:00 noon. <b>CARRIED</b></p> <p><b>Motion #345/19</b> <b>MOVED</b> by Councillor Pat St. Hilaire that By-Election Day be Friday, January 24, 2020 and polls open from 10:00 a.m. to 8:00 p.m. at the Town of Onoway Civic Centre Council Chambers and an Advance Vote to be held on Saturday, January 18, 2020 from 10:00 a.m. to 4:00 p.m. at the Town of Onoway Civic Centre Council Chambers. <b>CARRIED</b></p>

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	<b>Motion #346/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Lorna Porter be appointed Returning Officer and Kristie Rose Substitute Returning Officer for the 2019/2020 By-election.  <b>CARRIED</b>
	<b>Motion #347/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the alternate appointments to the Committees that Wade Neilson was the Council representative be appointed as the representatives (Onoway and District Agricultural Society ODAS - Councillor Pat St. Hilaire; Onoway Facility Enhancement Association OFEA – Mayor Judy Tracy; Onoway Historical Guild – Councillor Pat St. Hilaire; and the Highway 43 Functional Planning Study Committee – Councillor Pat St. Hilaire) and Council will revisit all Committee appointments after a new Council member is elected.  <b>CARRIED</b>
	<b>Motion #348/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the November 11, 2019 Remembrance Day Ceremony at the Onoway Junior/Senior High School.  <b>CARRIED</b>
	<b>Motion #349/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council approve the closure of the Town Office and Public Works for Christmas from Monday, December 23, 2019 through Wednesday, January 1, 2020 (inclusive) as presented by Administration, with staff being granted 5 additional days off (December 23, 24, 27, 30 and 31) to be covered from existing banked hours or vacation days.  <b>CARRIED</b>
	<b>Motion #350/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the upcoming Council meetings in January be scheduled for Thursday, January 9, 2020 and Thursday, January 23, 2020 at 9:30 a.m. (instead of Thursday, January 2, 2020 and Thursday, January 16, 2020).  <b>CARRIED</b>
	<b>Motion #351/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council and Administration's attendance for the Police Funding Wrap-Up Webinar being held from 9:00 a.m. to 10:00 a.m. on Thursday, November 7, 2019 be ratified.  <b>CARRIED</b>
	<b>Motion #352/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the material provided regarding the Community Planning Association of Alberta (CPAA) 2020 Annual Conference be accepted for information.  <b>CARRIED</b>

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	<p><b>Motion #353/19</b></p> <p><b>Motion #354/19</b></p> <p><b>Motion #355/19</b></p>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town of Onoway support in principle entering into a new 5 year contract for the provision of fire services with Onoway Regional Fire Services / North West Fire Rescue under the same or similar terms as the existing agreement.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Onoway and District Chamber of Commerce meeting with MLA Getson to discuss the Alberta Budget and Small Business on Tuesday, November 12, 2019 at 7:00 p.m. at the Heritage Centre.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the information provided by Western Directives regarding the Spearphishing Movie being filmed in the Onoway area be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<p><b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b></p> <p><b>Motion #356/19</b></p>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<p><b>INFORMATION ITEMS</b></p> <p><b>Motion #357/19</b></p>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> <li>a) Alberta Urban Municipalities Association (AUMA) – October 25, 2019 email from Barry Morishita, President, attaching AUMA’s initial assessment of the Provincial budget 2019-20</li> <li>b) AUMA Towns West October Update – October 23, 2019 email from Fayrell Wheeler, Councillor of the Town of Drayton Valley and AUMA Towns West Director, providing a copy of AUMA’s submission to the Justice Minister on the police funding model</li> <li>c) Corvus Business Advisors – October 31, 2019 email offering assistance with strategies to offset the impact of provincial budget cuts to municipalities</li> <li>d) November 1, 2019 Government of Alberta payment for FCSS 4<sup>th</sup> quarter payment in the amount of \$4,211.00</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<p><b>CLOSED SESSION</b></p>	<p>n/a</p>

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<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 11:30 a.m.															
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">November 21, 2019</td> <td style="width: 33%;">Regular Council Meeting</td> <td style="width: 33%;">9:30 a.m.</td> </tr> <tr> <td>December 5, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>December 19, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>January 9, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>January 23, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	November 21, 2019	Regular Council Meeting	9:30 a.m.	December 5, 2019	Regular Council Meeting	9:30 a.m.	December 19, 2019	Regular Council Meeting	9:30 a.m.	January 9, 2020	Regular Council Meeting	9:30 a.m.	January 23, 2020	Regular Council Meeting	9:30 a.m.
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Signed by Mayor Judy Tracy

Signed by Debbie Giroux  
Recording Secretary