

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, OCTOBER 24, 2019  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Jeff Mickle Councillor: Pat St. Hilaire  Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
	<b>ABSENT</b>	Councillor: Wade Neilson Administration: Jason Madge, Public Works Manager
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 7:40 p.m. 1 member of the public was in attendance.
<b>2.</b>	<b>AGENDA Motion #310/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council adopt the agenda of the regular Council meeting of Thursday, October 24, 2019 with the following additions:  7j) Town Christmas Light Up  7k) Minister of Justice and Solicitor General Rural Crime Tour Meeting in Calahoo  7l) Official Opening of the RCMP Station in Spruce Grove  <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES Motion #311/19</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the minutes of the Monday, September 30, 2019 special Council meeting be adopted as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #312/19</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the minutes of the Thursday, October 3, 2019 regular Council meeting be adopted as presented.  <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a
<b>5.</b>	<b>FINANCIAL REPORTS Motion #313/19</b>	<b>MOVED</b> by Councillor Jeff Mickle that the October 11, 2019 Revenue and Expense Report be adopted as presented.  <p style="text-align: right;"><b>CARRIED</b></p>

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<b>6.</b>	<p><b>POLICIES &amp; BYLAWS</b>  <b>Motion #314/19</b></p> <p><b>Motion #315/19</b></p> <p><b>Motion #316/19</b></p> <p><b>Motion #317/19</b></p>	<p><b>MOVED</b> by Councillor Jeff Mickle that Bylaw 764-19, a bylaw for the purpose of establishing one or more Assessment Review Boards and the appointment of an Assessment Review Board Clerk, be given first reading.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 764-19 be given second reading.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 764-19 be considered for third reading.  <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 764-19 be given third and final reading.  <p style="text-align: right;"><b>CARRIED</b></p> </p></p></p></p>
<b>7.</b>	<p><b>ACTION ITEMS</b>  <b>Motion #318/19</b></p> <p><b>Motion #319/19</b></p> <p><b>Motion #320/19</b></p> <p><b>Motion #321/19</b></p>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Sturgeon River Watershed Alliance (SRWA) Presentation at the Lac Ste. Anne County Office in Sangudo on Tuesday, October 29, 2019 at 11:00 a.m.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council approve a yearly \$50.00 fee for Business Licenses issued for Resident, Non-Resident or Seasonal or Accessory Home Occupation categories and that a new bylaw be brought to our next Council meeting with that revision.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town provide gold sponsorship in the amount of \$1,000.00 for the December 7, 2019 Onoway and District Chamber of Commerce Winter Gala and that Council, staff and spouses be authorized to attend.  <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that the Town have no objection to the New Life Christian Community Ministry holding a Live Nativity event at the Centennial Park Gazebo in December, 2019.  <p style="text-align: right;"><b>CARRIED</b></p> </p></p></p></p>

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	<b>Motion #322/19</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the Muniware 2020 Software Support Agreement (with a 2% increase over the 2019 Agreement) and the Muniware 2020 Software License Agreement, both be approved, and authorize execution of both Agreements.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #323/19</b>	<p><b>MOVED</b> by Councillor Jeff Mickle that Council be authorized to attend the Blanket Exercise being hosted by Growth Alberta, taking place in Fort Assiniboine on Monday, October 28, 2019 at 1:00 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #324/19</b>	<p><b>MOVED</b> by Councillor Jeff Mickle that Council approve payment of the Asset Management Project's MuniSight Onboarding Addendum 2019 invoice in the amount of \$2,706.19, to be covered by the Operating Contingency Reserve. Further, that the 2020 invoice for same in the amount of \$4,419.46 (for January to August 2020) and the "to be provided" balance owing for the period September to December 2020 be a budget item in the Town's 2020 Budget.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #325/19</b>	<p><b>MOVED</b> by Councillor Jeff Mickle that Council and Administration be authorized to attend the Community Futures Yellowhead East Economic Diversification Working Session being held on Thursday, October 31, 2019 in Whitecourt.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #326/19</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Alberta Community Crime Prevention Association (ACCPA) 2020 Conference being held in Edmonton from May 4-7, 2020.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #327/19</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the verbal report provided to Council regarding the November 30, 2019 Town Christmas Light Up Event be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #328/19</b>	<p><b>MOVED</b> by Councillor Jeff Mickle that Council and Administration be authorized to attend the Rural Crime Tour 2019 public meeting being hosted by Honourable Doug Schweitzer, Minister of Justice and Solicitor General, in Calahoo on Monday, November 4, 2019 at 6:00 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<b>Motion #329/19</b>	<p><b>MOVED</b> by Councillor Jeff Mickle that the attendance of Council at the Official Opening of the Parkland RCMP detachment in Spruce Grove on Friday, October 11, 2019 be ratified.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>8.</b>	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> <b>Motion #330/19</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>9.</b>	<b>INFORMATION ITEMS</b> <b>Motion #331/19</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> <li>a) Alberta Municipal Affairs – September 30, 2019 letter from Gary Sandberg, Assistant Deputy Minister regarding municipalities deemed to be “not at risk” based on 13 indicators. Onoway triggered one indicator “Current Ratio” (which is the ratio of current assets to current liabilities);</li> <li>b) Alberta Municipal Affairs – September 30, 2019 letter from Benjamin Chan, Senior Assessment Auditor advising that all requirements arising from the detailed assessment audit completed in 2017 have been met;</li> <li>c) Community Voice Letter to the Editor – October 1, 2019 letter from Fred Lindsay listing reasons why petitioners in Wabamun are requesting Administration to ask Parkland County to enter amalgamation negotiations with Wabamun;</li> <li>d) Farm Safety Centre – October 7, 2019 from Laura Nelson, Executive Director, providing their Annual Report for 2018-19 entitled “Safety Smarts”;</li> <li>e) Darwell Lagoon Commission – October 15, 2019 letter from Steve Hoyda advising that Mike Yakemchuk, MyAlta Ventures, has been hired as the project manager for Phase One of the Darwell Regional Line;</li> <li>f) Media – Police Funding Model – October 9, 2019 joint media release from Lac Ste. Anne County, Onoway, Alberta and the Summer Villages of Silver Sands, Southview, Yellowstone, West Cove and Sunrise Beach in response to Alberta Justice and Solicitor General’s draft Police Funding Model and correspondence to the Alberta Minister of Justice from Janet Jabush, Mayor of the Town of Mayerthorpe and Jim Benedict, Mayor of Alberta Beach</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>10.</b>	<b>CLOSED SESSION</b>	n/a		
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 8:40 p.m.		
<b>12.</b>	<b>UPCOMING EVENTS</b>	November 7, 2019	Regular Council Meeting	9:30 a.m.
		November 21, 2019	Regular Council Meeting	9:30 a.m.
		December 5, 2019	Regular Council Meeting	9:30 a.m.
		December 19, 2019	Regular Council Meeting	9:30 a.m.
		January 2, 2020	Regular Council Meeting	9:30 a.m.
		January 16, 2020	Regular Council Meeting	9:30 a.m.

Signed by Mayor Judy Tracy

Signed by Debbie Giroux  
Recording Secretary