

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, NOVEMBER 21, 2019 IN THE COUNCIL CHAMBERS
OF THE ONOWAY CIVIC OFFICE AT 9:30 A.M.**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletions

3. ADOPTION OF MINUTES

Pg 1-5 - November 7, 2019 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS

10:30 a.m. – Montgomery Wall (Closed Session)

Pg 6-8 **5. FINANCIAL REPORTS** – October 31, 2019 Revenue and Expense Report

6. POLICIES & BYLAWS

Pg 9-10 **Bylaw 767-19 – Designated Officer - Assessment Review Clerk** – during the Municipal Accountability Program (MAP) Review, it was determined that the Town requires a bylaw for the purpose of establishing the position of Designated Officer - Assessment Review Board Clerk. This bylaw is before you for all readings. *(for all four readings of the Bylaw)*

7. ACTION ITEMS

Pg 11-15
a) Alberta Rural Education Symposium – please refer to the attached agenda and backgrounder regarding the Symposium that is being held in Edmonton from March 1 to March 3, 2020. One member of Council attended in 2019. Early bird registration (before January 23) is \$350.00 and a block of rooms are being held at the Fantasyland Hotel. *(to authorize the attendance of Council and Administration, or to accept for information)*

Pg 16
b) 10th Annual Onoway Children's Health Fair 2020 – please refer to the attached letter from Alberta Health Services requesting sponsorship for this event being held in Onoway on March 20, 2020. The request is for cash, merchandise or a door prize donation. In the past, the town has not been requested to sponsor this event. *(to provide sponsorship in the amount of \$_____, a door prize or some other direction as given by Council at meeting time)*

Pg 17-19
c) Onoway Interagency Invitation – please refer to the attached email dated November 8, 2019 from Taryn Monteith, Lac Ste. Anne County, requesting Council and Administration to attend a presentation on the Social Needs Assessment by Rob Parks, RC Strategies + PERC on Thursday, November 28, 2019 at noon at the Onoway Heritage Centre. *(to authorize the attendance of Council and Administration, or to accept for information)*

Pg 20-22
d) Brownlee LLP Emerging Trends in Municipal Law – please refer to the attached November 5, 2019 email regarding their Thursday, February 13, 2020 seminar in Edmonton for elected officials and municipal employees. Seminar cost is \$180.00 *(to authorize the attendance of Council and Administration or to accept for information)*

Pg 23-29
e) EQUUS Alberta Forward Forum – please refer to the attached draft program for the Forum which is taking place at Olds College from February 24-25, 2020. Early bird registration (December 31, 2019 deadline) costs \$349.00 *(to authorize the attendance of Council and Administration or to accept for information)*

f)

g)

h)

8. COUNCIL, COMMITTEE & STAFF REPORTS

a) Mayor's Report

b) Deputy Mayor's Report

c) Councillor's Reports (x 3)

d) CAO Report

Pg 30-31 - Municipal Census Data – November 12, 2019 email from Alberta Municipal Affairs
- Fire invoicing

e) Public Works Report

9. INFORMATION ITEMS

Pg 32 a) Alberta Municipal Affairs – November 14, 2019 letter from Paul Wynnyk, Deputy Minister regarding the Towns' October 29, 2019 interim response to the MAP report.

Pg 33-34 b) Alberta Capital Finance Authority (ACFA) – November 7, 2019 letter from Bernadiene Hsie, Vice President and Senior Financial Officer, advising that the Government of Alberta has indicated their intent to dissolve the ACFA.

Pg 35 c) TransCanada Yellowhead Association – November 8, 2019 letter advising that the 50th Anniversary of the Yellowhead Highway is in 2020 and encourages municipalities to incorporate this anniversary into their community events in 2020

Pg 36-40 d) Community Futures Yellowhead East – Minutes of their October 17, 2019 and July 18, 2019 Regular Board meetings

e)

f)

g)

10. CLOSED SESSION – Pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP)–Disclosure Harmful to Personal Privacy

11. ADJOURNMENT

12. UPCOMING EVENTS:

- December 5, 2019 – Regular Council Meeting 9:30 a.m.
- December 19, 2019 – Regular Council Meeting 9:30 a.m.
- January 2, 2020 – Regular Council Meeting 9:30 a.m.
- January 16, 2020 – Regular Council Meeting 9:30 a.m.
- February 6, 2020 – Regular Council Meeting 9:30 a.m.
- February 20, 2020 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, NOVEMBER 7, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Pat St. Hilaire</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Public Works Manager Debbie Giroux, Recording Secretary</p>
	ABSENT	Councillor: Jeff Mickle
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 10:07 a.m. 2 members of the public were in attendance.
2.	AGENDA Motion #332/19	<p>MOVED by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, November 7, 2019 with the following additions:</p> <p>7h) Invitation to Chamber Members to meet with MLA Getson regarding the Provincial Budget and Small Business on November 12, 2019</p> <p>7i) Western Directives – Filming in the Onoway area</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #333/19	<p>MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, October 24, 2019 Organizational meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
	Motion #334/19	<p>MOVED by Councillor Pat St. Hilaire that the minutes of the Thursday, October 24, 2019 regular Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS Motion #335/19	<p>MOVED by Deputy Mayor Lynne Tonita that Bylaw 765-19, a bylaw for the purpose of establishing the position of Designated Officer “Assessor” and the appointment of an Assessor, be given first reading.</p> <p style="text-align: right;">CARRIED</p>

(11)

TOWN OF ONOWAY
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	<p>Motion #336/19 MOVED by Councillor Pat St. Hilaire that Bylaw 765-19 be given second reading. CARRIED</p> <p>Motion #337/19 MOVED by Deputy Mayor Lynne Tonita that Bylaw 765-19 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>Motion #338/19 MOVED by Councillor Pat St. Hilaire that Bylaw 765-19 be given third and final reading. CARRIED</p> <p>Motion #339/19 MOVED by Deputy Mayor Lynne Tonita that Bylaw 766-19, a bylaw for the purposes of establishing Business Licenses (amendment to the fee schedule), be given first reading. CARRIED</p> <p>Motion #340/19 MOVED by Councillor Pat St. Hilaire that Bylaw 766-19 be given second reading. CARRIED</p> <p>Motion #341/19 MOVED by Deputy Mayor Lynne Tonita that Bylaw 766-19 be considered for third reading. CARRIED UNANIMOUSLY</p> <p>Motion #342/19 MOVED by Councillor Pat St. Hilaire that Bylaw 766-19 be given third and final reading. CARRIED</p>
7.	<p>ACTION ITEMS</p> <p>Motion #343/19 MOVED by Councillor Pat St. Hilaire the Council accept the resignation of Wade Neilson as Councillor for the Town of Onoway effective October 28, 2019. CARRIED</p> <p>Motion #344/19 MOVED by Deputy Mayor Lynne Tonita that nominations for the position of Councillor for the Town of Onoway open immediately and close on Friday, December 13, 2019 at 12:00 noon. CARRIED</p> <p>Motion #345/19 MOVED by Councillor Pat St. Hilaire that By-Election Day be Friday, January 24, 2020 and polls open from 10:00 a.m. to 8:00 p.m. at the Town of Onoway Civic Centre Council Chambers and an Advance Vote to be held on Saturday, January 18, 2020 from 10:00 a.m. to 4:00 p.m. at the Town of Onoway Civic Centre Council Chambers. CARRIED</p>

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Motion #346/19	<p>MOVED by Deputy Mayor Lynne Tonita that Lorna Porter be appointed Returning Officer and Kristie Rose Substitute Returning Officer for the 2019/2020 By-election.</p> <p style="text-align: right;">CARRIED</p>
Motion #347/19	<p>MOVED by Deputy Mayor Lynne Tonita that the alternate appointments to the Committees that Wade Neilson was the Council representative be appointed as the representatives (Onoway and District Agricultural Society ODAS - Councillor Pat St. Hilaire; Onoway Facility Enhancement Association OFEA – Mayor Judy Tracy; Onoway Historical Guild – Councillor Pat St. Hilaire; and the Highway 43 Functional Planning Study Committee – Councillor Pat St. Hilaire) and Council will revisit all Committee appointments after a new Council member is elected.</p> <p style="text-align: right;">CARRIED</p>
Motion #348/19	<p>MOVED by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the November 11, 2019 Remembrance Day Ceremony at the Onoway Junior/Senior High School.</p> <p style="text-align: right;">CARRIED</p>
Motion #349/19	<p>MOVED by Councillor Pat St. Hilaire that Council approve the closure of the Town Office and Public Works for Christmas from Monday, December 23, 2019 through Wednesday, January 1, 2020 (inclusive) as presented by Administration, with staff being granted 5 additional days off (December 23, 24, 27, 30 and 31) to be covered from existing banked hours or vacation days.</p> <p style="text-align: right;">CARRIED</p>
Motion #350/19	<p>MOVED by Deputy Mayor Lynne Tonita that the upcoming Council meetings in January be scheduled for Thursday, January 9, 2020 and Thursday, January 23, 2020 at 9:30 a.m. (instead of Thursday, January 2, 2020 and Thursday, January 16, 2020).</p> <p style="text-align: right;">CARRIED</p>
Motion #351/19	<p>MOVED by Councillor Pat St. Hilaire that Council and Administration's attendance for the Police Funding Wrap-Up Webinar being held from 9:00 a.m. to 10:00 a.m. on Thursday, November 7, 2019 be ratified.</p> <p style="text-align: right;">CARRIED</p>
Motion #352/19	<p>MOVED by Deputy Mayor Lynne Tonita that the material provided regarding the Community Planning Association of Alberta (CPAA) 2020 Annual Conference be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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	<p>Motion #353/19</p> <p>Motion #354/19</p> <p>Motion #355/19</p>	<p>MOVED by Deputy Mayor Lynne Tonita that the Town of Onoway support in principle entering into a new 5 year contract for the provision of fire services with Onoway Regional Fire Services / North West Fire Rescue under the same or similar terms as the existing agreement.</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Onoway and District Chamber of Commerce meeting with MLA Getson to discuss the Alberta Budget and Small Business on Tuesday, November 12, 2019 at 7:00 p.m. at the Heritage Centre.</p> <p>MOVED by Deputy Mayor Lynne Tonita that the information provided by Western Directives regarding the Spearphishing Movie being filmed in the Onoway area be accepted for information.</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #356/19</p>	<p>MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Public Works Manager be accepted for information as presented.</p>	<p>CARRIED</p>
9.	<p>INFORMATION ITEMS</p> <p>Motion #357/19</p>	<p>MOVED by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> a) Alberta Urban Municipalities Association (AUMA) – October 25, 2019 email from Barry Morishita, President, attaching AUMA's initial assessment of the Provincial budget 2019-20 b) AUMA Towns West October Update – October 23, 2019 email from Fayrell Wheeler, Councillor of the Town of Drayton Valley and AUMA Towns West Director, providing a copy of AUMA's submission to the Justice Minister on the police funding model c) Corvus Business Advisors – October 31, 2019 email offering assistance with strategies to offset the impact of provincial budget cuts to municipalities d) November 1, 2019 Government of Alberta payment for FCSS 4th quarter payment in the amount of \$4,211.00 	<p>CARRIED</p>
10.	<p>CLOSED SESSION</p>	<p>n/a</p>	

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COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 11:30 a.m.		
12.	UPCOMING EVENTS	November 21, 2019	Regular Council Meeting	9:30 a.m.
		December 5, 2019	Regular Council Meeting	9:30 a.m.
		December 19, 2019	Regular Council Meeting	9:30 a.m.
		January 9, 2020	Regular Council Meeting	9:30 a.m.
		January 23, 2020	Regular Council Meeting	9:30 a.m.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

POLICING SURPLUS/DEFICIT	74,130.56	35,000.00
TOTAL PW REVENUE	0.00	0.00
TOTAL PW EXPENSE	181,763.49	185,570.00
PW SURPLUS/DEFICIT	181,763.49	185,570.00
TOTAL ROADS REVENUE	(4,680.00)	(46,560.00)
TOTAL ROAD EXPENSE	262,151.24	410,174.00
ROADS SURPLUS/DEFICIT	257,471.24	363,614.00
TOTAL STORM SEWER REVENUE	0.00	0.00
TOTAL STORM SEWER EXPENSE	0.00	2,020.00
STORM SEWER SURPLUS/DEFICIT	0.00	2,020.00
TOTAL WATER REVENUE	(465,238.98)	(574,000.00)
TOTAL WATER EXPENSE	449,329.45	562,052.00
WATER SURPLUS/DEFICIT	(15,909.53)	(11,948.00)
TOTAL SEWER REVENUE	(179,401.37)	(217,666.00)
TOTAL SEWER EXPENSE	216,245.52	232,334.00
SEWER SURPLUS/DEFICIT	36,844.15	14,668.00
TOTAL WASTE COLLECTION REV	(104,897.58)	(128,000.00)
TOTAL WASTE COLLECT EXP	92,843.94	109,981.00
WASTE COLLECT SURPLUS/DEF	(12,053.64)	(18,019.00)
TOTAL FCSS REVENUE	(114,812.00)	(116,312.00)
TOTAL FCSS EXPENSE	101,501.75	105,798.00
FCSS SURPLUS/DEFICIT	(13,310.25)	(10,514.00)
TOTAL PLAN REVENUE	(3,142.95)	(6,400.00)
TOTAL PLANNING EXPENSE	11,813.88	21,170.00
PLANNING SURPLUS/DEFICIT	8,670.93	14,770.00
TOTAL LAND REVENUE	0.00	0.00
TOTAL LAND EXPENSE	619.00	2,040.00
LAND SURPLUS/DEFICIT	619.00	2,040.00
TOTAL EDC REVENUE	0.00	(100,000.00)
TOTAL EDC EXPENSE	63,186.89	100,714.00
EDC SURPLUS/DEFICIT	63,186.89	714.00
TOTAL REC PROGRAM REVENUE	(1,935.00)	0.00

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TOTAL REC PROGRAM EXPENSE		12,673.39	32,079.00
REC PROGRAM SURPLUS/DEFICIT		10,738.39	32,079.00
TOTAL PARKS REVENUE		(11,944.71)	(12,125.00)
TOTAL PARKS EXPENSE		105,302.84	132,105.00
PARKS SURPLUS/DEFICIT		93,358.13	119,980.00
TOTAL CULTURE EXPENSE		20,124.59	13,060.00
CULTURE SURPLUS/DEFICIT		20,124.59	13,060.00
TOTAL MISC EXPENSE		725.85	14,170.00
MISC SURPLUS/DEFICIT		725.85	14,170.00
TOTAL SURPLUS/DEFICIT		(234,346.96)	0.00

*** End of Report ***

Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456.1, Appoint Assessment Review Board Clerk

A BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA, TO
ESTABLISH THE POSITION OF DESIGNATED OFFICER

WHEREAS, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a bylaw to establish one or more positions to carry out the powers, duties, and functions of a designated officer.

AND WHEREAS, pursuant to section 456.1 of the *Municipal Government Act*, the Council of a municipality must appoint a designated officer to act as the clerk of the Assessment Review Board having jurisdiction in the municipality.

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

1. The Assessment Review Board Clerk is established as a designated officer for the purpose of the following section of the *Municipal Government Act*.

456.1 A council that establishes an Assessment Review Board must appoint, and a council that authorizes the establishment of an assessment review board must authorize the appointment of, one or more clerks of the assessment review board.
2. The Town of Onoway has entered into an agreement with Lac Ste. Anne County for the provision of Assessment Review Board services within the Town, and Board Clerk(s) will be appointed by Council motion.
3. THAT this Bylaw shall come into force and effective on the date of the third and final reading.

Read a first time on this 21st day of November, 2019.

Read a second time on this 21st day of November, 2019.

Unanimous Consent to proceed to third reading on this 21st day of November, 2019.

Read a third and final time on this 21st day of November, 2019.

**Municipal Government Act RSA 2000 Chapter M-26
Section 210, Designated Officer
Section 456.1, Appoint Assessment Review Board Clerk**

Signed this 21st day of November, 2019.

Mayor, Judy Tracy

Chief Administrative Officer, Wendy Wildman

Subject to revisions

Alberta Rural Education Symposium

Fantasyland Hotel, Edmonton AB

Sunday, March 01, 2020

5:00 pm - 7:00 pm	Registration
7:00 pm - 7:30 pm	Opening Address
7:30 pm - 9:00 pm	Minister's Panel Discussion
9:00 pm - 10:00 pm	Reception with MLAs - No Host Bar

Monday, March 02, 2020

7:45 am - 8:30 am	Breakfast and Registration
8:30 am - 8:45 am	Opening Ceremonies
8:45 am - 10:00 am	Keynote 1: Lee Crockett "Global Trends in Education"
10:00 am - 10:30 am	Coffee and Networking
10:30 am - 11:45 am	Keynote 2: Dr. Lars Hallstrom "Rural Youth, Mental Health and Education: Building Agency in Young Adults"
11:45 am - 12:00 pm	Table Talk
12:00 pm - 1:00 pm	Lunch
1:00 pm - 2:15 pm	Keynote 3: Dr. Greg Wells "Healthy Students - The Ripple Effect: Sleep, Eat, Move, and Think Better for Exponential Health and Performance"
2:15 pm - 2:30 pm	Coffee and Networking
2:30 pm - 3:30 pm	Alberta Education
3:30 pm - 3:45 pm	Table Talk
3:45 pm - 4:00 pm	Closing Comments

Tuesday, March 03, 2020

7:45 am - 8:30 am	Breakfast
8:30 am - 8:45 am	Opening Comments
8:45 am - 10:00 am	Keynote 4: Julie Stern - "How Conceptual Understanding Positions Students for Success"
10:00 am - 10:15 am	Coffee and Networking
10:15 am - 10:45 am	Lacombe Student Presentation "20-20 EcoVision"
10:45 am - 11:45 am	Closing Keynote: Ken Coates "Imagining the Rural Schools of 2050: Vision, Strategy, and Action for an Age of Perpetual Transition"
11:45 am - 12:00 pm	Closing Comments
12:00 pm - 1:00 pm	Lunch

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Alberta Rural Education Symposium-- A Clear 20-20 Vision for Rural Alberta Schools & Communities

Presented By: Alberta Education, Dr. Greg Wells, Dr. Ken Coates, Dr. Lars K. Hallstrom, Julie Stern., Lacombe Student Presentation, Lee Crockett, Minister's Panel Discussion, Reception with MLA's

Date(s):

Sunday, March 01, 2020
7:00 PM - 10:00 PM

Monday, March 02, 2020
8:30 AM - 4:00 PM

Tuesday, March 03, 2020
8:30 AM - 12:00 PM

Session Location:

Fantasyland Hotel & Conference Centre
17700 - 87 Avenue, Edmonton, AB

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17700 - 87 Avenue, Edmonton, AB

Registration Fee:

\$400.00

Audience: Administration

Grade Level: K-12

Special Notes:

Early Bird pricing of \$350 in effect until January 23, 2020. After January 23, the price increases to \$400

About the Session:

"A Clear 20-20 Vision for Rural Alberta Schools & Communities" is the theme of ARES 2020. This year's symposium will focus on global and local trends in education, and address some critical questions facing rural school divisions. What will learning look like in the future? How should student health be a priority in our planning? How can we prepare our students for the rural workforce of the future? How will conceptual understanding position our students for greater success? And, how can we re-imagine rural schools of the future? These are just some of the critical topics our delegates will be discussing under the leadership of several nationally and internationally renowned keynote speakers.

We will continue with our tradition of a Sunday evening panel with the Minister of Education, Adriana LaGrange, along with two other Ministers, yet to be named, who will be sharing with us their vision for rural Alberta. After the Q&A with the Ministers, participants will have an opportunity to engage in one-on-one conversations with the MLAs during the reception.

We have an exciting and thought provoking program prepared, making this an Alberta Rural Education Symposium you will not want to miss!

Agenda will be posted on the ARES Website: www.albertaruraleducation.ca

If you are booking a hotel room at the Fantasyland Hotel, call 780-444-3000 or toll-free 1-800-737-3783 and please state that you are attending the Alberta Rural Education Symposium to obtain the negotiated rate. Unbooked rooms will be released to the public after January 31, 2020.

About the Presenter(s):

Minister's Panel Discussion

Sunday evening:

Minister of Education, Adriana LaGrange, along with two other Ministers yet to be named who will be sharing with us their vision for rural Alberta. After the Q&A with the Ministers, participants will have an opportunity to engage in one-on-one conversations with the MLAs during the reception



Reception with MLA's

Following the Ministers' Panel, a Reception with MLA's (No Host Bar) will allow participants to engage Ministers and MLAs in attendance in one on one conversations.

Lee Crockett

Monday:

Lee Watanabe-Crockett is an optimist. He believes in a bright future and our ability to build it together through connection and compassion.

Lee works with governments, education systems, international agencies and corporations to help people and organisations connect to their highest purpose and realise their wish for the Future.

Lee believes in creating balance in the reality of a digital present and future. As such, living in Japan, he studies Buddhism as a member of Tao Sangha Wada Ji Temple, as well as Aikido, and the Shakuhachi, a traditional Japanese bamboo flute.

Joyful curiosity is the foundation of his approach to creating vital learning environments for groups around the world through the two organisations he has founded, the Global Digital Citizen Foundation, and Wabisabi Learning.

His several best-selling books including *Growing Global Digital Citizens*, *Mindful Assessment and Future-Focused Learning*, have garnered many awards and are used in schools and universities around the world.

Dr. Lars K. Hallstrom

Dr. Lars K. Hallstrom is the Director of the Alberta Centre for Sustainable Rural Communities, and an award-winning professor in 2 departments at the University of Alberta. Dr. Hallstrom's work focuses on comparative public policy, and particularly on environmental policy, natural resource management (forestry and fisheries), community and rural development, and the social determinants of health. He is the editor or author of 3 different books on environmental health, rural sustainability and boom/bust communities, has written dozens of peer-reviewed articles and book chapters on topics ranging from environmental policy to GMOs to the political humour of *The Simpsons*, has been awarded over 90 research grants, and is currently a McCalla Professor of Teaching and Research at the University of Alberta.

Dr. Greg Wells

In high performance business situations, the human mind and body have to work together for ultimate results. Dr. Greg Wells is a health and high performance expert who, as a scientist and physiologist, has dedicated his career to making the science of human limits understandable and actionable. In his informative and engaging keynotes, Wells draws parallels between elite athletes and top executives to help business leaders perform at the highest level, even when under the most extreme circumstances.

For more than 25 years, Wells has worked with some of the highest-performing individuals on the planet, including Olympic and World champions, as well as organizations ranging from General Electric to BMO, Deloitte, KPMG, BMW, Audi, Sysco Foods, YPO, and Air Canada. He is also committed to inspiring children and young adults through his close working relationship with several school boards and independent schools.

A veteran endurance athlete himself, Wells has participated in the grueling Nanisivik Marathon 600 miles north of the Arctic Circle; Ironman Canada; and the Tour D'Afrique, an 11,000 km cycling race that is the longest in the world. He is also a travel and expedition adventurer who has journeyed through every imaginable terrain and conditions in more than 50 countries.

Wells is the author of three bestselling books: *Superbodies*, *The Ripple Effect*, and *The Focus Effect*. He also hosted the award-winning *Superbodies* series, which aired on Olympic broadcasts worldwide in 2010 and 2012. As a speaker, Wells has travelled the world speaking at events such as TEDx and The Titan Summit, and has shared the stage with Robin Sharma, Richard Branson, Steve Wozniak, and Deepak Chopra.





Wells has a PhD in Physiology, served as an Associate Professor of Kinesiology at the University of Toronto, and is currently a senior scientist at the Hospital for Sick Children in Toronto. He is also the CEO and founder of Wells Performance, a global consulting firm committed to achieving the moonshot of helping teams, schools, and businesses become places where people get healthy, perform optimally, and reach their potential.

Alberta Education

Julie Stern.

Tuesday:

Julie Stern is the author of Tools for Teaching Conceptual Understanding. She is a teacher trainer and instructional coach, supporting educators in breaking free of the longstanding industrial model of schooling. Julie is a certified trainer in Visible Learning and Concept-Based Curriculum and Instruction. She is a James Madison Constitutional Scholar and taught social studies for many years. She is a Verified Master Trainer and has Coaching and Change Management Certificates from the Association for Talent Development (ATD). Julie previously served as the director of Curriculum Innovation for a network of schools in Washington, DC.

Lacombe Student Presentation

Ecole Secondaire Lacombe Composite High School's EcoVision is an environmental club where students' dreams become reality. Students have become empowered to become ecological leaders through projects that benefit their environment, enhance their education and encourage community collaboration. The EcoVision students at Lacombe Composite High School have organized projects over the past 15 years that have seen solar panels installed on the school roof, a geodesic energy efficient tropical greenhouse built, a two acre garden developed and a unique urban beekeeping program incorporated into the curriculum. Whether it's feeding compost worms, raising tilapia fish, harvesting honey or building a goat sanctuary — come and discover how EcoVision's projects have left an impact on students, their school and the community. Mr. Steven Schultz is the teacher at Ecole Secondaire Lacombe Composite High School.

Dr. Ken Coates

Dr. Ken Coates is Canada Research Chair in Regional Innovation at the Johnson-Shoyama Graduate School of Public Policy, University of Saskatchewan. His work focuses on the development of strategies to promote 21st century well-being in small town, rural, Indigenous and remote Canada. Ken's major project examines the potential contributions -- and negative impacts -- of emerging technologies on rural and remote communities. He has a long standing interest in rural education and post secondary education.





PROGRAM HIGHLIGHTS

MINISTER'S PANEL



ADRIANA LAGRANGE
Education Minister

KEYNOTE SPEAKERS



KEN COATES
Canada Research Chair



LEE CROCKETT
Author



DR. LARS HALLSTROM
Professor/Political Studies



JULIE STERN
Author



DR. GREG WELLS
Physiologist and Author



Full program details can be found on
our website and mobile app



albertaeducation.ca



Healthy Albertans.
Healthy Communities.
Together.

Dear Prospective Sponsor,

Onoway Children's Health Fair is celebrating its 10th year! Over the years this wonderful event has focused on health, wellness and safety awareness for the families of Onoway and surrounding areas. By providing exciting exhibits, breakout sessions, and interactive displays, we know the community has benefited and continually looks forward to this annual event.

In order for the Onoway Children's Health Fair committee to host such an important event, we rely on various forms of sponsorship. It is our hope that we can count on you to assist us in bringing this event to Onoway on March 20, 2020. Examples of sponsorship may include monetary funds, merchandise and/or door prize items at your discretion. By providing sponsorship, you can be assured that your business/organization will be named in advertising leading up to and including the day of the event. We are again anticipating a large turnout of over 300 people in attendance. This will afford your business/organization a wonderful opportunity for visibility in the Onoway and surrounding areas.

Should you have any questions, or would like to take a lead role in sponsorship for this exciting event, please feel free to contact us at 780 967-4440. We will be following up with you in the next few weeks and look forward to collaborating with you.

Thank you in advance for your consideration.

Sincerely,

Onoway Children's Health Fair
Organizing Committee



Onoway Community Health Services
4919 Lac Ste Anne Trail, Onoway, AB
p: 780 967-4440 f: 780 967-4433
Shannon.gabel@ahs.ca ahs.ca

(16)

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: November 18, 2019 11:34 AM
To: 'Debbie Giroux'
Subject: FW: Onoway Interagency Invitation

Deb – we will need to add this to our agenda.

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Taryn Monteith <tmonteith@lsac.ca>
Sent: November 18, 2019 9:32 AM
To: Wendy Wildman <cao@onoway.ca>
Subject: RE: Onoway Interagency Invitation

Good morning Ms. Wildman,
Yes someone else can come in your place. I did invite Ms. Tracy, however anyone that would like to come is more than welcome. I just need to know how many so I can order lunch accordingly.
Thank you,

Taryn Monteith

Community Services Coordinator
Lac Ste. Anne County (www.LSAC.ca)
Box 219 Sangudo, AB T0E 2A0
1-780-785-3411 ext. 3683
1-866-880-5722 ext. 3683
tmonteith@lsac.ca



LAC STE. ANNE COUNTY

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Learn #WhereToTurn in November for Family Violence Prevention Month

Family Violence Info Line: 310-1818
alberta.ca/EndFamilyViolence



From: Wendy Wildman <cao@onoway.ca>
Sent: November 11, 2019 11:28 AM
To: Taryn Monteith <tmonteith@lsac.ca>
Subject: RE: Onoway Interagency Invitation

Taryn unfortunately I am away on the 28th.

Can I send someone in my place?

And is this invitation going out to Council members?

Thx

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Taryn Monteith <tmonteith@lsac.ca>
Sent: November 8, 2019 3:45 PM
To: cao@onoway.ca
Subject: Onoway Interagency Invitation

Good afternoon Ms. Wildman,

Lac Ste. Anne County has recently completed a Social Needs Assessment to assist in identifying an inventory of existing programs and services available to meet 'social' needs of residents and our communities and to recognize potential gaps to meeting social needs. Using Family & Community Support Services (FCSS) funding, we hired RC Strategies+PERC consulting firm to lead the project. Information was gathered primarily through household surveys and stakeholder focus groups. The conclusions of the report has been presented to Lac Ste. Anne County Council, and we are now ready to share the results with other key community stakeholders and leaders.

Mr. Rob Parks, RC Strategies+PERC will be presenting the information at our upcoming Onoway Interagency Meeting. We would like to extend an invitation for you to attend this meeting on November 28, 2019 at 12pm – 1pm at the Onoway Heritage Centre. A light lunch and refreshments will be provided (please RSVP to the undersigned).

Thank you for your time,

Taryn Monteith

Community Services Coordinator
Lac Ste. Anne County (www.LSAC.ca)
Box 219 Sangudo, AB T0E 2A0
1-780-785-3411 ext. 3683
1-866-880-5722 ext. 3683
tmonteith@lsac.ca



LAC STE. ANNE COUNTY

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Learn #WhereToTurn in November for Family Violence Prevention Month

Family Violence Info Line: 310-1818
alberta.ca/EndFamilyViolence



Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: November 5, 2019 3:26 PM
To: 'Debbie Giroux'
Subject: FW: Save the Date: Emerging Trends in Municipal Law in Edmonton & Calgary

For our next agenda.

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Thompson, Prescilla <pthompson@brownleelaw.com>
Sent: November 5, 2019 1:47 PM
To: 'cao@onoway.ca' <cao@onoway.ca>
Subject: Save the Date: Emerging Trends in Municipal Law in Edmonton & Calgary

Dear Patricia,

You are invited to the following event:

BROWNLEE LLP PRESENTS: 2020 EMERGING TRENDS IN MUNICIPAL LAW



BROWNLEE LLP
Barristers & Solicitors

SAVE ^{THE} DATE



**The latest trends to keep
building strong communities
and adapt to challenging times**

Calgary

February 6, 2020
Best Western Premier Calgary Plaza
Hotel & Conference Centre

Edmonton

February 13, 2020
Edmonton Expo Centre

BrownleeLaw.com

An Exclusive Legal Educational Seminar for Municipal Elected Officials & Employees of Municipalities Only.

Event to be held at:

Calgary:

Emerging Trends in Municipal Law

Date: Thursday, February 6, 2020

Time: 8:00am-5:00pm

Location: The Best Western Premier Calgary Plaza Hotel

Address: 1316 33 Street NE

→ [Register here: YJC](#)

Registration \$180 + GST per person

Discounted room rates are available at the Best Western Premier Calgary Plaza Hotel from \$125 for double occupancy. Call 1-403-248-8888 only available until January 6, 2020.

Edmonton:

Emerging Trends in Municipal Law

Date: Thursday, February 13, 2020

Time: 8:00am-5:00pm

Location: Edmonton Expo Centre

Address: 7515 118 Ave NW

→ [Register Here: YEG](#)

Registration \$180 + GST per person

Discounted room rates are available at the Sutton Place Hotel from \$144 a night. Only available until January 29, 2020. Call 1.866.378.8866 or [click here](#) to book.

**Emerging Trends is proud to be going green! We recommend you use the conference materials which will be available online closer to the date. Please note, we will not have any printed materials on-site.*

Event is by Invitation Only.

We hope you can make it!

Cheers,
Brownlee LLP



PRESCILLA THOMPSON | MARKETING ASSISTANT | BROWNLEE LLP

MARKETING

m. 780-497-4800 | d. 780-970-5739 | f. 780-424-3254 | pthompson@brownleelaw.com

2200 COMMERCE PLACE | 10155 - 102 STREET | EDMONTON, AB T5J 4G8

Toll-Free. 800-661-9069 | www.brownleelaw.com

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PROGRAM & SPEAKERS

MONDAY, FEBRUARY 24, 2020

5:00 P.M. - 8:00 P.M. | Opening Reception & Registration

TUESDAY, FEBRUARY 25, 2020

7:00 A.M. - 8:00 A.M. | Registration & Breakfast

8:00 A.M. - 8:30 A.M. | Opening Remarks

A welcome message from EQUUS CEO, Patricia Bourne

8:30 A.M. - 9:30 A.M. | Keynote Presentation - Unleash Your Disruptive Behavior

➔ Presented by [Graham Sherman](#) - Owner, Tool Shed Brewing Company

The concept of “Disruptive Marketing” has become so buzz-wordy that we often mistake simply being “innovative” with being disrupting.

Truly standing out in a tough economy, against monster-sized competition requires the use of part of our brains we don’t often access. In fact, we’ve been taught to suppress our disruptive behaviour since childhood — but now it’s time to harness those powers of disruption for the benefit of successes as entrepreneurs.

Graham Sherman has been shaking things up since he worked on private-sector government and military contracts throughout Afghanistan, to when he began brewing beer and changing the game for small breweries across Alberta.

Tool Shed Brewing Company's unique approach to disrupting the market has led to it being nominated for Canadian Entrepreneur of the Year; being named as Calgary's "Top 40 under 40"; and the brewery's position in the top five percent of breweries in North America.

9:30 A.M. - 9:50 A.M. | Break

9:50 A.M. - 10:50 A.M. | Keynote Presentation - Municipalities and Resilience

➔ Presented by Marie-Jose (MJ) Croonen, Vice President Energy, AECOM

Resilience planning strengthens a community's preparedness in the face of numerous risks. Areas essential for resilience planning typically encompass economic, environmental, and social issues. These can include extreme weather events, infrastructure conditions, power events, population/demographic shifts, industry growth/decline, public health considerations, mobility/transit, and others. Such drivers of change impose challenges of varying degrees. Resilience planning allows communities to better prepare for the specific risks to which they are most susceptible.

As an increasing amount of resources and number of initiatives focus on addressing urban resilience, the resilience gap widens between those urban areas and small to medium-size communities. The growing gap shows a disregard for, or unawareness of, the vital role resilience planning plays in population growth and community development for small to medium-size communities. Without holistic resilience planning that accounts for funding strategies and partnerships targeted at addressing needs, these communities may face challenges in attracting and retaining people and businesses to live within them. This can further exacerbate issues of declining population that many communities face and make them increasingly vulnerable to resilience threats.

AECOM has developed a Resiliency Roadmap which will enable communities to develop their own scalable resilience plans that represent their unique interests and priorities with a particular focus on energy efficiency and reducing energy cost burdens for their most vulnerable community members.

10:50 A.M. - 11:10 P.M. | Break

11:10 A.M. - 12:10 P.M. | Panel Presentation

➔ **Innovation: Electricity Generation and Distribution**

Consumers are demanding more from utilities when it comes to price and reliability. The electricity grid has been dependable but innovation is driving change. There are more players in the market that want to meet the needs of the customers, creating resiliency. What are the best new strategies for encouraging innovation while maintaining grid stability, reliability and trust.

12:10 P.M. - 1:00 P.M. | Lunch & Networking

1:00 P.M. - 2:00 P.M. | Keynote Presentation - Rural Broadband: How Do We Get There from Here?

➔ **Presented by Larry Thompson, CEO, Vantage Point Solutions**

No one argues the importance of broadband access. But HOW to provide access – especially in rural areas – isn't as straightforward. Larry Thompson, a licensed professional engineer, is extremely familiar with this challenge: He is the founder and CEO of a firm that has built tens of thousands of miles of fiber optic broadband networks across America. Here he lends this experience to help answer the question, "How do we move forward?" Along with a high-level description of network architecture options and the most common network business strategies, Larry will also discuss the various factors that affect both urban and rural broadband feasibility. He will also outline the funding options

available in America and the most practical first (and next!) steps for closing the rural digital divide.

2:00 P.M. - 2:20 P.M. | Break

2:20 P.M. - 3:20 P.M. | Panel Presentation

➔ **The Path Forward for Rural Alberta**

What will help with the vitality of Rural Alberta? What do businesses need to locate in rural Alberta? What do our Agricultural businesses need? Rural Broadband can change the way people think about living and working in rural Alberta. What else stands in the way of a vibrant rural Alberta? What do we need to do to create the future we want?

3:40 P.M. - 4:30 P.M. | Facilitated Small Table Discussion

➔ **Economic Development**

REGISTRATION

Registration Type

Earlybird Pricing

(On or Before December 31, 2019)

Not for Profit

\$249.00

Government & Public Sector

\$349.00

Corporate

\$399.00

Regular Pricing

(After December 31, 2019)

\$349.00

\$449.00

\$499.00

**Prices, as listed, do not include GST.*

Membership Discount

All EQUUS members will receive 10% off their registration. If you are an EQUUS member or if you are an individual employed by an EQUUS member, please select the member pricing option during the registration process. In order to receive exclusive member pricing, a registrant needs to be employed by a member organization in good standing with EQUUS.

Payment Types

The Alberta Forward Forum accepts the following payment types:

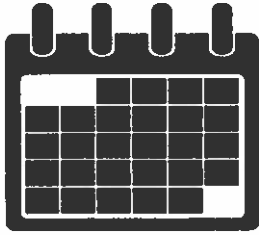
- VISA
- MasterCard
- American Express

Changes to Registration

Once you have registered, you will not be able to modify your registration. If you need to make adjustments to your registration, please contact events@equs.ca.

Cancellation Policy

The Alberta Forward Forum will issue full refunds for conference registrations, less a \$50 administration fee, for all written cancellation requests received before February 15, 2020. We regret that refunds will not be considered after this date. Substitutions are allowed at no cost provided the name of the individual substituting is recorded prior to February 21, 2020 at 11:59 PM MDT.



Save The Date!

EQUS is pleased to announce the launch of the inaugural Alberta Forward Forum, taking place on February 24 – 25, 2020 in Olds, Alberta.

The first of its kind in our province – this immersive event will bring together over 200 attendees including key stakeholders, municipalities, business owners, government, and industry thought leaders, who will gather to discuss and debate key issues affecting economic development in rural Alberta, all with the same objective in mind – **to boost our rural economy and move rural Alberta forward.**

Event Details:

Alberta Forward Forum

February 24 - 25, 2020

Pomeroy Inn & Suites at Olds College

[Click here to add the Alberta Forward Forum to your calendar >>](#)

**ALBERTA
FORWARD
FORUM**
**BOOSTING THE
RURAL ADVANTAGE**

February 24-25, 2020

**POMEROY INN & SUITES
AT OLDS COLLEGE**

EQUS



Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: November 12, 2019 3:01 PM
To: 'Debbie Giroux'
Subject: FW: Municipal Census Data

Deb – for next meeting. CAO report

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: municipalservicesandlegislation@gov.ab.ca <municipalservicesandlegislation@gov.ab.ca>
Sent: November 12, 2019 2:36 PM
To: Wendy Wildman <cao@onoway.ca>
Subject: Municipal Census Data

Attention: Chief Administrative Officers, Municipal Clerks and Census Coordinators, Metis Settlements

CC: Associations (incl. Municipal Clerks)

Re: Municipal Census Data

As you may have heard or read with respect to the 2019 Alberta Budget, one of the changes the province is making to streamline decisions and ensure greater consistency province-wide is to move away from municipal census numbers to a system of provincially developed population estimates.

Municipal authority to conduct a census will remain in the *Municipal Government Act*, however in future these censuses will only be used at the local level for municipal purposes. Municipal Affairs will be reviewing the existing census manual, and looking to convert it into a best practice guide to assist municipalities who may wish to use it.

Treasury Board and Finance (TBF) will lead in the development of municipal population estimates, for provincial purposes, going forward. Municipal Affairs is supporting TBF in this transition, which will come into effect in 2021 and be based on a widely accepted methodology used in other provinces. The methodology will be produced by the Government of Alberta in collaboration with Statistics Canada.

You can expect further details regarding the methodology shortly, as the Government of Alberta intends to solicit feedback from municipalities about the methodology in the coming weeks. TBF will also put appropriate feedback mechanisms in place to ensure the estimates are reflective of Alberta's growing population.

Thank you,

Gary Sandberg, Assistant Deputy Minister

Mark Parsons, Assistant Deputy Minister

Municipal Services and Legislation

Economics and Fiscal Policy Division

Municipal Affairs

Treasury Board and Finance

Deputy Minister
18th Floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-4826
Fax 780-422-9561

AR97086

November 14, 2019

Ms. Wendy Wildman
Chief Administrative Officer
Town of Onoway
Box 540
Onoway AB T0E 1V0

Dear Ms. Wildman:

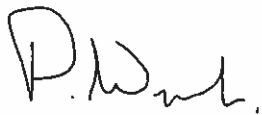
Thank you for your letter of October 29, 2019, providing an interim response to the 2019 Municipal Accountability Program (MAP) report for the Town of Onoway.

I am pleased with the town's progress in addressing the gaps identified in the MAP report, and I look forward to the receipt of the final report prior to July 23, 2020.

As you aware, please include in your final response a record of any resolutions passed, new or updated bylaws, and other documents changed to confirm the satisfactory completion of the remaining legislative gaps identified in the report.

Thank you again for writing.

Sincerely,



Paul Wynnyk
Deputy Minister

cc: Debbie Giroux, Administrative Assistant, Town of Onoway

November 7, 2019

To All Shareholders of Alberta Capital Finance Authority,

The Government of Alberta (GOA) released the [2019 Provincial Budget](#) on Thursday, October 24. In the budget, government indicates it will introduce legislation to dissolve the Alberta Capital Finance Authority (ACFA). The program of providing low-cost loans to local authorities would be continued by the province. (For more detail, please refer to Page 168 of the 2019–23 Fiscal Plan).

The dissolution of the ACFA would not occur immediately but in phases. ACFA would continue to grant new loans and administer existing loans until the transition is complete. At the same time, government and ACFA staff would identify, and implement where possible, the actions required to transfer lending and loan administration responsibilities to government.

As part of the transition process, all classes of Shareholders (with the exception of the Crown) will be refunded the par value of their share(s) at \$10/share, in the future. As such, it will be imperative to ensure that ACFA has up-to-date contact and banking information for all our Shareholders. If you are unsure if your local authority's banking and contact information is up-to-date with ACFA, please email webacfa@acfacapital.ca or call (780) 427-9711.

ACFA is working diligently to gather information about the transition process and will endeavor to share any updates as they become available. What remains unchanged is ACFA's commitment to its borrowers during the transition. The loan issuance process will continue as usual during the transition and ACFA will continue to provide the level of service delivery our borrowers expect.

Further questions or comments can be directed to either the [Alberta Capital Finance Authority](#) or to the [Government of Alberta Treasury Board and Finance](#).

Sincerely,



Bernadiene Hsie
Vice President and Senior Financial Officer

From: Paul Smith <Paul.Smith@strathcona.ca>
Sent: November 8, 2019 12:08 PM
To: Paul Smith <Paul.Smith@strathcona.ca>
Cc: CAO - TCYHA <admin@goyellowhead.com>; Todd Banks <tbanks@sherwoodparkchamber.com>
Subject: Message from the President, TransCanada Yellowhead Highway Association



TCYHA Board 2019-2020

OFFICERS

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Paul Smith, Councillor, Strathcona County, AB
Past President
Sandy Salt, Valemount, BC
Secretary/Treasurer
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Pete Pearson, Councillor, Valemount
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Alan Cayford, Life Member, Lloydminster, SK
Staff Relations Chair:
Jack Wright, Life Member
Chambers/Associations Liaison Chair:
Todd Banks, Sherwood Park & District Chamber

C.A.O.
John Wovock



November 8th, 2019

Good afternoon

I am sure you all will agree with me that 2019 has been an incredibly busy year so far for anyone serving as an elected official in a municipality. The same is true for people involved in the TransCanada Yellowhead Association office.

Building relationships with the four provincial transportation ministers and their ministries is an ongoing effort that is being quite successful. We need to build the same relationship with the ministers to Economic Development and Tourism. Provincial municipal organizations will be approached to build their understanding of the value and contributions of TCYHA.

In May, on behalf of the TCYHA, I attended the AGM of the North Central Local Government Association (NCLGA) at Williams Lake, B.C. Attending this meeting highlighted the similarities of the needs we have, the problems we all face and the learnings we can share along the length of the Yellowhead.

The similarities are proof the Association has as much relevance now as when started 70 years ago. The Association's ability to promote the use of the highway and to lobby for its repair and expansion is constrained by a minimum budget. Considering the use of Highway #1 for at least the next four years will be severely impacted by construction in British Columbia, now is the time for all municipalities to leverage their membership in the Association.

We have developed a video to support the drive for membership. Please use this link to view the video: <https://youtu.be/RB7bFQZFIow>.

We will be celebrating the 50th Anniversary of the opening of the TransCanada Yellowhead Highway in 2020. I encourage you to think of ways to incorporate the anniversary in your own municipality's events.

Regards

A handwritten signature in blue ink that reads "Paul Smith".

Paul Smith
President TCYHA
(Councillor, Strathcona County, AB)

COMMUNITY FUTURES YELLOWHEAD EAST
MINUTES OF October 17, 2019 Regular Board Meeting

Present: Chair Dennis Nanninga, Vice Chair Carol Webster, Secretary Leslie Penny, Treasurer Ray Hilts; Board Members; Judy Tracy, Daryl Weber, Jim Hailes, Nick Gelych, John Burrows, Marvin Schatz - Alternates; Janet Jabush, Staff; Manager Michelle Jones, BA Stacy Nisbet

Regrets: Board Members: Pat Burns

Call to Order: The Meeting was called to order with Chair Dennis Nanninga presiding.
1:00 PM

Adoption of Agenda: **62/19 Moved by Ray Hilts**
That the Agenda be adopted as presented. **CARRIED.**

Corrected Minutes from the June 14, 2019 board meeting. **63/19 Moved by Judy Tracy**
That the Minutes from the June 14th, 2019 regular board meeting be accepted with changes to board member Carol Webster being corrected. **- CARRIED.**

Minutes from the July 18th Regular Board Meeting **64/19 Moved by Jim Hailes**
That the Minutes of the July 18th regular board meeting be accepted as presented. **CARRIED**

Chairman's Report

- Chairman Dennis Nanninga, initiated conversation regarding complaint received from Tawitinaw Region, turned the discussion over to manager for further details.
- Chairman Dennis Nanninga announced that at the County of Barrhead organizational meeting, it was decided he would no longer be the representative for Community Futures and that the new council member to join the CF office as director would be Marvin Schatz.
- Chairman Dennis Nanninga, stepped down from chairing the meeting and Vice Chair Carol Weber stepped up, and will continue until the AGM, with formal motion being made at the Nov. 21, 2019 regular board meeting

Manager's Report **65/19 Moved by Leslie Penny**
That the managers' report be accepted as information **CARRIED**

CED Report **66/19 Moved by Judy Tracy**
That the Community Economic Development Coordinator report be accepted as information. **CARRIED**

IRC Report **67/19 Moved by Ray Hilts**
That the IRC report be accepted for information as presented. **CARRIED**

Old Business:

8.1 Review/Approval of Strat Plan
68/19 Moved by Leslie Penny

That the committee Strategic Plan Draft be accepted with the necessary wording changes as discussed and final draft to be presented at the next regular meeting for approval.

CARRIED

8.2 Review/Approval of Loan Policy Strat Plan Review
69/19 Moved by Nick Gilych

That the New Loan Policy be adopted as presented.

CARRIED

8.3 Fall Conference Update
For Information Only

New Business

8.1 Review & Recommendations of Draft Operational Plan
70/19 Moved by Judy Tracy

Moved that we table the Operational Plan until next meeting.

CARRIED

8.2 Separation of BSN Bookkeeping from CFYE Bookkeeping & Audit Process
71/19 Moved by Jim Hailes

That management take the necessary steps to inform the Business Support Network, that CFYE, will no longer be responsible for the bookkeeping services of the group. A new bookkeeper will be recommended, and the funds will be forwarded over to the Business Support Network, along with all documenting files, and will no longer be a part of the CFYE audit.

CARRIED

Round Table

No Round Table Conducted

Adjournment

Meeting adjourned at 4:04 pm
72/19 Moved by Leslie Penny
That the meeting be adjourned.

CARRIED

Next Meeting

Nov 21, ,2019

Chair, Dennis Nanninga

Secretary, Leslie Penny

COMMUNITY FUTURES YELLOWHEAD EAST
MINUTES OF July 18th, 2019 Regular Board Meeting
held on Thursday , July 18, 2019 at 2:00 pm
Community Futures Yellowhead East Office

Present: Chair Dennis Nanninga, Vice Chair Carol Webster, Secretary Leslie Penny, Treasurer Ray Hilts; Board Members; Judy Tracy, Pat Burns, Daryl Weber, Jim Hailes, ; Staff ; Manager Michelle Jones, BA Stacy Nisbet

Regrets: Board Members: Nick Gelych, John Burrows

Call to Order: The Meeting was called to order with Chair Dennis Nanninga presiding.
2:42 pm

Adoption of Agenda: **54/19 Moved by Ray Hilts**
That the Agenda be adopted as presented. **CARRIED.**

Minutes from the June 14, 2019 board meeting. **55/19 Moved by Jim Hailes**
That the Minutes from the July 14th, 2019 regular board meeting be accepted with changes to board member Carol Webster being corrected. - **CARRIED.**

Chairman's Report Nothing to Report

Manager's Report Report discussed and presented
56/19 Moved by Carol Webster
That the board accept the managers report as information, with the acceptance of correcting the Swan Hills best stand winners name to Kasen Gardner from Mason McClelland. **CARRIED**

IRC Report Discussed options to consider when allowing for doubtful accounts on a monthly basis and how to report them.
57/19 Moved by Ray Hilts
That the board accept the IRC report for information. **CARRIED**

Old Business: 7.1 Cares Grant Situational Analysis
Suggestion made that a pdf of the document be shared with each of the board members for further review.
58/19 Moved by Ray Hilts
That the Situational Analysis Report be accepted as information.

CARRIED

Old Business Con't

7.2 Strat Plan Review

Strat Plan Committee Created to review the Strat Plan and bring back a more defined plan to the board for finalization.

Committee Members: Carol Webster, Judy Tracy, Daryl Weber, Michelle

59/19 Moved by Daryl Weber

That a committee be formed to continue with the development of the Strategic Plan and bring back to the board for final approval.

CARRIED

7.3 Annual Performance Report Ratification

60/19 Moved by Leslie Penny

Moved that the Annual Performance Report be accepted as submitted to WD on May 31, 2019

CARRIED

Round Table

Town of Whitecourt – Ray Hilts

Provided a brief update of activities going on within the Town of Whitecourt and that more information could be found on the Town website as well as updates in the media on an ongoing basis.

Town of Swan Hills – Carol Webster

Updated us on the downtown property currently purchased by an investor is currently under renovations and will be broken into smaller buildings

Information on a Bio Thermal Energy Project slated for Swan Hills.

Town of Mayerthorpe – Pat Burns

Lights at the Hwy Intersection up and running will be running trials for the next couple of weeks. Update on the new town Logo.

Town of Fox Creek – Jim Hailes

Hwy ave is getting curbs, gutters and sidewalk upgrades.

Local school also getting some renovations, in sidewalks and running track.

CAO & CFO positions currently vacant, Assistant CFO is temporarily in charge.

Village of Alberta Beach – Daryl Weber

Sewer Main has been replaced, paving occurring to replace roads that were effected by the upgrades.

Residents expressing concern over water level and quality, visitors from government and Lac Ste Anne will be toured around to witness the situation.

Town of Onoway – Judy Tracy

Sidewalk project underway, Youth & Family Drop in Center coming along, expected to be finished by September.

Town of Barrhead – Leslie Penny

Branding exercise being conducted by a contractor, good results to date.

Traffic lights downtown have been removed and being donated.
New dog park, New CAO, Champion Feed Towner being taken down and property for sale. Possibility of a Junior A Hockey Team coming to Barrhead.

County of Barrhead – Dennis Nanninga

Barrhead has received 7.5 inches of rain since April 25, 2019, affecting crops
Medical Marijuana Operation construction starting shovels in the ground.
Confirmed that the possible Junior A Hockey team will be coming from California.

Adjournment

Meeting adjourned at 4:00 pm
61/19 Moved by Judy Tracy
That the meeting be adjourned.

CARRIED

Next Meeting

October 17,2019

Chair, Dennis Nanninga

Secretary, Leslie Penny